



AGENDA

Lethbridge School District No. 51
School Board
Regular Meeting

Tuesday, May 28, 2019

Board Room

3:30 P.M.

3:30 p.m. **1. Approval of Agenda**

3:32 p.m. **2. Approval of Minutes**

If there are no errors or omissions in the minutes of the Regular Meeting of April 30, 2019 it is recommended that the minutes be approved by the Board and signed by the Chair.

3:34 p.m. **3. Business Arising from the Minutes**

4. Presentations

3:35 p.m.	4.1	Friends of 51 Awards	Enclosure 4.1
	4.2	Honouring Sprit: Indigenous Student Awards 2019	Enclosure 4.2
	4.3	Inclusive Education	Enclosure 4.3

5. Action Items

4:00 p.m.	5.1	International Trip Approval - WCHS	Enclosure 5.1
	5.2	International Trip Approval - LCI	Enclosure 5.2
	5.3	Authorization of Locally Developed Courses	Enclosure 5.3
	5.4	Authorization of High School Locally Developed Courses	Enclosure 5.4
	5.5	CUPE 290 Memorandum of Settlement	Enclosure 5.5

4:50 p.m. **6. District Highlights**

7. Information Items

4:55p.m.	7.1	Board Chair Report	
	7.1.1	Edwin Parr Zone 6 Award	Enclosure 7.1.1
	7.1.2	Budget Open House	Enclosure 7.1.2

5:00 p.m. Public Forum

5:00 p.m.	7.2	Associate Superintendent Reports	
	7.2.1	Business Affairs	Enclosure 7.2.1
	7.2.2	Human Resources	Enclosure 7.2.2
	7.2.3	Instructional Services	Enclosure 7.2.3

5:15 p.m.	7.3	Superintendent Report	
	7.3.1	School Liaisons for 2018-19	Enclosure 7.3.1
	7.3.2	Donations and Support	Enclosure 7.3.2
	7.3.3	Board Priorities Report	Enclosure 7.3.3
	7.3.4	Acknowledgements of Excellence	Enclosure 7.3.4
	7.3.5	Calendar of Events	Enclosure 7.3.5

8. Reports

5:20 p.m.	8.1	ATA Local Council – May 1, 2019	Enclosure 8.1
	8.2	F.N.M.I. Advisor Committee – May 2, 2019	Enclosure 8.2
	8.3	District School Council – May 6, 2019	Enclosure 8.3
	8.4	Policy Advisory Committee – May 8, 2019	Enclosure 8.4
	8.5	District Student Advisory Council – May 14, 2019	Enclosure 8.5
	8.6	ASBA Zone 6 – May 15, 2019	Enclosure 8.6
	8.7	Joint City of Lethbridge / School Boards – May 22, 2019	Enclosure 8.7

9. Correspondence - Received

5:30 p.m.	None at this time.
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10. Correspondence - Sent

5:35 p.m.	None at this time.
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5:35 p.m.	Adjournment
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MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD APRIL 30, 2019.

IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light;
Lola Major; Doug James

Administrators: Cheryl Gilmore; Rik Jesse; Christine Lee; Morag Asquith
LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:45 p.m.

1. Approval of Agenda

Trustee Tyler Demers moved:

Add: 5.3 ATA Local Bargaining Committee Mandate

“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6851/19*

2. Approval of Minutes

Trustee Jan Foster moved:

“that the minutes of the Regular Meeting of March 26, 2019 be

approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6852/19*

Trustee Jan Foster moved:

“That the minutes of the Special Meeting of April 15, 2019 be

approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Special Meeting
6853/19*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

4. Presentations

4.1 Ready Set Go Donation

Charleen Davidson with Community Foundation of Lethbridge and Southwestern Alberta and Ray Viel with Knights of Columbus presented a cheque in the amount of \$2,690 for the Ready Set Go program.

*Presentations
Donations:
Ready Set Go*

4.2 English as a Second Language (ESL)

Ann Muldoon, Inclusive Education Director, provided background information on ESL demographics and programs. Heather Willms, ESL Lead Teacher, shared her ESL Work Plan.

ESL Presentation

5. Action Items

Action Items

5.1 Approval of International Trip – WCHS

Kevin McBeath provided details on the requested student exchange trip to Weilburg, Germany from April 9th to April 20th, 2020.

Trustee Donna Hunt moved:

“that the WCHS exchange trip to Weilburg, Germany from April 9th to April 20th, 2020 be approved on the condition that all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

*Approval of
International Trip –
WCHS to Weilburg,
Germany
6854/19*

5.2 Policy Review

District Principal, Teresa Loewen, reviewed Policies:

402.8.1 Harassment, Discrimination, and Violence Prevention in the Workplace

604.3 Locally Developed/Acquired Courses

605.1 Inclusive Learning Supports

1002.4 School Councils

Policy Review

Trustee Lola Major moved:

“to approve Policy 402.8.1 Harassment, Discrimination, and Violence Prevention in the Workplace, with a friendly amendment.”

CARRIED UNANIMOUSLY

*Policy 402.8.1
Harassment,
Discrimination, and
Violence Prevention in
the Workplace
6855/19*

Trustee Lola Major moved:

“that Policy 604.3 Locally Developed/Acquired Courses return to Policy Advisory Committee.”

CARRIED UNANIMOUSLY

*Policy 604.3 Locally
Developed/Acquired
Courses
6856/19*

Trustee Lola Major moved:

“to approve Policy 605.1 Inclusive Learning Supports, with a friendly amendment.”

CARRIED UNANIMOUSLY

*Policy 605.1 Inclusive
Learning Supports
6857/19*

Trustee Lola Major moved:

“to approve Policy 1002.4 School Councils, as amended.”

CARRIED UNANIMOUSLY

*Policy 1002.4 School
Councils
6858/19*

5.3 ATA Local Bargaining Committee Mandate

April 8, 2019 Central table ratified with provincial TEBA.

Bargaining committee will consist of Jan Foster, Clark Bosch, Rik Jesse, Christine Lee, Mark DeBoer, and Rhonda Aos.

Trustee Tyler Demers moved:
“the Board provide the Board’s ATA Bargaining Committee the mandate to bargain and conclude a memorandum of agreement on local matters on behalf of the Board of Trustees of Lethbridge School District No. 51.” **CARRIED UNANIMOUSLY**

*ATA Local Bargaining
Committee Mandate
6859/19*

6. District Highlights

- Christine Light attended DEHR to Care art gala, WishTree activities around the District, delivered apples to students at Senator Fairbairn.
- Jan Foster attended Woods dinner and DEHR to Care.
- Donna Hunt felt the public forums were valuable, went to a job fair, and the National School Board Association (NSBA) Conference in California.
- Doug James attended Opportunity Knocks, Air band competition judging at General Stewart, Wilson production.
- Tyler Demers attended the NSBA.
- Lola Major attended the Wilson play, both forums, DEHR to Care at Galt Museum, U of L judging students on presentations on the topic of “purpose”.
- Clark Bosch thanked everyone for the apple drive, Robotics students at WCHS as well as Nevin Morrison, thanks for the forums, met with Garth Johnson regarding a potential Project House with the Blood Reserve.

District Highlights

7. Information Items

7.1 Board Chair Report

7.1.1 Arts Alive and Well in Schools

Arts Alive and Well in Schools student art exhibition will run from Saturday, May 11 to Saturday, June 16, 2019. Approximately 360 pieces of student art, representing thirty-four schools within the city of Lethbridge, will be on display.

Information Items

*Arts Alive and Well in
Schools*

7.1.2 Breakfast with the Board

Staff of Mike Mountain Horse School have been invited to attend Breakfast with the Board on Wednesday, May 1, 2019.

*Breakfast with the
Board*

7.2 Associate Superintendent Reports

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

*Associate
Superintendent
Reports
Business Affairs*

7.2.2 Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report including monthly enrolment.

Human Resources

Public Forum

7.2.3 Instructional Services

Associate Superintendent Morag Asquith presented the Instructional Services report.

Public Forum

Instructional Services

7.3 Superintendent Reports

7.3.1 Board Priorities Report

2018-19 District Priorities report of actions was shared.

*Superintendent Report
Board Priorities*

7.3.2 Snacks with the Superintendents

Maintenance staff at the Attwell building have been invited to attend the Snacks with the Superintendent on Thursday, May 2, 2019.

*Snacks with the
Superintendents*

7.3.3 Education Week, April 29 to May 3, 2019

Trustees delivered apples to schools in celebration of Education Week.

*Education Week April
29 to May 3, 2019*

7.3.4 Acknowledgements of Excellence

Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

*Acknowledgements of
Excellence*

7.3.5 Calendar of Events

The Calendar of Events was reviewed for the period April 30 to May 28, 2019.

Added: Shannon Phillips, MLA on May 1, 2019; Nathan Neudorf, MLA on May 9, 2019; District PowWow on May 31, 2019; FNMI District Grad Feather Blessing Ceremony on May 16, 2019.

