

Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from Oct. 24 - Next meeting Nov. 28

1. Provincial Golf Champions

The Chinook High School Golf team won the Alberta School Athletic Association Provincial Championship, and the team was invited to the Board meeting to receive congratulations from the Board of Trustees. Team members included Ethan Campbell, Mason Harder, Jonas Nelson and Rylie Seaman, along with coach Bruce Carbert. The Board received the presentation as information.

2. Voluntary Retirement – Alberta Teachers’ Retirement Fund Members and Local Authorities Pension Plan Members

For the past several years, the Board has approved a Voluntary Retirement Plan for the Alberta Teachers’ Association Retirement Fund Members, Canadian Union of Public Employees (CUPE) 290, CUPE 2843 and non-union employees. This opportunity for staff members has facilitated the hiring process for the following year. This plan allows staff members of the Alberta Teachers’ Association Retirement Fund Members and Local Authorities Pension Plan to retire as of January 31, 2018 and then begin a temporary contract with the Board effective February 1, 2018– June 30, 2018. The Board voted to extend the Voluntary Retirement Package to all employees who are members of the Teacher Retirement Fund and Local Authorities Pension Plan (CUPE 290, CUPE 2843 and non-union employees) who, by December 22, 2017, submit a letter of resignation effective January 31, 2018. Such employees will be offered a temporary contract effective February 1, 2018 – June 30, 2018.

3. Sock It To ‘Em Campaign

Retired District staff member Gail Petrie has been instrumental in co-ordinating the Sock it to ‘Em campaign for the past 14 years. Supported by members of CUPE 290 in our District as well as Holly Spirit and Palliser school divisions, Gail has been instrumental in securing participation by students and staff in the schools, asking for donations of socks, which are then distributed to four community support organizations. In the last 14 years, over 108,000 pairs of socks have been collected. In a media release celebrating the success of the program, Gail thanked all caretakers and maintenance staff for assisting with the collecting of the socks, school administrators for supporting the initiative and all the students and staff for contributing during the campaign in the weeks leading to Christmas. A letter and poster were included in the agenda, with details for information. The Board received the report as information and acknowledged the efforts of Gail Petrie, and made a \$100 donation.

4. Alberta Teachers’ Association (ATA) Local 41 Council Meeting Schedule

An excellent relationship exists between the Board of Trustees and its employee groups. Two examples of this collaborative relationship is the attendance by a member of the ATA Local Executive at all Board meetings and the open invitation that the ATA Local Executive to the Board to have a trustee attend Local Council meetings. The meeting dates for the balance of the year are: November 1 - Attwell Building, December 6 - Christmas Dinner Meeting – Lethbridge Lodge, January 10 – Attwell Building, February 7 - Attwell Building, March 7 - Attwell Building, April 11 - Attwell Building, May 2 - Attwell Building, June 6 – Dinner Meeting – Luigi’s. The Board received the report as information.

5. Breakfast with the Board – November 14, 2017 at Galbraith Elementary School

Lethbridge School District trustees have a long-standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff. On a monthly basis, trustees meet with the staff of one district site for a continental breakfast. The informal meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees can share information about district initiatives and respond to questions staff members may have. Breakfast with the Board has been scheduled at Galbraith Elementary School on Tuesday, November 14, 2017 from 7:30 – 8:15 a.m. Following the breakfast, Principal Sandy Scheldrup will provide a tour of the school for trustees. The Board received the report as information.

6. 51-25 Celebration Banquet

Each year, the Board recognizes staff members who have served with the District for 25 years or more. The Board hosts a dinner for all the members of the 51-25 club and their guest, and takes the opportunity to formally congratulate the staff members who have completed their 25th year with the District. The 51-25 celebration was held on October 18, 2017 at the Lethbridge Lodge.

The new members of the 51-25 club are:

Alain Dumont, Brynn Malmberg, Carole-Ann Oikawa, Cathy Kitagawa, Darlene Urban, Diane Benson, Dixie Charlebois and Susan Howg. The Board received the report as information.

7. Acknowledgements of Excellence

The Board has a long-standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Chinook High School teacher, Irene Dersch, will receive an honourable mention in the I Teach WE for her amazing work through WE Schools at the Educational Partners' Breakfast at WE Day on November 1, 2017 in Calgary.

Chinook High School Grade 10 student, Chelsea Joseph, placed third overall at the Provincial Golf Championships.

G.S. Lakie Grade 7 student, Abed Al Sayyed placed first in the Zone Cross country meet in the Bantam Boys Category.

District students who placed in the top 10 of the South Zone Cross Country Championships are:

Mia Westrop (Gilbert Paterson), Abby Crown (Wilson), Presley Heggie (Gilbert Paterson), Kieran Schmidtke (Gilbert Paterson), Emily Hall (LCI), Hayden Thomas (LCI), Carter Van Roon (LCI), Isaac Fletcher (LCI), Dray Walburger (LCI), Josh Dublanko (LCI), Kya Bester (LCI), Mercy Trinh (LCI), Maddi Boehme (LCI), Hannah Stewart (LCI), Kennedy Tanner (LCI), Alixane de Simencourt (WCHS), Brock Jensen (Chinook), Tyreese Russell (WCHS), Jessica Morton (Chinook), Avery Edwards (LCI), Brinley Thomas (LCI), Berkley Heggie (LCI), Solen Wood (Chinook), Sara Stewart (LCI), McKenna Kirk (Chinook), Mackenzie Harms (Chinook), and Danika Leavitt (Chinook).

