

Lethbridge School District No. 51

Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from November 27 - Next meeting December 18

1. Fast Forward

Nikki Cale presented on the Fast Forward program that focuses on high school completion. The report featured the outcomes of the program for the 2017-18 school year.

The Board received the presentation as information.

2. Sock it to 'em Campaign

The 16th annual Sock It To 'Em Campaign has been a tradition in Lethbridge School District No. 51, with retired District staff member Gail Petrie being instrumental in co-ordinating this event. Volunteer Lethbridge Association has taken over the event this year. Caretaking and maintenance staff in Lethbridge and area schools are collecting new socks to be donated to local charities for Christmas. The campaign runs from Nov. 1 to Dec. 15.

3. Terms of Reference Updates

The attached Terms of Reference were updated for the District Wellness Committee and the FNMI Education Committee for the 2018-2019 school year.

The Board approved the updated Terms of Reference for the District Wellness Committee and the FNMI Education Committee.

4. Policy Review

District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration.

The Board adopt revisions to the following policies:

201.2 Mandate - Amendment

202.1.1 Confidentiality - Amendment

202.1.2 Conflict of Interest - Amendment

202.2 Chair of the Board - Amendment

202.3 Individual Trustees - Amendment

205.1 Trustee Compensation - Amendment

206.1 Trustee Training and Development - Amendment

303.3 Administrator Growth Supervision and Evaluation - Amendment

303.4 School Principal - Amendment

5. District Three Year Education Plan and Annual Education Results Report

Alberta Education requires that each school jurisdiction develop a Three Year Education Plan (3YEP) which incorporates the vision, priorities, and strategies developed by the Board in consultation with stakeholders in the District. Alberta Education requires that the formally approved 3YEP combined with the Annual Education Results Report (AERR) be approved by the Board and posted on the jurisdiction website by Nov. 30.

The Education Plan serves as a template for implementation of strategies, professional learning activities, and financial planning in the District. District Administrator Teresa Loewen has been instrumental in co-ordinating the production of the 3YEP / AERR document.

5. District Three Year Education Plan and Annual Education Results Report

The Education Centre leadership team worked collaboratively to provide input into the plan.

The priorities and major strategies in the plan were developed by the Board subsequent to input received at the annual Town Hall Meeting and consultation with District and school administration.

The results in the report contain Information from the provincial 2017-18 Accountability Pillar Report including the Provincial Achievement Tests and Diploma Exams.

Teresa Loewen attended the Board meeting to highlight both the 3YEP and the AERR.

The Board approved the combined Three Year Education Plan and 2017-18 Annual Education Results Report as presented or as amended.

6. 2017-18 Audited Financial Statement

School jurisdictions are required to submit an audited financial report to Alberta Education.

Will Zobell, Partner, from BDO Canada LLP, will attend the meeting to speak to the audited financial statement.

The Board approved the Audited Financial Statements for the 2017-18 fiscal year.

7. 2018-19 Budget Update

Included with the memo in the agenda was a Budget update for the 2018-19 school year based on Sept. 30 enrolment numbers. Director of Finance Mark DeBoer attend the meeting to review the update.

The Board approved the Budget Update for the 2018-19 fiscal year.

The update begins on Page 112 of the [AGENDA](#).

8. Breakfast with the Board – Chinook High School – December 5, 2018

Lethbridge School District trustees have a long standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff.

On a monthly basis trustees meet with the staff of at least one district site for a continental breakfast.

The informal meeting provides an opportunity for staff to share highlights of their work with trustees.

Additionally, trustees can share information about district initiatives and respond to questions staff members may have.

Breakfast with the Board has been scheduled at Chinook High School on Wednesday, Dec. 5, 2018 at 7:30 a.m.

Following the breakfast, Principal Kevin Wood will provide a tour of the school for trustees.

The Board received the report as information.

9. Trustee Remuneration

A motion on Trustee remuneration, which read, “that due to recent changes in income tax regulations effective January 1, 2019, as applied to Trustees, Lethbridge School District No. 51 Board of Trustees increase their honorarium, including per diem rates, to reflect a hold harmless position in after tax dollars,” was defeated.

10. Associate Superintendent Reports

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 122 of the [AGENDA](#).

11. Board Priorities Report

The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month. The report can be found on Page 132 of the [AGENDA](#).

The Board received the report as information.

12. Acknowledgements of Excellence

The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Galbraith student Satvik Gunuganti took third place in the Lethbridge Public Library mini-spelling bee in October. G.S. Lakie Grade 6 student Sawyer Althouse won the Gold in the U 14 category at the Judo Tournament in Regina in October.

G.S. Lakie teacher Nick Rickards completed his Masters of Arts degree.

Wilson Middle School Boys SV Volleyball team for winning the Senator Joyce Fairbairn Middle School Volleyball tournament in October.

Winston Churchill students Reshma Gurung, Alisha Gurung, and Amrita Gurung have been selected to the United Traditional Tae Kwon-Do Canada Development Team. The team helps prepare young athletes for national and international competition. The girls do the majority of their training at Churchill in the after school Tae Kwon-Do classes led by Master Darin Gibson, then attend additional sessions weekly with members of the National Team.

13. Snacks with the Superintendents – École Nicholas Sheran – December 5, 2018

At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.

On a monthly basis Executive Council as a whole meet with the staff of one school for snacks.

The informal meeting provides an opportunity for staff to share highlights of their school.

Additionally, Executive Council members can share information about district initiatives and respond to questions staff members may have.

All the staff of École Nicholas Sheran have been invited to have Snacks with the Superintendents on Wednesday, December 5, 2018 beginning at 12 p.m.

The Board received the summary as information.

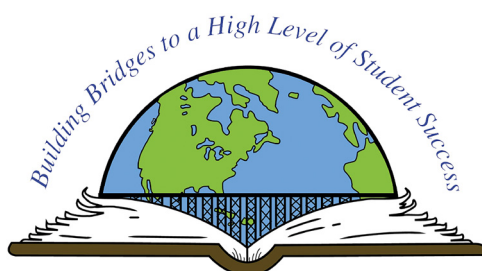
14. Board Reports

Reports were delivered for the Policy Advisory Committee, District School Council, FNMI Advisory Committee, Facilities Committee, ATA Local Council, Community Engagement Committee, ASBA Zone 6 General Meeting, Poverty Intervention Committee, District Student Advisory Council, Policy Advisory Committee and Community and Social Development. The reports begin on Page 143 of the [AGENDA](#).

15. Correspondence - Received

The City of Lethbridge sent a letter to Lethbridge School District No. 51 Board Chair Clark Bosch, thanking the Board for its letter of support to the Provincial Minister of Justice and Solicitor General, Kathleen Ganley.

The letter from the Board in support of the city's efforts to advocate for greater support from the provincial government in dealing with Lethbridge's escalating drug issues.



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