Calendar of Events

8. Reports

8.1 District School Council – April 1, 2019

Trustee Christine Light provided a written report from the District School Council meeting held April 1, 2019.

*Reports
District School Council*

8.2 ATA Local 41 – April 3, 2019

Trustee Clark Bosch provided an oral report for the ATA Local 41 meeting held April 3, 2019.

ATA Local 41

8.3 Community Engagement Committee – April 9, 2019

Trustee Christine Light provided a written report from the Community Engagement Committee meeting held April 9, 2019.

*Community
Engagement
Committee*

9. Correspondence – Received

9.1 Canadian Student Tobacco, Alcohol and Drugs Survey

*Correspondence –
Received
CSTADS*

10. Correspondence – Sent none

Correspondence – Sent

The meeting adjourned at 5:33 p.m.

Adjournment

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

Re: Friends of 51 Awards

Background

The Friends of 51 Awards provide formal recognition to individuals or groups who, as determined by the Board of Trustees, have provided significant service or contributions to the Lethbridge School District No. 51.

Recipients in attendance will be:

- Belinda Tomiyama & Cinnamon Meldrum, Canadian Blood Services
- Dr. Carmen Mombourquette & Dr. Pamela Adams, University of Lethbridge
- Michelle Dimnik, 1D1B
- Ron & Joyce Sakamoto, 1D1B

Recommendation

It is recommended that the Board present the awards to the recipients in attendance.

Respectfully submitted,

Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

Re: Honouring Spirit: Indigenous Student Awards 2019

Background

The Alberta School Boards Association (ASBA) selected recipients from across the province for their *Honouring Spirit: Indigenous Student Awards 2019*.

District winners:

- Marley Ashlyn Leona Black Plume
- Brody Hunt
- Eva Sweet Grass

Recommendation

It is recommended that the Board present the awards to the recipients.

Respectfully submitted,

Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

Re: Inclusive Education Presentation

Background

Director of Inclusive Education, Ann Muldoon will provide a presentation to the Board.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Morag Asquith,
Associate Superintendent, Division of Instructional Services

Re: Approval of International Trips

Background

Winston Churchill High School (WCHS) is requesting approval to take a group of students on a fine arts tour of Ireland, Scotland and England from April 9 to 19, 2020. The trip would be organized through EF Tours, known worldwide as the most dependable student travel company. Information regarding the educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is \$4,500.00. Fundraising opportunities will be available to students to offset the cost of the trip.

WCHS is entering into their second year of the Finland/Alberta International Research Partnership and they are requesting approval to take a group of students to Helsinki and Joensuu, Finland from October 4, to 11, 2019. Educational benefits and details of the partnership are attached. The cost per student would be approximately \$1300.00 and students would have the opportunity to fundraise through school programs.

WCHS is requesting approval to take their football team to Salmon, Idaho and Denver, Colorado from September 11 to 16, 2019. Educational benefits of the trip and the proposed itinerary is attached. The cost per student is approximately \$750.00 and fundraising opportunities will be available to students to offset the cost of the trip.

Recommendation

That the WCHS fine arts tour of Ireland, Scotland and England from April 9 to 19, 2020, the WCHS trip to Helsinki and Joensuu, Finland from October 4 to 11, 2019 and the WCHS football trip to Salmon, Idaho and Denver, Colorado from September 11 to 16, 2019 be approved, on the condition that all district policies and procedures are strictly followed.

Respectfully submitted,

Morag Asquith

Winston Churchill High School

Proposed Fine Arts Tour 2020: Ireland-Scotland-England

April 9 – 19, 2020

Educational Benefits

This educational excursion would allow students to experience the fine arts throughout England, Scotland, and Ireland. The itinerary includes visits to art galleries and museums as well as live performances in London's West End. These experiences would allow students to "grow in the appreciation, understanding, and enjoyment of music as a source of personal fulfillment [and] appreciate creativity as exhibited in all areas of human endeavor" (Alberta Education, Instrumental Music 10-20-30 Program of Studies).

The proposed itinerary offers a rare diversity of fine arts. With its rich history, Europe affords students the chance to see the roots of so much of our popular culture. Additionally, students benefit from international travel by gaining self-confidence, leadership skills, independence, greater global awareness, and an international perspective.

Respectfully submitted,

Morgan Day
Kade Hogg
Bernadette Sciortino
Greg Wolcott

Estimated Costs

The tour would be organized through EF Educational Tours.
The estimated cost is **\$4500 per student**.

Fundraising Opportunities

Students would have the opportunity to fundraise through the school's grocery card program. They would also have the option to participate in several campaigns with QSP Fundraising.

WCHS Fine Arts Tour 2020
Proposed Itinerary – April 9 -19, 2020

(Please note – this is a draft itinerary. Times are not exact. Changes would be communicated.)

Thursday, April 9 – Lethbridge to Calgary to Shannon

Travel via bus from Lethbridge to Calgary

Fly overnight to Ireland

Friday, April 10 – Shannon to Killarney

Meet your tour director at the airport

Visit Bunratty Castle & Folk Park

Saturday, April 11 – Killarney

Take a tour of the Ring of Kerry

Visit the Kerry Bog Village Museum

Sunday, April 12 – Killarney | Blarney | Kilkenny

Visit Blarney Castle

Visit Kilkenny Castle

Monday, April 13 – Dublin

Take a guided tour of Dublin

With your expert local guide you will see:

- Georgian squares
- O'Connell Street
- St. Stephen's Green
- Phoenix Park

Visit St. Patrick's Cathedral

See the *Book of Kells* at Trinity College

Tuesday, April 14 – Dublin | Holyhead | North Wales

Take a ferry from Dublin to Holyhead

Visit a Welsh castle

Wednesday, April 15 – Cheshire region | Edinburgh

Travel Day

Fine arts activity TBA

Thursday, April 16, 2020 – Edinburgh | London

Take a guided tour of Edinburgh
Visit Edinburgh Castle
Enjoy lunch in Edinburgh
Take a walking tour of Edinburgh
Travel by train to London

Friday, April 17, 2020 – London

Take a guided tour of London
With your expert local guide you will see:

- Big Ben and Houses of Parliament
- Piccadilly Circus
- St. Paul's Cathedral
- Westminster Abbey
- Changing of the Guard at Buckingham Palace (if scheduled)

Take a walking tour of London

Saturday, April 18, 2020 – London

Windsor Castle

Sunday, April 19, 2020 – Depart from London to Calgary to Lethbridge

*All meals would be included except travel days and lunches.

** Students would be required to stay in groups of 4 or more when they have free time.

WINSTON CHURCHILL HIGH SCHOOL

1605-15th Avenue North Lethbridge, Alberta Canada T1H 1W4

Voice (403) 328-4723 Fax (403) 329-4572

Email: wchs@lethsd.ab.ca



May 22, 2019

Re: Request to Lethbridge School District Board of Trustees for an International Trip Approval

Dear Board Members,

Winston Churchill High School is entering year-2 of the Finland/Alberta International Research Partnership. The partnership engages Alberta high school principals, teachers and students with opportunities to expand their knowledge and leadership skills and to share exemplary practices in areas of common interest with one another and with other stakeholders within and outside their schools, jurisdictions, province and country. The goal of the partnerships is to establish a network of high schools in Alberta with partners across Finland over a three-year period committed to improving student learning through innovative practices in the area of curriculum and assessment. Student voice in the project is a key component of the visioning and potential implementations of change and growth at the school level. The action research project uses "What Makes a Great School for All?" as the guiding question to engage stakeholders and to seek possible initiatives at the school level.

The proposed itinerary is to travel to Finland October 4, 2019 with a return on October 11, 2019. There would be up to six students and five teachers travelling to Helsinki and Joensuu, Finland. These dates are tentative (may shift 1-2 days either way) pending flights and confirmation of hosting events from the Finland partners. While in Finland, the team would participate in school visits, collaborative sessions with our Finnish partners, as well as cultural excursions through the week. The cost per student would be approximately \$1300 for return airfare. All other expenses while in Finland would be borne by the host school and billet families for the week in Joensuu, Finland. Students applied for inclusion to the student cohort with the understanding that travel costs would be the responsibility of participating students. Students do have opportunities to fundraise through school programs.

Sincerely,

Carey Rowntree

Principal 2018-2019

Tracy Wong

Principal 2019-2020

2019 WCHS Bulldog Proposed Football Trip to Denver

The Winston Churchill Bulldogs Football program would like to request the Lethbridge School District 51 Board's approval to travel to Salmon, ID and Denver, CO from Wednesday September 11 to Monday September 16, 2019.

Educational Benefits

As an extracurricular program at Winston Churchill, football is an excellent physical fitness activity. Participation in this activity also allows students to develop an understanding of the football culture, which parallel many of the ideas of our Physical Education program. Football is a sport that aims to develop the spirit of sportsmanship and lifelong participation. It is an inclusive sport where there is a place for players of every size and shape. Our program at Winston Churchill places an emphasis on dedication and commitment to excellence while finding a place for all students who wish to participate. We do not make "cuts" but work with all players who demonstrate the necessary commitment and dedication to the team.

