

Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from May 22 - Next meeting June 26

1. Honouring Spirit: Indigenous Student Awards

ASBA hosted an Honouring Spirit: Indigenous Student Awards event at Government House on May 12, 2018. Echo Taryce Passion White Quills (Wilson), Lauren Jean Bowyer (WCHS), and Nadailie Merrick (Victoria Park) received honourable mention and were invited to the Board meeting. Learn more here: [AWARDS](#). The Board congratulated the students on receiving this prestigious recognition.

2. Communications Plan

Communications Officer, Garrett Simmons presented the Communications Plan to the Board of Trustees. The Communications Plan was reviewed by the Board Community Engagement Committee, and recommendations from the committee were included in the Communications Plan presented included in this agenda. Trustees were given the opportunity to ask questions and make any further recommendations. The Board reviewed the Communications Plan and received the presentation as information.

3. Approval of International Trips - LCI

Lethbridge Collegiate Institute (LCI) requested approval to take a group of athletes to the XC Race in Cut Bank, Montana, USA on Friday, August 31, 2018. Information regarding the educational benefits of the trip and the proposed itinerary were attached. The total cost of the trip is \$1,500 and the fee will be covered by the LCI Alumni and Booster Association.

LCI also requested approval to take the football team on two trips to the USA. The first trip would be to Pocatello, Idaho from August 24 to August 26, 2018 and the second trip would be to Sandpoint, Idaho from October 19 to October 20, 2018. Information regarding the educational benefits of the trips and the proposed itineraries were attached. The cost of each trip is included in the \$500 annual football fee. Students unable to pay this fee are set up with the RAMPAC (Parent Committee) to do fundraising.

The LCI trip to the XC Race in Cut Bank, Montana, USA on August 31, 2018, and the LCI football trips to Pocatello, Idaho from August 24 to August 26, 2018 as well as the Sandpoint, Idaho trip from October 19 to October 20, 2018 were approved, on the condition all district policies and procedures are strictly followed.

4. Policy review

District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration.

At the May 22 meeting, the following policies were discussed:

400.3 Whistleblower Protection - Amended

602.2 French Immersion - Amended

602.3 French as a Second Language - Amended

602.6 Second Language Programs Other than English and French - to be sent back to the policy committee for further review

607.3 Instructional Resources and Materials - Amended

609.2 Report Cards - Amended.

The policies begin on Page 27 of the [AGENDA](#).

5. Authorization of Locally-Developed Courses

Alberta Education requires that all locally developed Grade 7 to Grade 9 courses be authorized for use by the Board of Trustees. As the middle schools and high schools have expanded their educational opportunities for students, it has become necessary to create a number of locally-developed courses to adhere to Alberta Education Policy. Karen Rancier, Director of Curriculum, has worked closely with the secondary schools to develop course outlines and student learning outcomes for each course. Although the courses are categorized by school, it was recommended the courses be approved for use in all District schools. A full description of all courses can be found at the following link: [Middle School Locally Developed Course Outline](#)

The Board of Trustees approved the use of the following locally-developed Grade 7 to Grade 9 courses in all District middle and high schools:

Gilbert Paterson Middle School:

Archery,
Babysitting
Design
Leadership
Photo Scrapbooking
Yoga

Wilson Middle School:

Baseball
Business and Employment Skills
CO2 Cars
Digital Citizenship
Entrepreneurship In Me
Exploratory Broadcasting
History Explorations/Believe It or Not
Indoor and Outdoor Gardening
Jewellery Making
Photography/Photoshop/New Media

Lethbridge School District No. 51

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Enclosure # 5.3

Rock Bank

Science Experiments

Soccer

WMS Yearbook

Winston Churchill High School:

Active Living – Fitness

Attributes of Wellness

Churchill Connection

Critical and Creative Thinking

Power to Change

World Geography.

6. Authorization of Extended Authorization Periods for Locally Developed Courses

Alberta Education will be withdrawing our locally-developed course, Advanced Dance 15, 25, and 35 for 3 and 5 credits as of August 31st, 2018 due to overlap in curriculum. However, Alberta Education has modified the end dates for Advanced Dance 25 for 3 and 5 credits until August 31st, 2019 and August 31st, 2020 for Advanced Dance 35 for 3 and 5 credits to permit students who have begun the three-course sequence to complete the courses as originally planned.

6. Authorization of Extended Authorization Periods for Locally Developed Courses

Acquired courses ESL Introduction to Science 15 for 5 credits and ESL Introduction to Canadian Studies 15 and 25 for 5 credits have also had their end dates modified by Alberta Education and both courses end dates have been extended for one further year from September 1st, 2018 until August 31st, 2019 to permit review and revisions to these courses.

