
IN ATTENDANCE:

   Trustees: Mich Forster; Donna Hunt; Tyler Demers; Jan Foster; Keith Fowler; Lola Major

   Administrators: Cheryl Gilmore; Don Lussier; Wendy Fox
   Michelle Loxton (Recorder)

   Regrets: Don Lacey; Sharon Mezei

The Chair called the meeting to order at 3:45 p.m.

1. Approval of Agenda
   Addition to the Agenda: 7.1.2. Chamber of Commerce Dinner
   Trustee Donna Hunt moved:
   “that the agenda be approved as amended.”
   CARRIED UNANIMOUSLY

2. Approval of Minutes
   Trustee Jan Foster moved:
   “that the minutes of the Regular Meetings held on February 23, 2016 be approved and signed by the Chair.”
   CARRIED UNANIMOUSLY

3. Business Arising from the Minutes
   No business arising from the previous minutes.

4. Presentations
   4.1 ESL and Literacy Lead Teachers
   In response to the growing needs of our English as a Second Language (ESL) students, including the Syrian refugees, an ESL Lead Teacher and ESL Student Support were hired in January. Although relatively new to their positions, a significant amount of support has been offered to schools through their work. In addition, they have developed excellent relationships with students, their families and Immigrant Services.

   A second area of need identified was in the area of literacy. Although a number of schools have focused on literacy over the years, there was a need to have a coordinated approach to literacy development at all levels.
To provide this coordination and support, a Literacy Lead Teacher was hired. In this first several weeks since the teacher was hired, schools have already begun to appreciate the value of the expertise offered.

Cynthia Parr, Director of Student Services, ESL Lead Teacher David Fuller, ESL Student Support Leah Diachok and Director of Curriculum Karen Rancier were in attendance to provide a report on the activities of these two positions to date.

5. Action Items

5.1 Second Quarter Financial Report
Director of Finance, Christine Lee, was in attendance and provided the Board with the 2015-2016 Second Quarter Financial Report for the District and updated Financial Health Indicators Report for review. Christine also responded to questions of the Board.

Trustee Keith Fowler moved:
“that the Board receive the 2015-2016 Second Quarter Financial Report as presented.”

CARRIED UNANIMOUSLY

5.2 Board Budget Beliefs Statement
During its 2016 Planning Retreat, the Board reviewed the Budget Beliefs Statement that will serve as a guide as the 2016-2017 budget is developed.

Trustee Donna Hunt moved:
“that the Board adopt the Budget Beliefs Statement for 2016-2017 as presented.”

CARRIED UNANIMOUSLY

5.3 Approval 2017-2020 Capital Master Plan
Associate Superintendent Don Lussier provided the Board with the 2017-2020 Capital Plan for the District for review.

Trustee Donna Hunt moved:
“that the Board accept the 2017-2020 Capital Plan as presented.”

CARRIED UNANIMOUSLY
5.4 Transfer of Funds from Operating to Capital Reserves

The attached information outlines funds that will be required for the purchase of capital items. These funds would be paid out of capital reserves.

To ensure that capital funds are available the board is requested to transfer funds to capital reserves as follows:

- Transfer $300,000 from Plant Operations and Maintenance operating reserve to Plant Operations and Maintenance Capital Reserve.
- Transfer $100,000 from Administration operating reserves to Administration Capital Reserve.
- Transfer $140,000 from Transportation operating reserves to Transportation Capital Reserve.

Christine Lee, Director of Finance was in attendance to speak to the request to transfer operating reserve funds to capital reserve funds.

Trustee Keith Fowler moved:
“that the Board approve the transfer $300,000 from Plant Operations and Maintenance operating reserve to Plant Operations and Maintenance capital reserve.”

CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:
“that the Board approve the transfer $100,000 from Administration operating reserves to Administration capital reserve.”

CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:
“that the Board approve the transfer $140,000 from Transportation operating reserves to Transportation Capital Reserve.”

CARRIED UNANIMOUSLY

5.5 Planned Use of Operating Reserves

Director of Finance, Christine Lee, was in attendance and provided the Board with information outlining one-time operating reserves that will be required in the next two years to address operational and programming requirements.
Trustee Donna Hunt moved:  
"that the Board affirm the use of $840,000 for new school start-up to provide administrative support, purchase supplies and resources for the new elementary and new middle school in West Lethbridge from one time reserves."

CARRIED UNANIMOUSLY

Trustee Donna Hunt moved:  
"that the Board affirm the use of $70,000 for new programming for the French Immersion program to be offered at Nicholas Sheran Community School in 2017-2018 from one time reserves."

CARRIED UNANIMOUSLY

Trustee Donna Hunt moved:  
"that the Board affirm the use of $2.6 million of reserve funds that will be available for technology evergreening, phase IV in 2016-2017 from one time reserves."

CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:  
"that the Board affirm the use of $100,000 for Middle School and FNMI Literacy from one time reserves."

CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:  
"that the Board affirm the use of $200,000 as part of the three year plan to improve technology infrastructure to make technology more accessible from one time reserves."