Socially, the players would be involved in JV and Senior Varsity football games that in addition to promoting the sport of football, encourages the development of camaraderie for the players and coaches. Participating in this football trip allows students to examine the attitudes and values of other countries in their approach to their athletic programs and will hopefully lead to the development of friendships, which could last a lifetime.

The cost of the trip would be \$750.00 per athlete and the grocery card fundraiser will be available for students to help pay for these costs.

Jonathan Dick
Head Football Coach
WCHS

2019 Winston Churchill Proposed Football Trip Itinerary – Salmon, ID/Denver, CO

Expected Number of Players: 30 Males

Expected Chaperones: 4-6 - Jonathan Dick, Nevin Morrison, Brad Gillam, Sheldon Stanley,

Wednesday September 11

Noon - Depart Lethbridge for Helena, MT (Approx. 5 hrs)

5:00pm – 6:00pm – Supper

6:00pm – 6:30pm – Check in at Hotel (Best Western Great Northern)

6:30pm – 8:00pm – Walk Thru practice at Carroll College

8:30pm – Back in Hotel

10:00pm – In Rooms

11:00pm – Lights Out

Thursday September 12

9am – Wake up

9am to 10:00am – Breakfast

10:30am – Depart for Salmon, ID (Approx. 3 ½ hrs)

2:00pm – Arrive in Salmon, ID

2:00pm – Lunch

2:45pm – To Salmon High School

7:00pm – Football Game vs Salmon High School

9:30pm – Back to Hotel

11:00pm – Lights Out

Friday September 13

7:00am – Wake up

7:00am to 8:00am – Breakfast

8:00am – Depart for Rock Springs, WY

Noon – Lunch Stop

5:00pm – Arrive in Rock Springs, WY

10:30pm – Back to Hotel

11:00pm – In room

12:00pm – Lights out

Saturday September 14

7:00am – Wake up

7:00 – 8:00am - Breakfast

8:00am– Depart for Boulder, CO

1:00pm – Arrive in Boulder and Check in tom Hotel

3:00pm – Colorado Buffalo's vs. Air Force Falcons

7:00pm – Back to hotel

10:00pm – In Rooms

11:00pm – Lights out

Sunday September 15

8:00am – Wake up

8:00am to Noon – Breakfast and time in Denver

2:25pm – Chicago Bears vs Denver Broncos

6:00pm – Depart Denver for Sheridan, WY

Midnight – Arrive and Check in at Sheridan

Monday September 16

8:00am – Wake Up

9:00am – Depart for Lethbridge

6:00pm – Arrive back at Churchill

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Morag Asquith,
Associate Superintendent, Division of Instructional Services

Re: Approval of International Trips

Background

Lethbridge Collegiate Institute (LCI) is requesting permission to take their football team to Sandpoint, Idaho from September 13 to 14, 2019. The educational benefits of the trip and proposed itinerary are attached. The cost of the trip will be included in their annual football fee and any students unable to afford this fee will be set up with their parent committee (RAMPAC) to participate in fundraisers.

LCI is requesting permission to take their choir and band students on a performance tour to Anaheim, CA in April of 2020. Educational benefits of the trip and the proposed itinerary are attached. The costs of the trip would be approximately \$1,798.00 per student and fundraising opportunities would be available to all students to offset the cost of the trip.

The Lethbridge School District No. 51 Wrestling Program is requesting approval to take a group of experienced wrestlers to a tournament in Havre, Montana on November 30, 2019 and to a tournament in Cut Bank, Montana from January 10 to 11, 2020. Information regarding the educational benefits of the trip and the proposed itineraries are attached. Lethbridge Wrestling would cover the registration costs for the tournaments.

Recommendation

That the LCI football trip to Sandpoint, Idaho from September 13 to 14, 2019, the LCI choir and band performance tour to Anaheim, CA in April of 2020 and the Lethbridge School District No. 51 Wrestling Program trip to Havre, Montana on November 30, 2019 and to Cut Bank, Montana from January 10 to 11, 2020 be approved, on the condition that all district policies and procedures are strictly followed.

Respectfully submitted,

Morag Asquith

LCI Proposed Football Trip to Sandpoint, Idaho – September 13-14/19

The LCI Ram football team would like to travel to Sandpoint, Idaho during the 2019 football season. The trip to the US would provide our players with a unique opportunity for education. These trips promote team building and cooperation. Long bus rides with teammates bring teams together. Football in the US is culturally very significant, and the boys are able to experience some of the culture and tradition of high school football in the US. All football games provide student athletes with the opportunity to grow as leaders. We would look forward to giving our students these opportunities in the fall.

The trip would be included in our football fee which is annually \$500.00. Students unable to pay are set up with our parent committee (RAMPAC) do work on fundraisers.

Thank you for your consideration.

Darren Majeran
LCI Ram Football Coach

Proposed Itinerary for LCI Rams Football Trip

Sandpoint Idaho – September 13, 14th 2019

September 13th

7:20 am - Meet in Ram Room and load bus

7:30 am - Board bus at LCI with all equipment, first aid, snack and passports

8:00 am - Depart from LCI

10:20 am - Arrive in Fernie, BC

10:35 am – Depart Fernie, BC

11:45 am – Arrive in Cranbrook - Eat at restaurant

12:45 pm – Depart Cranbrook

2: 15 pm – Arrive in Sandpoint, ID

2: 30 pm – Go to hotel

3:45 pm – Go for supper

4:30 pm – Go to Football field for game

7:00 pm – Game Starts

9:00 pm – Game ends

9:30 pm – Get something to eat

11:00 pm – In rooms

12:00 am – Lights out

Spetember 14th

8:00 am – Get up for Breakfast

8:30 am – Go to Football field

10:00 am – JV Football game

12:00 pm – Game done

12:30 pm – Go for lunch at McDonalds

1:00 pm – Start for home (Local Time)

8:30 pm – Arrive at LCI (Lethbridge Time)

LCI proposed Anaheim, CA Choir and Band Tour April 2020

The main priorities for me of any school music trip are, in order of importance: safety, education, and fun. Previous international travel has provided students with the chance to perform in prestigious venues, attend workshops, meet other people their own age and experience a cultural exchange.

We would endeavour to have an average of one focused music event per day while on tour, combined with social and recreational goals. The main educational goal would be to perform multiple times, including participation in a festival giving us a reason to learn and prepare as much as possible before-hand, and a chance to test our abilities in various venues.

Some of the events would offer the opportunity to work with a professional conductor/clinician in a high-level workshop environment. Our true abilities would be tested in all our performing and workshop events.

One of the things that excites us about school travel is the chance for our ensembles to be together - this gives the choir and band students a chance to really get to know each other as well as an opportunity to perform for each other in our concerts as well as to potentially perform some music together.

Respectfully submitted,

Karen Hudson and Sam Yamamoto
LCI Choirs and Bands

Proposed LCI Choir and Band Disney 2020 Trip Itinerary

Objectives

- 1) Perform in an adjudicated festival
- 2) Clinic with a professor at a local university
- 3) Expose students to other high quality performing ensembles
- 4) Clinic with a professional studio session at Disney
- 5) Cultural enrichment through travel
- 6) Student bonding and interpersonal growth and development through travel

Itinerary

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
19	20 6 am depart Overnight enroute	21 Arrive Anaheim Possible Clinic	22 Disney??? Performance	23 Unviersal Studios??? Universal City Walk	24 Heritage Festival Performances Beach LACMA	25 Heritage Festival Performances Awards Ceremony at night.
26 Disney Performanec/ Workshop	27 Depart Overnight enroute	28 6 am depart 6 pm arrive Lethbridge	29	30	1	2

Estimated Cost Per Student

Description	USD	CAD (1=1.36)
Individual Cost:		
• Heritage Music Festival Fee	\$311	\$416
• Lodging	\$400	\$536
• Universal Studios Performance/Park Pass	\$94	\$126
• 2 Day Disney Workshop and Park Pass	\$210	\$282
Collective Cost split by 120		
• CSULB Clinician Fee: \$1000 USD	\$9	\$13
• Bus \$51,000 CAD (3 busses)		\$425
• Deposit \$850 USD by May 31		
Subtotal:	\$1015	\$1798

Fundraising opportunities to be provided for all students – ideas as follows

- Grocery coupons
- Poinsettia sales
- Booster juice
- A variety of other as parent committee decides.