8. Board Priorities Report

The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress is provided in the form of a report each month. The Board received the report as information. The report can be found on Page 25 of [this month's agenda](#).

9. Donations and Support

Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. The District recognized Daytona Homes Lethbridge, who donated \$23,862 to the District's Ready, Set, Go! Program. The Board received the summary as information.

10. Snacks with the Superintendents

At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff. On a monthly basis, Executive Council as a whole meets with the staff of one school for snacks. The informal meeting provides an opportunity for staff to share highlights of their school. Additionally Executive Council members can share information about district initiatives and respond to questions staff members may have. All the staff of the Education Centre have been invited to have Snacks with the Superintendents on Thursday, November 16, 2017 beginning at noon. The Board received the summary as information.

11. Enrolment Summary

Included with the memo was an enrolment summary for District schools, broken down by grade, as of September 30, 2017. Enrolment in the District continues to increase. Total enrollment for 2017/18 is 11,274, an increase of 542 students. The Board received the summary as information. The complete figures can be found on Page 34 on [this month's agenda](#).

12. Policy Advisory Committee

The Policy Advisory Committee met to review the following policies, which are awaiting stakeholder feedback:

- Policy 405.13 Staff Meetings
- Policy 500.1 Student Rights and Responsibilities
- Policy 501.1 Attendance at School
- Policy 501.3 School Attendance Areas
- Policy 802.2 Student Fees

Organizational Meeting

1. Board Chair, Vice-Chair Elections

Clark Bosch was elected as the Board Chair, while Jan Foster was elected as the Vice-Chair.

2. Approval of Bank Borrowing Resolution

The Board approved a resolution to establish a line of credit with the Royal Bank of Canada to provide interim financing during the year 2017-2018 year, pending receipt of government grants. The resolution read: "That the Board approve the 2017-2018 bank borrowing resolution in the amount of \$500,000 to finance the operation of the school district as required, pending receipt of government funding, and that a copy of this resolution be appended to the minutes of this meeting."

3. Approval of Signing Authority

The Board to approved the following resolution:

"That the bank signing authority be the Chairman or the Vice-Chairman and the Secretary-Treasurer or, in her absence, the Director of Finance, with the exception that for the purpose of signing cheques, the signing authority shall be the Superintendent of Schools and the Secretary-Treasurer and Director of Finance and further, that the Board authorize the bank to establish an overdraft lending agreement which has been duly executed by the proper officers of the Board when loans are required."

4. Appointments to Committees

Board of Trustees Committee Representation for 2017-2018 were set at the meeting:

Area of Responsibility	2017-2018 Member
Chair	Clark Bosch
Vice-Chair	Jan Foster

Standing Committees

Area of Responsibility	2017-2018 Member (*Denotes Chair)
Facilities Committee (2 Trustees)	*Tyler Demers, Doug James
Policy Advisory Committee	*Lola Major, Clark Bosch (Alternate)
Spirit of 51 Committee (2 Trustees)	*Tyler Demers, Christine Light
Supt. Evaluation Comm. (Chair, 2 Trustees)	*Clark Bosch, Jan Foster, Lola Major
Board Budget Committee (2 Trustees)	*Donna Hunt, Clark Bosch
Poverty Intervention Committee (1 Trustee)	*Christine Light
Board Audit Committee (2 Trustees)	*Donna Hunt, Tyler Demers
Healthy Schools Committee (2 Trustees)	*Donna Hunt, Christine Light
Community Engagement (2 Trustees)	*Christine Light, Jan Foster, Doug James (alternate)
FNMI Advisory Committee (1 Trustee)	*Doug James, Donna Hunt (alternate)

Special (Ad Hoc) Committees

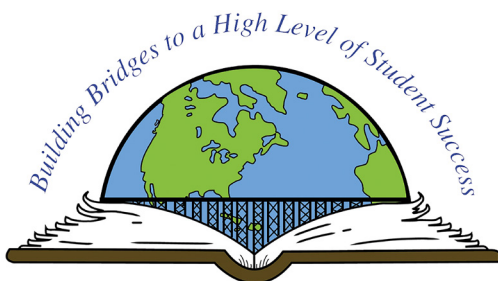
Area of Responsibility	2017-2018 Member
ATA Negotiating Committee (2 Trustees)	*Jan Foster, Clark Bosch
CUPE 290 Negotiating Comm. (2 Trustees)	*Clark Bosch, Tyler Demers
CUPE 2843 Negotiating Comm. (2 Trustees)	*Tyler Demers, Clark Bosch
Non-Union Staff Committee (2 Trustees)	*Jan Foster, Christine Light

Joint Committees

Area of Responsibility	2017-2018 Member
ATA Working Conditions: (2 Trustees)	*Clark Bosch, Donna Hunt
Business and Ed. Comm. (1 Trustee, 1 Alt.)	*Doug James, Jan Foster (Alternate)
City/School Boards Committee (2 Trustees)	*Jan Foster, Lola Major

Board Representatives

Area of Responsibility	2017-2018 Member
ASBA Zone 6 Executive (1 Trustee, 1 alt.)	*Donna Hunt, Jan Foster (Alternate)
District School Council (1 Trustee, 1 alt.)	*Doug James, Christine Light (Alternate)
District Student Advisory Coun. (2 Trustees)	Doug James, Lola Major
TEBA (1 Trustee)	Clark Bosch



Lethbridge School District No. 51

Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from Sept. 26 - Next meeting Oct. 24