CARRIED UNANIMOUSLY

Trustee Donna Hunt moved:  
"that the Board affirm the use of $1,060,000 to provide support for staffing growth, stability and grid movement from one time reserves."

CARRIED UNANIMOUSLY

Trustee Donna Hunt moved:  
"that the Board approve the use of $800,000 to provide support for English Language Learners, Early Education students, refugees and students with diverse learning needs from one time reserves."

CARRIED UNANIMOUSLY
Trustee Keith Fowler moved: “that the Board approve the allocation of 103,400.00 for the 2016-2017 school year to support alternate programming to improve high school completion from one time reserves.”

CARRIED UNANIMOUSLY

5.6 A Public Education – Season 8 Proposal
Superintendent Cheryl Gilmore provided the Board with background information with regard to “A Public Education” and the proposal for Season 8.

Trustee Tyler Demers moved: “that the Board confirm its participation in the Season 8 “A Public Education” partnership by committing funding of $11,422.50 plus GST from the Board’s Priority Fund.”

CARRIED UNANIMOUSLY

5.7 Policy Review
District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration. District Principal Teresa Loewen coordinates the meetings. In the current year, the Policy Advisory Committee will:

- Finish review of policies in the 600, 800, 900, 1000, 100 sections which were held over from last year.
- Approve new policies in these areas: Learning Commons, Copyright, Use of Technology/Digital Citizenship.
- Ensure that the policy manual is current, according to the new Education Act.

District Principal Teresa Loewen was in attendance to provide an overview, share any feedback received and respond to questions of the Board for the policies listed below:

- 608.3 – Learning Commons
- 601.2.1 – School Year
- 502.1 – Appendix A Student Code of Conduct

Trustee Lola Major moved: “that the Board approve 2nd Reading of Policy 608.3 Learning Commons as presented.”

CARRIED UNANIMOUSLY
Trustee Lola Major moved: “that the Board approve 3rd and Final Reading of Policy 608.3 Learning Commons.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve 2nd Reading of Policy 601.2.1 School Year as presented.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve 3rd and Final Reading of Policy 601.2.1 School Year.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve 2nd Reading of Policy 502.1 Appendix A Student Code of Conduct as presented.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve 3rd and Final Reading of Policy 502.1 Appendix A Student Code of Conduct.”

CARRIED UNANIMOUSLY

5.8 New Age Integrated Technology for Chinook High School Gymnasium

At the December 15th, 2015 Board meeting the Board rescinded its approval to award the contract for the New Age Technology at Chinook High School to Digital Edge Media.

In the interest of fairness and to be perceived to be fair, we opened the project to competitive bid as we had discovered that at least one other company could provide the equipment and installation.

Digital Edge Media and CustomWorks/TLD were considered qualified to provide the equipment solution and therefore invited to participate in the bid opportunity. Both bids were evaluated by the Principal, Kevin Wood, Technology Director, Rik Jesse and Purchasing Coordinator, Joe Perry, using 10 separate evaluation criteria. Major criteria included: vendor qualifications, project design, component specifications, warranties, and service capabilities. Nine evaluation criteria were...
evaluated prior to the 10th criteria, which was the disclosure of price.

It is the unanimous decision of the evaluation committee that CustomWorks/TLD provides the best solution for the District.

The District received the following bids:

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>CustomWorks/TLD</td>
<td>$237,013.94 + GST</td>
</tr>
<tr>
<td>Digital Edge Media</td>
<td>$231,226.43 + GST</td>
</tr>
</tbody>
</table>

Trustee Jan Foster moved:
“that the Board approve the New Age Integrated Technology at Chinook High School and award the contract to CustomWorks/TLD in the amount of $237,013.94 + GST.”

For: Forster; Foster; Fowler; Hunt; Major
Opposed: Demers
CARRIED

6. District Highlights
   • Donna Hunt enjoyed the performance of Rumple Stilt skin performance by Wilson Middle School Students.
   • Mich and Donna enjoyed the Healthy team session

7. Information Items

7.1 Board Chair Report
   7.1.1 Breakfast with the Board
       Breakfast with the Board has been scheduled at Park Meadows School on Tuesday, April 12, 2016 from 7:45 a.m. – 8:15 a.m. Following the breakfast, Principal Nancy Brown will provide a tour of the school for trustees.

   7.1.2 Chamber of Commerce Dinner
       June 22, 2016 district retirement banquet is the same evening. The Board agreed not to sponsor or attend due to a conflict.

7.2 Superintendent Report
   7.2.1 Board Priorities Report
       Superintendent Cheryl Gilmore provided the Board with a progress report of the Board Priorities.
7.2.2 Acknowledgements of Excellence

LCI grade 12 student Erin Collett organized the “necessities of life” drive for Syrian refugees.

WCHS Vice Principal Neil Langevin will be inducted into the Lethbridge Sports Hall of Fame. Neil is being recognized for his accomplishments as a builder in the sport of Women’s Rugby. Neil coached the U of L Pronghorns program to 3 consecutive CIS National Championships and 6 Canada West titles. He also served 3 years as the National Senior Women’s coach and participated as a head coach in the 2006 World Cup.