Lethbridge School District #51 Wrestling Program

Wrestling is a sport that challenges its participants physically and mentally. In Lethbridge School District #51, we have some very successful wrestlers that have achieved a great deal of success at the Local, Provincial and National Level. Part of improving is challenging yourself against higher levels of competition. The United States has a very strong sport culture in most areas but the difference between wrestling in Canada and the United States is especially pronounced. Wrestling is a much higher profile sport in the US than it is in Canada and the level of competition is much higher as well. Last year we had 5 wrestlers attend the Cut Bank tournament and it was a great learning opportunity for them. They worked hard and represented us very well. We would like to have the opportunity to do this again.

The Cut Bank Tournament runs from January 10-11, 2020 and we would like to attend this tournament again. However, we would also like to attend the Havre Montana tournament that takes place November 30th in Havre, Montana.

Each of these tournaments has a high level of competition so we would only be taking experienced wrestlers to them. This would mean we would be taking up to 4 or 5 wrestlers to each one. Lethbridge Wrestling would cover the registration costs for the tournaments. As these are extra tournaments compared to the regular wrestling season and program, parents would cover the costs for travel and accommodations.

Thank you for the opportunity to discuss these opportunities with the Board.

Chris Harris

Our Itineraries would look similar to this but will adjust slightly when we receive the final schedules from the tournaments.

November 30th, 2019

7:00 am depart from Lethbridge for Havre, MT

9:00 wrestling warmup, weigh-ins and meetings

10:00 Competition Starts

5:00 pm Competition concludes

6:00 Wrestlers and families return home after their competitions have ended.

January 10, 2020

7:00 am depart from Lethbridge for Cut Bank, MT

9:00 wrestling warmup, weigh-ins and meetings

10:00 Competition Day 1 (SV tournament) Starts

5:00 pm Competition Day 1 (SV tournament) concludes

6:00 Supper and return to hotel

January 11, 2020

9:00 wrestling warmup and meetings

10:00 Competition Day 2 (SV tournament and JV Tournament) Starts

5:00 pm Competition Day 2 (SV tournament and JV tournament) concludes
6:00 Wrestlers and families return home after their competitions have ended.

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Morag Asquith
Associate Superintendent, Instructional Services

RE: Authorization of Locally Developed Courses

Background

Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees. As the middle schools and high schools have expanded their educational opportunities for students, it has become necessary to create a number of locally developed courses to adhere to Alberta Education policy. Karen Rancier, Director of Curriculum, has worked closely with the secondary schools to develop course outlines and student learning outcomes for each course. Although the courses are categorized by school, it is recommended that the courses be approved for use in all District schools. A full description of all courses can be found at the following link: [Locally developed Course Outlines](#)

Recommendation

That the Board of Trustees approve the use of the following locally developed grade 7 to 9 courses in all District middle and high schools from September 1, 2019 to August 31, 2023:

GS Lakie

Beginner Hip-Hop
Beginner Tap
Dance Performance (Hip-Hop or Fusion)
Dancing Duos 8
Musical Theatre

Wilson Middle School

Babysitting
Broadcasting
Cosmetology
Filmmaking
Popular Culture

Winston Churchill High School

Dance 9
IB Prep & Math Skills
Reading Café

Respectfully submitted,
Morag Asquith

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Morag Asquith
Associate Superintendent, Instructional Services

RE: Authorization of High School Locally Developed Courses

Background

Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees. District high schools would like to use the following courses to enhance program offerings to students from September 1, 2019 to August 31, 2023. Course outlines for can be found at: [Locally Developed Course Outlines - High School](#)

Ballet (2019) 15, 25 and 35 for 5 credits, Contemporary Dance (2019) 25 and 35 for 5 credits, Dance (2019) 15, 25 and 35 for 3 and 5 credits, Dance Composition (2019) 35 for 5 Credits and Jazz Dance (2019) 25 and 35 for 5 credits acquired from *Edmonton School District No. 7*;

Advanced Acting/Touring Theatre (2019) 15, 25 and 35 for 3 and 5 credits, and Yoga (2019) 15, 25 and 35 for 3 and 5 credits acquired from *Calgary School District No. 19*; *and*

Portfolio Art (2019) 35 for 3 and 5 credits acquired from *Edmonton Catholic Separate School District No. 7*.

Recommendation

That the Board of Trustees approve the use of the following locally developed senior high school courses in all District high schools:

Ballet (2019) 15, 25 and 35 for 5 credits

Contemporary Dance (2019) 25 and 35 for 5 credits

Dance (2019) 15, 25 and 35 for 3 and 5 credits

Dance Composition (2019) 35 for 5 credits

Jazz Dance (2019) 25 and 35 for 5 credits

Advanced Acting/Touring Theatre (2019) 15, 25 and 35 for 3 and 5 credits

Yoga (2019) 15, 25 and 35 for 3 and 5 credits; and

Portfolio Art (2019) 35 (2019) for 3 and 5 credits

all from *September 1, 2019 to August 31, 2023*.

Respectfully submitted,
Morag Asquith

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Christine Lee
Associate Superintendent, Business Affairs

RE: Memorandum of Settlement between the Board and CUPE Local # 290

Background

The Board negotiating committee reached a Memorandum of Settlement with the negotiating committee of CUPE 290 on May 13, 2019.

Recommendation

It is recommended that the Memorandum of Agreement between the Board of Trustees of Lethbridge School District No 51 and the Canadian Union of Public Employees No. 290 dated the 13th day of May 2019 be approved.

Respectfully submitted,

Christine Lee

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Edwin Parr Zone 6 Award

Background

On an annual basis, each school jurisdiction is invited to submit the name of one first year teacher as its nomination for the Edwin Parr Award, which is sponsored by the Alberta School Boards Association. G.S. Lakie teacher Melanie Wasylenko was the District nominee for the Zone 6 banquet held May 15, 2019 in Taber.

Recommendation

It is recommended that the Board receive this report as information and extend congratulations to Melanie for her exceptional address at the banquet.

It is further recommended that the Board extend its appreciation to Communications Officer Garrett Simmons for the production of an outstanding video showcasing the nominee.

Respectfully submitted,

Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Budget Open House

Background

As part of its community engagement mandate, the Board annually hosts a public meeting to provide all stakeholders an overview of the preliminary budget. This year the public meeting has been scheduled for Tuesday, June 18, 2019 beginning at 6:30 p.m. at the Education Centre. The public meeting follows the Board Budget briefing that starts at 5:30 p.m. for Board members.

At the meeting, Director of Finance, Mark DeBoer will provide an overview of the preliminary budget which will be reviewed and debated on Tuesday, June 25, 2019.

The preliminary budget will be forwarded to Alberta Education, and is expected to be finalized prior to November 30, once the official September 30 enrolment counts are confirmed.

An invitation to attend this evening presentation will be extended to staff, parents and the public by Donna Hunt, Chair of the Board Budget Committee.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Christine Lee
Associate Superintendent, Business Affairs

RE: Business Affairs Report

Background

The May 2019 report of the Associate Superintendent Business Affairs is attached.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,
Christine Lee

Facilities

- South Lethbridge Elementary School: Site work has commenced with completion of all deep services on site and the beginning of foundation excavation and placement.



- Senator Buchannan has moved into its second phase of the Ventilation and Electrical upgrade that being on the second floor. Westminster is on hold to better align building construction needs with the use of the building for teaching but will soon begin its second phase. Both projects are set to have in place by September's return of staff and students full ventilation which includes AC, lighting and electrical power on their second floors. Work will continue on the main floors of the buildings that also have the gymnasiums, libraries and offices.
- Spring/Summer duties by grounds crews have begun including removal of all winter apparatus which includes snow fencing as well sweeping of parking lots and onto fertilizing, weed control

and cutting of grass areas. Irrigation systems are being pressurized and activated as well as repairs made as required by winter damage.

- Boilers are being shut down as our temperatures allow and in relation to capacities of the systems to maintain the required comfort levels in the buildings.
- Cleaning materials and supplies are being purchased and shipped for the upcoming major cleaning of all the buildings over the summer by our Caretaking staff. The District has 1.4 million square feet of space and 60 FTE caretaking staff to complete this all in just 6 weeks where all staff and students are out of the buildings.
- Summer Capital and Maintenance projects list is being revisited to be more fiscally restrained as a safety measure in order to cushion what may be a shift in the funding in IMR and other budgets from the new provincial government. Projects are prioritized based on safety, health, system failure, age and need. All necessities are being taken care of and nice to haves will be placed on hold until such time as we have a clearer map of the funding road ahead.