The Board of Trustees approved the extended authorization dates for Advanced Dance 25 for 3 and 5 credits until August 31st, 2019 and August 31st, 2020 for Advanced Dance 35 for 3 and 5 credits. The Board of Trustees also approved the extension of authorization dates for ESL Introduction to Science 15 for 5 credits and ESL Introduction to Canadian Studies 15 and 25 for 5 credits until August 31st, 2019 for use in all of our District High Schools.

7. Approval of 2018-2019 School Fees

As a part of budget 2018-2019, the board is required to approve school fees for the 2018-2019 school year. Once approved, the required school fees schedule provided by Alberta Education is submitted for ministerial approval. Each school provides proposed fees for the 2018-2019 school year including explanations for new fees or increases to fees over 5%. The school fee submission is attached. Mark DeBoer, Director of Finance was in attendance to discuss the proposed school fee schedules and answer any questions Trustees had.

The fees can be found on Page 41 of the [AGENDA](#).

Christine Lee, Associate Superintendent, Business Affairs, added once the fees are given ministerial approval from the Government of Alberta, the fees will be posted on the District website, on a school-by-school basis. The Board approved the 2018-2019 School Fee Schedule for submission to Alberta Education for approval.

8. CUPE 2843 Ratification

The Board negotiating committee reached a Memorandum of Agreement with the negotiating committee of CUPE 2843 on May 3, 2018.

The Memorandum of Agreement between the Board of Trustees of Lethbridge School District No. 51 and the Canadian Union of Public Employees No. 2843, dated the 3th day of May 2018, was approved.

9. Edwin Parr Zone 6 Award

On an annual basis, each school jurisdiction is invited to submit the name of one first year teacher as its nomination for the Edwin Parr Award, which is sponsored by the Alberta School Boards Association. G.S. Lakie teacher [Sarah Williamson was the District nominee](#) for the Zone 6 banquet held May 9, 2018 in Taber.

The Board received the report as information and extend congratulations to Sarah for her exceptional address at the banquet.

The Board extend its appreciation to Communications Officer Garrett Simmons for the production of an outstanding video showcasing the nominee.

10. Budget Open House

As part of its community engagement mandate, the Board annually hosts a public meeting to provide all stakeholders an overview of the preliminary budget. This year the public meeting was scheduled for Tuesday, May 22, at the Education Centre. At the meeting, Director of Finance, Mark DeBoer provided an overview of the preliminary budget, which will be reviewed and debated on Monday, May 28. The preliminary budget will be forwarded to Alberta Education, and is expected to be finalized prior to November 30, once the official September 30 enrolment counts are confirmed.

An invitation to attend this evening presentation was extended to staff, parents and the public by Donna Hunt, The preliminary budget can be found on Page 46 of the [AGENDA](#).

The Board received the report as information.

Later in the meeting, Mark DeBoer, Director of Finance, delivered a budget presentation for Trustees, which includes a breakdown of the District's revenues and expenditures, enrolment estimates and staffing adjustments for 2018/2019, among other numbers. For more information on the preliminary budget, visit this link: [BUDGET](#).

11. Business Affairs Report

Christine Lee, Associate Superintendent, Business Affairs, reported work continues on the design for the Southeast Lethbridge Elementary School in the Southbrook Subdivision. Construction documents are complete and under review. Contractors shortlisted under RFQ are invited to bid on the construction tender when official approval provided by the Province. The District is awaiting fully executed grant agreements in order to proceed to tender. A special meeting of the board will be required in July to approve the tender.

Senator Joyce Fairbairn Middle School construction in west Lethbridge is 90-per-cent complete and on target for school opening September of 2018

12. Human Resources Report

Rik Jesse, Associate Superintendent, Human Resources, highlighted the District's Round 3 hiring results. For teachers, 17 positions were posted at 12 schools. For support staff, there were 38 postings for Round 2. He also reported there are 195 Active Substitutes for the Substitute Teacher List.

13. Instructional Services Report

Morag Asquith, Associate Superintendent, Instructional Services, reported the District has been reviewing promising policy work (from Manitoba to Alberta) as the District starts to develop an enhanced FNMI Education Policy. The first draft has been taken to the FNMI Liaisons, and it will be shared with Kainai Board Of Education representative, the FNMI Committee and Administrators next before it is taken to the Policy Committee.

She reported the District has secured a Numeracy Lead Teacher for the fall (Jenn Giles) and an ESL Lead Teacher (Heather Willms) for the fall.

14. Donations and Support

Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the District.

- Kinetite Club of Lethbridge presented a cheque to the FastForward program in the amount of \$1350.40
The Board received the summary as information.