LCI Grade 9 Clippers won the South Zone 4J Girls Basketball Championship. Team members are: Lizzy McLeod, Savannah Muise, Skyla Sloan, Krista Nelson, Abbie Hall, Berkley Heggie, Jasmine Rivest, Catriona Smith, and Sydney Melvin. Coaches are Joni Heggie and Terra Hall.

Lethbridge Christian School Vice Principal, Melanie McMurray earned her Master’s Degree in Education with the U of L. Her research was on Literacy in a Globalized Canadian Classroom.

LCI Grade 11 student Austin Logue won a gold medal in both the Rural Provincial and Provincial Wrestling competitions.

LCI Grade 11 student Jessica Zarowny recently won Junior Female Athlete of the Year at the Lethbridge Sports Council Achievement Awards.

All four choirs from Gilbert Paterson Middle School received the highest rank of Superior at the Kiwanis Festival. In addition, Grade 6 Choir and Select Choir will be competing at the Provincial Choir Festival.

LCI Rams Junior Varsity team captured the Southern Alberta high school basketball league championship.

Immanuel Christian Eagles won the ASAA 2A girls South Zone high school basketball championship.

WCHS Grade 11 student Dylan Meier earned a Gold medal in the recent ASAA Rural Wrestling championships. The win qualified Dylan for the Provincial championships in Edmonton in March where he finished 4th in his division.
WCHS LST teachers Melissa Hooper and Greg Skelton on hosting local agencies that provide support and services for adults with disabilities. The March 10 event is an open house gathering where families with students with disabilities can find, and make connections with, agencies and support networks in our community to plan and prepare for transitions beyond high school.

WCHS Grade 12 Griffin athletes Abby Neudorf and Mikhi Lagemaat on their section to the Rugby Alberta U18 Girls 7’s Provincial Team.

Agnes Davidson Senior Choir received a ‘Superior’ for their performance at the Kiwanis Festival.

Wilson Middle School Grade 7-8 Choirs received ‘with Distinction’ and Grade 7-8 Band received ‘Excellent’ for their performances at the Kiwanis Festival.

Mike Mountain Horse Senior and Grade 4 Choirs received ‘Distinction’ and Junior Choir received ‘Superior’ for their performances at the Kiwanis Festival.

LCI Singers were invited to represent for Senior High School Choir at Kiwanis Provincial Festival.

LCI Chamber Choir were invited to represent for Provincial National School High School Choir.

Ventus Women’s Choir was recommended to provincials including district staff members Regan Brooks, Karen Hudson, Thea Costello, Stephanie Macfarlane, Morgan Day, and Liz Appleton.

Fleetwood Bawden Grade 4-6 School Chorus received ‘distinction’ at Kiwanis Festival.

Mike Mountain Horse Junior Choir was chosen to represent Lethbridge at the Provincial Choral Festival.

7.2.3 Snacks with the Superintendents
All the staff of Winston Churchill High School have been invited to have Snacks with the Superintendents on Wednesday, April 13, 2016 beginning at 7:30 a.m.

7.2.4 Enrolment Summary – February 29, 2016
Superintendent, Cheryl Gilmore shared an enrolment summary for District schools, broken down by grade as of February 29, 2016 for the Board to receive as information.

7.2.5 Calendar of Events
The Calendar of Events was reviewed for the period of March 23, 2016 to April 26, 2016.

8. Reports
8.1 ATA Local Council – March 2, 2016
Trustee Donna Hunt provided a written report on the ATA Local Council Meeting held on March 2, 2016.

8.2 District School Council – March 7, 2016
Superintendent Cheryl Gilmore provided a written report on behalf of Trustee Keith Fowler on the District School Council Meeting held on March 7, 2016. Trustee Donna Hunt also provided a verbal report.

8.3 District Student Advisory Council – March 8, 2016
Trustee Lola Major provided a written report on the District Student Advisory Council Meeting held on March 8, 2016.

8.4 Poverty Intervention Committee – March 8, 2016
Trustee Jan Foster provided a written report on the Poverty Intervention Committee Meeting held on March 8, 2016.

8.5 ASBA Zone 6 – March 9, 2016
Trustee Jan Foster provided a written report on the ASBA Zone 6 Meeting held on March 9, 2016.

8.6 Board Community Engagement – March 14, 2016
Trustee Jan Foster provided a written report on the Board Community Engagement Meeting held March 14, 2016. Topic to be added to the Committee of a Whole Meeting is the Community Engagement Survey.

8.7 Policy Advisory Committee – March 16, 2016
Trustee Lola Major spoke to policies reviewed at the Policy Advisory Committee Meeting held March 16, 2016.
9 Correspondence – Received
   9.1 Alberta Government
   9.2 Minister Eggen MGA response
   9.3 PSBA Conference Invitation and Brochure

10 Correspondence - Sent
   None at this time

Adjournment
   Trustee Keith Fowler moved:
   “that the meeting be adjourned at 5:58 p.m.”
   CARRIED UNANIMOUSLY

________________________               _______________________
       Mich Forster,                                          Don Lussier,
       Chair                                                      Associate Superintendent
                                                               Business Affairs