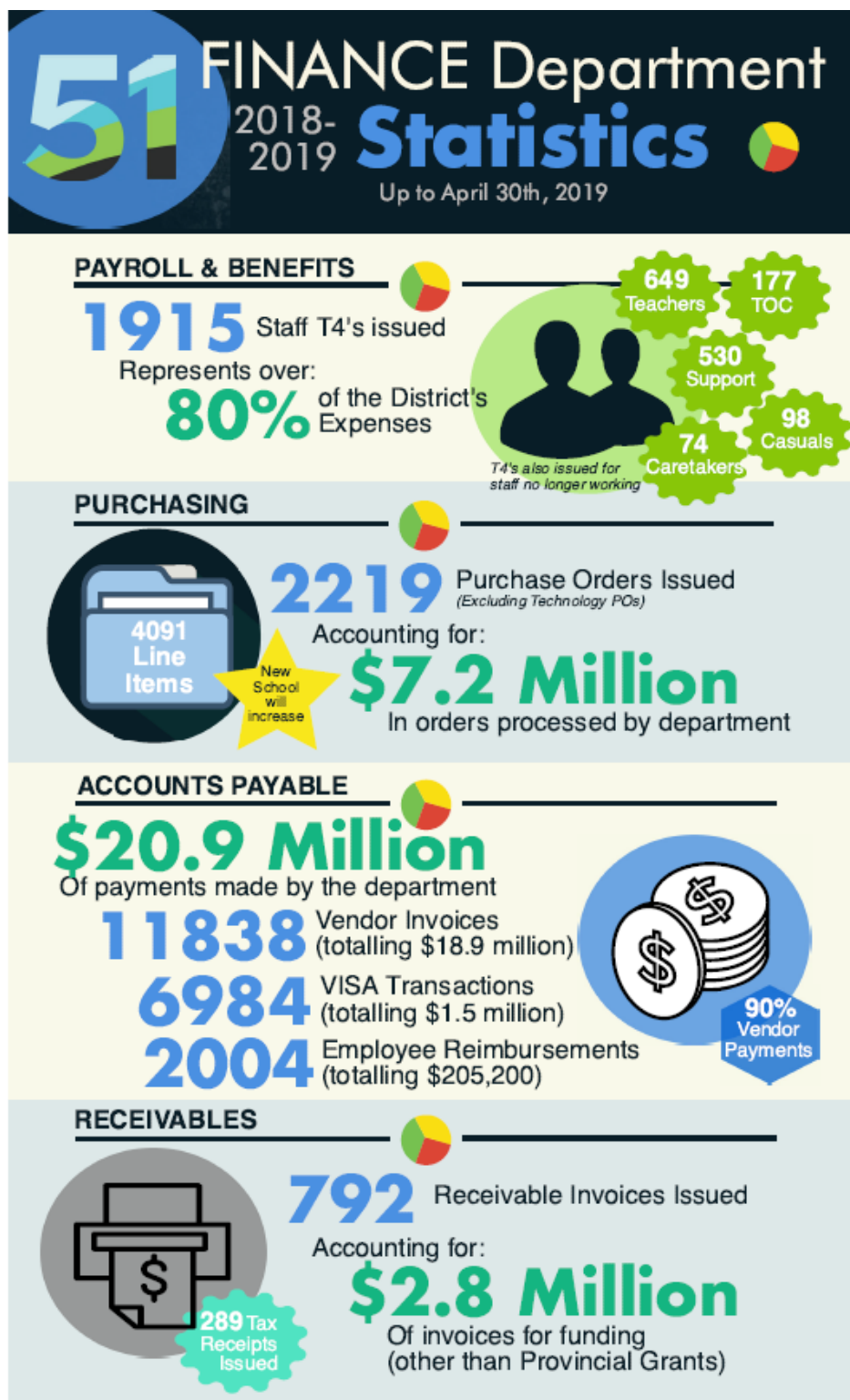
Technology

- Work begins on developing a new detailed evergreening plan.
- Preparing for summer projects and continue to work with maintenance to have smartboards replaced. It is estimated the project will be completed in the fall of 2019.
- Supporting schools with scheduling and course creation in PowerSchool have kept the front office busy and the department will continue to support the schools with course selection and scheduling for the 2019/20 school year.
- The new district school website will be ready to roll out for early June. A training day for teachers will be held on June 10th on the new sites. The new district website should be ready to go live for mid-July.



Finance

- Work continues on reviewing information in preparation of the 2019-2020 budget. Budget deadline for submission of the 2019-2020 budget to Alberta Education has been extended to June 30th, 2019. Budget development timelines have been amended for the new June 30th budget submission deadline.
- Payroll and Human Resources have begun planning work with PowerSchool-Atrieve for the re implementation of HR and Payroll software.
- Purchasing has been reviewing the warehouse items and has sent out a survey to schools on the warehouse requisition process to gather feedback.
- Accounts Payable/Receivable have been assisting schools with staffing vacancies to support operations and train new staff. Currently preparing training information to employees new to school accounting roles.





Transportation

59 school bus routes

3600 students transported daily

71 students require specialized busing

2 Early Learning Program buses

17 bus routes shared with Holy Spirit



All transportation starts and ends within a 1.5-hour window within the city

Other matters

- Work related to Insurance, legal, and labour relations matters.
- CUPE negotiations were concluded, preparing for ATA Local table negotiations
- 2019-2020 Instructional Budget Committee meetings
- Work with leadership team and schools through generative dialogue process.
- Attended the following events/meetings:
 - Association of School Business Officials Conference (ASBOA), May 5th-8th
 - Meetings with MLA's : Shannon Phillips, May 1st and Nathan Neudorf, May 9th.
 - TIP Year End Celebration, May 14th
 - Edwin Parr Teacher Awards, May 15th
 - Joint City and School Boards meeting on May 22.

Kids are our Business

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Rik Jesse
Associate Superintendent, Human Resources

RE: Human Resources Report

Background

The May 2019 report of the Associate Superintendent Human Resources is attached.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,
Rik Jesse

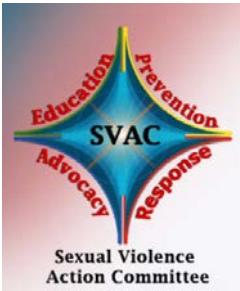
Associate Superintendent, Human Resources

Report to the Board of Trustees

May 28, 2019

Recruitment: Lethbridge School District No. 51 is committed to recruiting, hiring and retaining a staff focused on providing high quality education for all public school students in the city of Lethbridge.

Events and Career Fairs:



Sexual Violence Action Committee (SVAC) of Lethbridge ~ Tackling Sexual Harassment in the Workplace.

SVAC is pleased to introduce Derek Warwick a violence prevention educator with over 10 years of experience and a consultant at Haubner Motashaw. He has served various organizations with diverse needs, including the Women's Legal Education and Action Fund (LEAF), the City of Edmonton, the Canadian Red Cross, the Sexual Assault Centre of Edmonton, MacEwan University, and the Centre for Global Education.

Defining the problem

- *What is sexual harassment?*
- *How does sexual harassment present itself in Albertan/Canadian service industry?*

How it happens

- *Illustration of the ways our culture allows sexual harassment to persist,*
- *Violence pyramid*

How can we tackle this problem!



ADW Reimplementation Goals & Update:

- Convert Support from average to hourly paid to be able to:
 - Pay actual vs average
 - Show details of pay on earning statements (Statement Overlay modification required)
 - Eliminate manual calculations for override grids when FTE changes
 - Eliminate manual ROE's
 - Have Payroll and HR in sync: grids, positions, assignments, function lines
 - Automate accurate storage bank adjustments
 - Be able to use Staffing Notifications System as designed
 - Eliminate am/pm rates for replacement
- Reduction of calendars
- Streamline and standardize
- Implement Schedule Entry Web (School Administration)
- Implement Schedule Interface to Payroll
- Implement Timesheet Entry Web for extra time
- Implement Summer Savings Program

- Clean up Databases in Core Products

Hiring at a Glance:

ATA Staffing (Round I)

T19001 Coalbanks Elementary Grade Three Spanish Teacher
 T19002 Dr. Probe Elementary Grade Two Teacher
 T19003 Ecole Agnes Davidson Learning Support Teacher
 T19004 Fleetwood Elementary Gr. Two/Three Multi-Age Montessori Teacher
 T19005 Fleetwood Elementary Gr. One/Two Multi-Age Montessori Teacher
 T19006 Immanuel Christian Elementary 0.5 Grade Three Teacher
 T19007 Lakeview Elementary Music Teacher
 T19008 Lethbridge Christian Grade Three Teacher
 T19009 Lethbridge Christian Grade One-Two Combined Class Teacher
 T19010 Mike Mountain Horse Elementary Grade Three Teacher
 T19011 Ecole Nicholas Sheran School 0.6 Learning Support Teacher
 T19012 Senator Buchanan Grade 1/2 Multi-Age Teacher
 T19013 Gilbert Paterson Grade 7 French Immersion Teacher
 T19014 Gilbert Paterson LST/Gr. 8 LA & SS Teacher
 T19015 Gilbert Paterson 0.75 Grade Seven Teacher
 T19016 Wilson Middle School Grade Six Teacher
 T19017 Wilson Middle School Grade Seven Teacher
 T19018 Wilson Middle School Grade Eight Teacher
 T19019 Wilson Middle School Physical Education Teacher
 T19020 Wilson Middle School 0.55 Grade Eight Teacher - Cancelled
 T19021 G.S. Lakie Middle School Band/Choir Teacher
 T19022 Chinook High School CTS Teacher
 T19023 Chinook High School CTS Teacher
 T19024 Chinook High School Spanish and French Teacher
 T19025 Winston Churchill High School LST Teacher
 T19026 Wilson Middle School Knowledge & Employability Teacher
 T19027 Chinook High School Physical Education Teacher
 T19028 - FNMI Culture and Language Instructor/Teacher - Elementary - Temporary
 T19508 Victoria Park Summer School Math 30-2
 T19509 Victoria Park Summer School Social 30-2
 VP006 GSL - Vice Principal GS Lakie Middle School
 VP007 WM - Vice Principal Westminster Elementary School
 VP19005 NS - Vice Principal Ecole Nicholas Sheran School