15. Board Priorities Report

The Education Centre Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

The priorities can be found on Page 101 of the [AGENDA](#).

The Board received the report as information.

16. Acknowledgements of Excellence

The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Lynn Wytrykusz (Westminster EEP Program Manager) graduated from the Human Services Department at Lakeland College with a Diploma in Early Learning and Child Care.

Peyton Zacharias (Westminster EEP program) has graduated from Lethbridge College with an Educational Assistant diploma.

Bret Jesse, teacher at Westminster, coached the LVC U-14 girls volleyball team. District team players are: Ryann Hagel, Kyra Tamke, Eva Glenn, Brooklyn Robinson, Rhyse Cox, and Reese Williamson.

16. Acknowledgements of Excellence

District Art's Alive and Well in School award winners 2018 are:

- Joelle Wills (WCHS), 3D Award of Merit
- Tia Bunnage (Chinook), 2D honorable mention Award of Merit
- Sabrina Fox (WCHS), Art 30 Award of Merit & Creativity
- Emma Hadford (Victoria Park), Art 30 Award of Merit & Creativity
- Jaxon Marshall-Darroch (G.S. Lakie), Junior High/Middle School Award of Merit
- Shay Little Leaf (Wilson), Junior High/Middle School Award of Merit
- Rilea Honish (Senator Buchanan), Curator's Pick
- Addisyn Bernhart (Senator Buchanan), Participants' Draw for a pizza party
- Taryn Bach (Chinook), U of L Faculty of Fine Arts Art Award of Excellence
- Valerie Letts (LCI), U of L Faculty of Fine Arts Art Award of Excellence

Wilson Middle School teacher, Aaron Becking, received Certification of Commendation in the field of Health and Physical Education from the Health & Physical Education Council (HPEC).

Alberta Music Festival Association offered congratulations to Gilbert Paterson Select Choir (Tyler Leavitt, Director) and LCI Chamber Choir (Karen Hudson, Director) for being recommended to perform in the 2018 Alberta Music Festival. Recognition of the hard work and dedication of the teachers and students was shared.

17. District Student Advisory Council – May 1, 2018

Trustees Lola Major and Doug James delivered the report:

Teresa Loewen, District Principal, welcomed our students and teachers. Discussion of the purpose of the District Student Advisory Council (DSAC) was comprehensive and participation was excellent.

Art Biesheuvel from Chinook High School presented information on a leadership opportunity pertaining to a southern Alberta Conference. Town Hall Meeting results with the students' personal priorities were reviewed and students were actively involved in "drilling down".

Alicia Reimer and students from the Lethbridge Christian School provided the "Getting to Know You" activity. This was the students and teachers' last meeting this term.

Exit slips (feedback on DSAC) were given to students. The student and teachers in DSAC, with Teresa Loewen's guidance, continue their exemplary contributions to our District.

18. Community Engagement Committee – May 2, 2018

Trustee Christine Light delivered the report:

1. Communication Plan Update:

- Garrett Simmons presented the new Communications Plan: A Comprehensive guide to communicating with our staff, educational stakeholders and the general public.

2. ICE Scholarship

- 18 Applicants; 9 short-listed
- Christine Light to send congratulatory letters to short-listed applicants. Letters to those not short-listed will include encouragement to apply in the upcoming year with productive feedback.

3. Realtor Luncheon

- May 23 (12pm – 1pm)
- Stand-up luncheon
- Jan: welcome; Christine Light: Why is LethSD51 the best District?
- o Highlight new schools & programs
- Cards and brochures to be given to guests

4. Speaker for 2019 ICE Scholarship Breakfast

- Marty Park to be contacted. If unavailable, Lowell and Julie Taylor will be contacted.
- Feb. 14, 2019
- Larger space to be requested

19. ATA Local 41 Council – May 2, 2018

Trustee Doug James delivered the report:

Doug James gave the Trustee Report focusing on the Unified Laptop Project, Art's Alive and Well in the Schools, Budget presentation to the public, Education Week and Board Priorities.

The Local did ask about the rumours about CIF and it was explained that information from the District is forthcoming.

Danica Anderson gave the Treasurer's report reviewing the U of L Scholarships and the Logan Boulet donations have been submitted and approved.

Phil Williams reported on the upcoming PD activities and reminded the reps of the deadlines for applying.

Brad Robert (TWC) reviewed the Parental Leave Workshop and discussed the elections for 2018.

No reports for Social Committee and School Board Policy Advisory Committee.

Kurt Zielke and Aaron Rosenke (DEHR Committee) reported that a Movie night was planned for the GSAs, families and community sometime in June at Chinook Theatre Centre. DEHR is selling "Pride in Education" shirts.