ATA (Teachers) Substitute Lists:

- **225** Teacher Substitutes as of May 17, 2019 ~ Last month **218**
- Comparison - 181 Teacher Substitutes on September 18, 2017
- 14 are in the offer stage and have been sent onboarding and have been invited to an orientation, 12 are currently in the reference stage, 1 is in the phone screen/interview stage. Next Substitute orientation TBA

Support Staff Hiring

DC19003 Counselling Coordinator
N18019 District Administrative Assistant
N19001 Early Education (Preschool) Program Manager
N19002 Early Education (Preschool) Program Manager
S18058 Educational Assistant
S18060 Administrative Support
S18061 Administrative Assistant
S18802 Educational Assistant Substitute
S19002 Business Support
S19003 Learning Commons/Library Facilitator
S19004 Advanced Educational Support
S19005 Educational Assistant - Secondary Team
S19006 Educational Assistant - Elementary Team
S19007 Educational Assistant - Immanuel Christian Team
S19008 Educational Assistant - Early Education Program
S19009 Educational Assistant - Kindergarten
S19010 Educational Assistant - Early Education Program
S19011 Educational Assistant - French Team/Kindergarten
S19012 Educational Assistant - Early Education Program
S19013 Educational Assistant - Early Education Program
S19014 Advanced Educational Support
S19500 Educational Assistant - Team Opportunity/Casual Placement
S19501 Educational Assistant - Immanuel Team Opportunity/Casual Placement
S19502 Educational Assistant - Kindergarten Opportunity/Casual Placement
S19503 Educational Assistant - French Kindergarten Opportunity/Casual Placement
S19504 Educational Assistant - Early Education Program Opportunity/Casual



TEACHER STAFFING PROCESS 2019-2020

ATA Staffing Timelines - 2019 / 2020

May 15, 2019	Round I closes
May 27, 2019	Provide posting information to Human Resources (Round II)
May 29, 2019	Round II postings open for competition to all Lethbridge School District No. 51 Teachers, Substitute Teachers and External Candidates
June 5, 2019	Round II closes

Support Staffing Timelines

May 29th, 2019

Posting Round #2

All **Educational Assistant, Advanced Educational Support, Student Support & Career Practitioner** employees are invited to apply for any vacancies they feel that they are qualified for. Round #2 will close Wednesday, *June 5th, 2019 at 10:00am*

June 5, 2019 – Shortlisting Round #2

- 1:00 – 2:30 **Secondary Principals** or designate to Shortlist (Board Room)
- 2:00 – 3:30 **Elementary Principals** or designate to Shortlist (Board Room)

June 6 – June 12, 2019 - Interviews

- Interviews may take place May June 6- 12th
 - Meet for Placements June 13th - 8:00am – 12:00pm *Board Room*
 - *Job Offers June 14th*

June 19, 2019

Continue Posting and Hiring for Available Positions

- Any remaining positions posted and staffed
- Possible closing dates of June 26th and if needed run adds over the summer.

ALL SCHOOLS ENROLLMENT BY GRADE: April 30, 2019

SCHOOL	Early Education			Kindergarten			Grades 1 - 12															Total	Total FTE
	Apr 30	Sep 30	Diff	Apr 30	Sep 30	Diff	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Apr 30	Sep 30	Diff	Apr 30	Apr 30
	2019	2018		2019	2018														2019	2018		2019	2019
																			1-12	1-12		EE-12	EE-12
Victoria Park												2	2	9	18	41	61	178	311	230	81	311	311.0
Chinook High															298	269	306	285	1158	1176	-18	1158	1158.0
Immanuel Christian Secondary											41	48	43		42	51	45	54	324	316	8	324	324.0
LCI - Total Students															235	213	208	223	879	902	-23	879	879.0
LCI - French Immersion															36	44	49	42	171	171	0	171	
WCHS															244	186	202	188	820	848	-28	820	820.0
G S Lakie												153	162	155					470	469	1	470	470.0
Gilbert Paterson - Total Students												257	262	199					718	718	0	718	718.0
Gilbert Paterson - French Immersion												65	65	54					184	182	2	184	
Lethbridge Christian				30	29	1	29	25	19	25	23	20	20	7					168	163	5	198	183.0
Senator Joyce Fairbairn												200	142	142					484	478	6	484	484.0
Wilson												214	247	201					662	658	4	662	662.0
Coalbanks Elementary	42	43	-1	86	87	-1	108	89	72	73	59								401	398	3	529	401.0
Coalbanks - Spanish				44	45	-1	41	26											67	67	0	111	
Dr. Probe	42	43	-1	81	84	-3	99	89	87	120	94								489	496	-7	612	550.5
École Agnes Davidson - Total Students	60	57	3	66	66	0	90	73	74	87	87								411	406	5	537	474.0
École Agnes Davidson - French Immersion				45	46	-1	67	43	50	54	52								266	267	-1	311	
École Nicholas Sheran - Total Students	39	37	2	76	74	2	96	89	80	103	67								435	439	-4	550	492.5
École Nicholas Sheran - French Immersion				41	42	-1	50	44	26	28	29								177	180	-3	218	
Fleetwood Bawden - Total Students	43	41	2	46	49	-3	56	62	62	69	64								313	312	1	402	357.5
Fleetwood Bawden - Montessori							25	29	26	35	23								138	140	-2	138	
Galbraith	42	42	0	68	68	0	66	59	76	94	76								371	375	-4	481	426.0
General Stewart	50	48	2	20	20	0	21	23	20	25	22								111	108	3	181	146.0
Immanuel Christian Elementary	22	22	0	42	40	2	57	26	57	46	45								231	223	8	295	263.0
Lakeview				57	58	-1	100	80	90	90	89								449	436	13	506	477.5
Mike Mountain Horse	77	78	-1	75	75	0	100	71	80	116	93								460	457	3	612	536.0
Park Meadows	39	42	-3	37	37	0	44	57	51	52	43								247	245	2	323	285.0
Senator Buchanan	25	26	-1	49	49	0	50	41	37	53	43								224	230	-6	298	261.0
Westminster	26	27	-1	34	29	5	36	21	35	29	28								149	150	-1	209	196.0
SUB TOTALS	507	506	1	767	765	2	952	805	840	982	833	887	883	756	837	760	822	928	10285	10233	52	11559	10875.0
Stafford Ridge																	3	2	5	3	2	5	5.0
Harbour House																			0	0	0	0	0.0
Pitawani													1			4	1	2	8	10	-2	8	8.0
CAMP											2								2	5	-3	2	2.0
SUB TOTALS																			15	18	-3	15	15

TOTAL STUDENTS / FTE ENROLLED AS OF APRIL 30, 2019	11574	10890.0
TOTAL STUDENTS / FTE ENROLLED AS OF SEPTEMBER 30, 2018	11522	10901

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Morag Asquith
Associate Superintendent, Instructional Services

RE: Instructional Services Report

Background

The May 2019 report of the Associate Superintendent Instructional Services is attached.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,
Morag Asquith



Associate Superintendent – Instructional Services- May/June 2019

Important Dates- May/June

May 21st- School based PL day

May 27th- Karen Rancier travels out to year-end meetings with schools for following 2 weeks

May 29th- LST Meeting- 1:00 -3:30 - Education Centre

May 29th- Wellness Committee- 1-3- Education Centre

May 31st- District Pow Wow-Galbraith School

May 31st- KBE and LSD PL meeting-1-3 –Education Centre

June 6th- Julie Stern SAPDC!!!

June 7th- Questions to Shelley Moore into Morag

June 9th- Wellness Grant applications into Morag for 2019/20

June 11th- Diversity and Inclusion Table 1-3- Education Centre

June 18th- DIS Bar-b-que- Education Centre

June 20th- Shelley Moore- Education Centre

June 21st- National Indigenous Peoples Day (Evening event TBD June 19th at Coalbanks)

Nutrition Programs

It is highly unlikely that Alberta Education will be supporting any nutrition programming for the 2019/20 school year. This is unfortunate and we are exploring other supports/sponsors locally and provincially. We are currently soliciting donations/sponsors to keep our Fruit and Vegetable program going this next year. Here are some of the supports/applications schools are looking at:

Breakfast Clubs of Canada:

<http://www.breakfastclubcanada.org/>

PC Children's Charity and breakfast program supports:

https://www.presidentschoice.ca/en_CA/community/pccc/apply-for-funding.html

Cobb's (local bakers has been very supportive)

Interfaith Food Bank Lethbridge

<http://interfaithfoodbank.ca/>

Lethbridge Food Bank
<http://lethbridgefoodbank.ca/>

Nutrition for Learning
<https://www.nutritionforlearning.ca/donations/>

First Nations, Metis and Inuit Education

There will be 6 postings that will be advertised in an attempt to secure a full compliment of FNMI Liaisons for the upcoming 2019/20 school year. We are hopeful that we can secure qualified applicants. Over the past three years we have not been able to secure the full compliment and are creating a “Plan B” if we are unsuccessful. We will know if we need to move to “Plan B” by the middle of June. We are also advertising for a 1.0 FTE Elementary Teacher of Language and Culture for the upcoming 2019/20 School Year- this is through funding that was secured through the Urban Indigenous Grant from Alberta Education.

Wellness

Wellness Committee Grant Applications have been sent out to all schools for the 2019/20 school year. The deadline for applications is June 9th. Schools are eligible for funding up to \$2500 for Wellness initiatives.

HR (Rik Jesse and Rhonda Aos), and Morag met with Brian Andjelic (CASS Representation) to discuss Wellness from a District perspective in May. CASS has started an initiative “Working together to support Mental Health in Alberta Schools”. He is meeting with Administrators throughout the province asking important questions on how school districts are supporting Mental Health.

Connection is the “Staff Wellness Throw Down” Theme, staff are encouraged to connect with a friend a family member and someone you have not spent a lot of time with but have been meaning to connect with- face to face in support of “Mental Health Month” and AHS initiatives throughout the month. This is the last challenge of the year. Next year the themes will be as follows:

- September- “Get outside”
- October- “Steps”
- November- “Digital awareness”
- December- “Gratitude”
- January- “Get Moving”
- February- “Hydrate”
- March- Dieticians of Canada Nutrition Month – topic TBD
- April - “Celebrate Diversity”
- May- AHS and CMHA partnership theme to be determined

FNMI Parent Advisory

There has now been two meetings in support of establishing an FNMI Parent Advisory in Lethbridge School District No. 51. We are still looking for more parent participation and involvement so if you know of any parents of FNMI ancestry who may be interested please keep an eye on the dates of the next meeting and the meetings in the next year! We still have to establish guidelines and roles of the advisory and we look forward to greater involvement in the next year.

Diversity and Inclusion Parent Table

There was a first meeting of District staff and an Administrator rep to discuss how best to support parent voice around diversity and inclusion in the District. There is a second meeting June 11th to discuss next steps. Following this meeting we will likely take our idea to District School Council to solicit feedback and support.

Universal Design for Learning- Shelley visiting

We are excited to host Shelley Moore on June 20th. She will be presenting to our Administrators in the morning and then meeting with school teams individually to discuss their UDL/Inclusion plans moving into next year. The Administrators have been participating in UDL professional learning throughout the year and this is a splendid finale and wind up for next year's planning process.

Professional Learning- Kainai Board of Education Partnership

May 31st from 1-3 p.m. Kainai will be visiting Lethbridge School District No. 51 for a second time to discuss professional learning sharing that could take place over the next year. This is an exciting partnership that hosted a first meeting in April.

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools**RE: School Liaisons for 2019-2020**

School	Trustee	Executive Council
Chinook	Tyler Demers	Christine Lee
Coalbanks	Jan Foster	Morag Asquith
Dr. Probe	Christine Light	Rik Jesse
École Agnes Davidson	Donna Hunt	Rik Jesse
École Nicholas Sheran	Doug James	Rik Jesse
Fleetwood Bawden	Christine Light	Morag Asquith
Galbraith	Clark Bosch	Christine Lee
General Stewart	Clark Bosch	Christine Lee
Gilbert Paterson	Doug James	Cheryl Gilmore
GS Lakie	Lola Major	Morag Asquith
Immanuel Christian Elementary	Tyler Demers	Cheryl Gilmore
Immanuel Christian Secondary	Donna Hunt	Morag Asquith
Lakeview	Lola Major	Cheryl Gilmore
LCI	Christine Light	Morag Asquith
Lethbridge Christian	Jan Foster	Rik Jesse
Mike Mountain Horse	Tyler Demers	Christine Lee
Park Meadows	Doug James	Cheryl Gilmore
Senator Buchanan	Jan Foster	Christine Lee
Senator Joyce Fairbairn	Donna Hunt	Cheryl Gilmore
Victoria Park / LASP	Clark Bosch	Rik Jesse
WCHS	Lola Major	Cheryl Gilmore
Westminster	Christine Light	Morag Asquith
Wilson	Clark Bosch	Rik Jesse

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted, Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Donations and Support

Background

Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the district.

Community Foundation of Lethbridge and Southwestern Alberta Grants:

- LCI received \$5,000 for their *Wellness Centre Update and Improvement Project*
- École Agnes Davidson school received \$10,000 for their *Instrument Modernization Project*
- WCHS received \$10,000 for their *Health and Wellness Program*

Recommendation

It is recommended that the Board receive this summary as information.

Respectfully submitted,

Cheryl Gilmore

MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Board Priorities Report

Background

The Education Centre Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent



2018-19 DISTRICT PRIORITIES

PRIORITY ONE: Achievement

OUTCOMES:

1. Students achieve student learning outcomes with strong foundational skills in literacy and numeracy.
2. Teachers possess a deep understanding of pedagogy that develops literacy and numeracy.
3. Students are lifelong learners possessing the skills and attributes to successfully transition within the system and to further education, credentialing or the world of work.
4. First Nations, Metis and Inuit (FNMI) student achievement relative to provincial standards will improve.
5. School administrators are highly skilled in all areas of the provincial School Leader Quality Standard
6. Teachers are highly skilled in all areas of the Teaching Quality Standard.
7. Support staff possess the knowledge, skills and attributes to support student success and create optimal learning environments
8. Effective learning and teaching is achieved through collaborative leadership and structures that build capacity to improve within and across schools
9. A comprehensive wellness approach promotes well-being and fosters learning
10. The education system demonstrates collaboration and engagement to further District priorities:
 - a. Parents feel welcome, included and possess agency to be full partners in their child's education;
 - b. Community members feel ownership as collaborative partners in the education of children;
 - c. Community minded organizations are engaged in collaborative delivery of programs and services to students.
11. Effective management of growth and capacity building to support learning spaces and the provision of programs

PRIORITY TWO: Inclusion

OUTCOMES:

1. Schools are welcoming, caring, respectful and safe learning environments.
2. Schools are inclusive learning environments where all students are able to grow as learners.

PRIORITY THREE: Innovation

OUTCOMES:

1. Learners demonstrate the attributes of innovation, creativity and critical thinking in a process based learning environment.
2. Breadth of program choice provides opportunities for students to explore and grow as learners
3. All learners effectively use technology as creative and critical thinkers capable of accessing, sharing, and creating knowledge.

**2018-19 DISTRICT PRIORITIES
REPORT TO THE BOARD**

PRIORITY ONE: ACHIEVEMENT

Literacy

- Bev Smith, Literacy Lead Teacher, continues to provide support to classroom teachers in Kindergarten through grade 8 in the form of residencies, a presentation to our new teachers in the Teacher Induction Program (TIP), at school-based PL Days, Collaborative Communities, and staff meetings.
- Fountas and Pinnell District Data from this spring is being analyzed by Bev Smith and Karen Rancier for trends and information to lead to further Professional Learning.
- Additional Levelled Literacy Intervention (LLI) kits have been purchased for elementary schools.

Numeracy

- A number of our schools are choosing to pilot the Mathematics Intervention/Programming Instrument (MIPI) at a variety of grade levels. The feedback we receive from these teachers and administrators will inform possible future use of this instrument across the District.
- Numeracy Lead Teacher, Jenn Giles, is providing support to classroom teachers in Grades 4-9 in the form of residencies, a presentation to our new teachers in the Teacher Induction Program (TIP), at school-based PL Days, Collaborative Communities, and staff meetings. Her areas of foci include the use of manipulatives, “Number Talks” and math vocabulary.
- The Provincial Math Bursary program continues to be promoted with our teachers.
- A home-grown Numeracy Summer Institute is being created for August 2019.

Curriculum Implementation

- Because of the election, SAPDC has had to pause their support on sessions pertaining to the current or future curriculum.
- The school-based Curriculum Administrators continue to share consistent, District-based information with their teachers regarding concept-based teaching.
- All Curriculum Administrators (for this year and next) will attend Julie Stern’s “Teaching for Conceptual Understanding” workshop on June 6th.