Orders should be submitted to Nicole at the ATA office by May 18th.

Craig Findley (VP), Derek Resler (President) made brief info presentations. Kathrine Pritchard (District Representative) reported a fee increase for membership.

20. District School Council – May 7, 2018

Trustees Lola Major and Doug James delivered the report:

1. Trustee Report:

- Unified Laptop Project – G.S. Lakie has decided that they will not pursue the project next year, but may do so in the future. They will continue to discuss what this might look like.

Senator Joyce Fairburn School (SJF) is in a different situation, as they do not have any established technology. SJF staff representatives will be visiting schools that have this program. They are wanting to do their homework. While there are benefits for the kids moving forward also has some details to iron out.

- Art's Alive and Well in Schools is running from May 6 – June 9 and strongly encourage parents to take a look at it. The gallery has 350 pieces of art from 32 different schools.

- Breakfast with the Board took place at Gilbert Paterson Middle School on May 1, 2018

- 2018/19 Budget will be presented on Tuesday May 22, 2018 beginning at 6:30 p.m. at the Education Centre.

2. Alberta School Councils Association Report:

- Allison Pike and Hollie Tarasewich – local parents- have been voted in for a second term to the ASCA board. Discussed the resolutions that were carried and defeated.

3. Committee Reports

- District Policy Advisory Committee – Joy attended the last meeting. Report cards and French Immersion policies were up for discussion as well as policy guiding other language programs. These were sent to parents for feedback.

- Community Engagement Committee – Communication Plan - some feedback regarding the updated plan was provided. The plan will be presented to the board. Scholarship Breakfast Committee received 18 applicants for the scholarship; last year only received 4; very excited for the growth. Shortlisted 9 finalists and these finalists will present to a panel of judges. Realtor luncheon will be on May 23. The Board will highlight why Lethbridge School District No. 51 is a great district. Speaker for ICE scholarship breakfast (February 14, 2019) will be Marty Park.

4. Business Arising from the Minutes:

- Cheryl presented an infographic regarding how budgetary monies are being spent, with clarification regarding percentage increases in the professional and non-professional staffing allocations.

5. Superintendent's Report:

- 2018/19 District Priorities – Achievement, Inclusion, and Innovation. This will be the skeleton that forms the next 3-year plan. Handout with the three priorities and outcomes under each priority was distributed.

20. District School Council – May 7, 2018

6. Roundtable Reports: ASCA Report (details on our website)

- Student wellbeing comprehensive school health
- Mental health matters
- Role of social-emotional learning
- Brain architecture game
- Minister Eggen's address
- AGM

21. ASBA Zone 6 – May 9, 2018

Trustee Donna Hunt delivered the report:

Highlights:

1. A presentation by Tash Taylor School Board Advisor ASBA – "Telling your story with meaning." The importance of governance in our society.
2. Zone 6 Audit
3. ASBA Budget Presentation

22. Poverty Intervention Committee – May 10, 2018

Trustee Christine Light provided an oral report.

23. District Wellness Committee – May 14, 2018

Trustee Donna Hunt delivered the report:

Highlights:

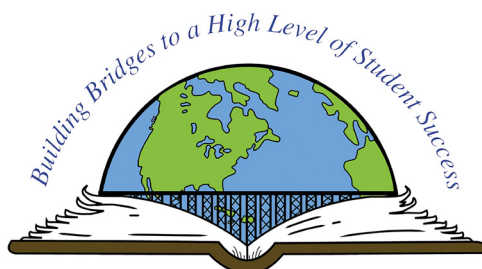
1. Healthy Champs update – Two sessions, an Introduction to Self-regulation and Visioning and Identifying Wellness Priorities. Survey -three hundred staff members identified "Staff wellness" and "The impact of structures on wellness in schools".
2. Regional Wellness a sharing meeting will be held May 29 2018.
3. AHS – Tobacco reduction, health and wellness resources to support grade 7-9 curriculum.
4. Munchie Foods and nutrition update. – As of September vending machines will no longer sell candy, soda or beverages containing artificial sweeteners.
5. Policy work continues on our New Wellness Policy.
6. Staff Wellness sharing concerns and questions – Are we well? How do we know? Will district review lunch time for teachers? The practicum nurses will focus on "staff wellness" next year.
7. Counseling update on the direct child/youth supports for wellness.
8. "Let's Talk Cannabis"- dialogue opportunity May 28 2018 with the City of Lethbridge.
9. Next meeting – October 15 2018

24. Policy Advisory Committee

Trustee Lola Major delivered an oral report.

25. Correspondence - Received - Alberta Education Capital Planning

The District's request for three modular classrooms for Coalbanks Elementary School has been approved.



Lethbridge School District No. 51

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