High School Initiatives: Off-campus, dual credit, high school re-design, career exploration

- Dual credit courses Liberal Education 1000 and Cinema 1000 are complete. Management 1850, Liberal Education 2020, and Automotive Services are being delivered this semester.
- A new dual credit course, Bioengineering is in the process of being approved. It will be offered at Churchill second semester in the 2019-2020 school year. The course prepares students for participation in the iGEM (International Genetically Engineered Machine) competition for high school and university students. Lethbridge School District has had students participating in the iGEM competition for a few years.

Middle School Initiatives

- Middle Schools are piloting some new strategies that optimize the use of our student information system, Power School, to convey student progress and achievement to parents. They will continue with this work with next steps including examining what the final report document for the Student Record will look like.
- A Middle School committee comprised of administrators, Education Centre representatives, and teachers are planning for the fall Middle School Learning Day. The focus of the day will be on concept-based learning.

Early Learning

- Registrations for 2019-2020 are continuing for Early Education Programs and Kindergarten.
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Lethbridge School District No. 51

Regular Meeting – May 28, 2019

Enclosure # 7.3.3

- Early Education Pop-ins are ongoing where new incoming children go through a screening process with their parent. The Ages and Stages Questionnaire (ASQ) is used where parents complete activities with their child to determine their development in five different areas – Communication, Fine Motor, Gross Motor, Problem Solving and Personal/Social skills. District 51 Speech Language Pathologists screen children for speech and language. A hearing screen is also administered by the District 51 Program Unit Funding Consultant.
- For the first time, District 51 is running a screening for new incoming kindergarten children that have not previously attended a District 51 Early Education Program. There are 5 dates in June where families can access the screening process at various locations across the city. This will allow us to have a better idea of where children's development is at prior to the start of the school year. This assists in program development and also allows families to follow up with assessments at Children's Allied Health if there are areas where the child may require additional support or programming. Again the Ages and Stages Questionnaire (ASQ) is being used in this process. The hope is that kindergarten teachers can get into programming in September rather than spend extensive time exploring where children are at with their skills. This kindergarten screening in June also allows us to be more proactive with EA placement where needs dictate.
- Welcome to Kindergarten evenings are in process at each elementary school. These evenings present a great opportunity for families with children coming into kindergarten in the fall to meet the school staff, tour the school and get a bit of a sense of what kindergarten is all about. District 51 supports, and community agencies participate in this venture as well so that families can become more informed on supports available to them both at the school and community level.

FNMI

- Smudging Guidelines are currently being developed and will be ready for the start-up of 2019/20.
- We are revisiting the Territorial acknowledgement and tweaking it to be more inclusive.
- FNMI Grad took place at Chinook High School and there were over 30 students in attendance, a total of 50 Grads were celebrated this year, May 16th.
- Pow Wow is happening at Galbraith and will go rain or shine May 31st!
- Art program at Gilbert Paterson continues, Senator Joyce Fairbairn and Dr. Probe just finished hosting a six-week visit with Monte and Winter Wolf Child where students learned to drum/dance and make dancing regalia.
- National Indigenous Peoples Day/Week June 17th- 21st – each school will be participating in their own events and will be on different days depending on schedules throughout the week.
- District attendance on the "Reconciliation Lethbridge City Committee" monthly, assisting in developing a Strategic Plan for the City.

Administrator Professional Learning

- We are continuing the "Inquiry-based Professional Learning" project with University of Lethbridge.
- Teresa and Karen presented at the last Admin Mentorship session of this school year. The focus was on the administrator's role in building staff capacity to better meet student learning needs. Mentors and protégés had the opportunity to learn from seasoned principals and each other through a principal's panel and chances for table talk.

District Professional Learning (Collaborative Communities, support staff, teachers)

- Sixteen Collaborative Communities requested another day to work together in addition to the two District-wide PL days in November and April.
 - On May 3, 10 educational assistants participated in the second of two sessions for a Community of Practice organized by South West Regional Collaborative Service Delivery (SWRCSD).
 - Laura Paiement had one last visit to Lethbridge School District No. 51 this year April 29th-May 3.
 - Shelley Moore will be presenting and meeting with Administrators regarding UDL June 20th.
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- Support Staff PL applications have been approved and funded by HR for a variety of professional learning events for EAs. These events include: SIVA, Students at Risk Conference, Childhood Anxiety Helping Children Heal, Improving Workplace Mental Health.
- New Hire and New Substitute Orientations – May 22nd, 23rd.
- Payroll and HR PowerSchool Reimplementation – several meetings every week until June.

Teacher Induction Support for Quality Teaching and Leading [TIP]

- The Year-end wrap up took place May 14th, after school.
- We have solicited feedback from protégés, mentors, and administrators in regards to the 2018-2019 TIP. The TIP planning committee will study the input and make necessary adjustments to next year's program. We expect smaller numbers of protégés in the 2019-2020 Teacher Induction Program.

Parent Engagement

- Students and staff presented “innovative practice in schools” at the May District School Council meeting. Ana Rebolone Morrison and Joni Thompson (Coalbanks Elementary) shared a project based project they were implementing with their Spanish Bilingual grade 1 class. Gord Smith and Lori Adamson, as well as students Maliha Kabir and Reid Decillia (G. S. Lakie) shared the learning opportunities that students experience in a cross-curricular Design Project Class. Dave Mikuliak (Chinook) shared the learning opportunities for students who take Creative Design 9, and student Kaitlin Carter (Chinook) shared her journey in writing and producing a One-Act play.
- FNMI Parent Advisory has met twice as a new group, open invitation to parents of FNMI ancestry.

Community and Business/Industry Engagement

- Human Resources and DIS looking at a partnership with Lethbridge College for Professional Learning. Meeting June 5th.

Management of Growth and Capacity Building (learning spaces)

- In consultation with schools, Christine Lee and Daniel Heaton submitted applications to the province under the umbrella of the provincial school playground initiative. No word received to date on the distribution of these funds.
- Lethbridge School District was approved for three modular classrooms on the westside – 2 at Dr. Probe and 1 at Coalbanks.

Other School Improvement Initiatives

- Author of *Wishtree*, Katherine Applegate, was featured in two assemblies on May 1st hosted by LCI and Chinook. The assemblies were streamed so that all students had access across the District.
- Associate Superintendent Morag Asquith and Jim Kerr, Student Engagement Consultant have initiated a conversation with groups of high school students about “Grade 9 Student Engagement”. The objective is to build a deeper understanding of how we can engage more students in their learning; the last visit is to WCHS on May 23rd to speak with grade 9's.

Classroom Improvement Fund Updates

- Staff allocations and expenditures are on track for the year. It is anticipated this fund will not be in place next year.

PRIORITY TWO: INCLUSION

Safe and Caring Schools (trauma informed practice, counselling, Positive Spaces, etc.)

- Morag and Cayley have been working with Prevention and Education subcommittee of the Executive Leaders Coalition on Opioid Use.
 - Counselling consult meetings continue to occur in schools with counselling and administrative teams, Cayley King and Jim Kerr, transitions have been the focus.
 - Placement Committee and referral process for alternate placements has been reviewed and changed by Jim Kerr, Student Engagement Consultant.
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- May is “Connections Month” for staff wellness. The challenge is to make three face-to-face connections with someone the staff member has not spent a lot of time with but has been meaning to. It is connected to the well-being that is grounded in relationships.

Students as learners in an inclusive environment (Indicators of Inclusive Schools; RTI Framework; Universal Design for Learning)

- AES interviews were held on May 13, and available positions have been filled.
- The ESL professional learning day on May 8 was very successful with over 40 teachers and administrators attending. Feedback from participants was very positive.
- The draft district RTI framework has now been reviewed by LSTs and administrators. A small group of elementary, middle and high school administrators will meet in early June to make final revisions.
- Additional updates will be made to Dossier before the end of the year, providing teachers with a more comprehensive choice of strategies for literacy, numeracy, ESL, working memory, and so on. Lead teachers, psychologists, LSTs and administrators will provide input.
- As chair of SWRCSD Leadership Team, Ann Muldoon attended a provincial meeting in Edmonton on May 9. The focus was on current RCSD priorities, including the 0-6 population, and changes in the measures used to gauge success of work being done.
- On May 10, Inclusive Education Director Ann Muldoon participated in a CASS committee reviewing and providing feedback on the draft *Leading for Inclusion* module for system leaders.
- Jim Kerr, Student Engagement Consultant, is participating on the AHS committee Better Beginnings to help address the barriers teenage parents face in accessing education.
- Heather Willms, ESL Lead Teacher, recently completed a residency at Mike Mountain Horse School, and gave a presentation at Westminster School on May 21. She is working with schools on transition of ELLs from elementary to middle and middle to high school.

PRIORITY THREE: INNOVATION

Process Based Learning Environments

- Education Technology Lead teacher, Michael Krokosh, is providing support to teachers in Kindergarten through Grade 8 in the areas of the Office 365 Suite, SharePoint, and various other applications in Microsoft and Google for instructional purposes.

Breadth of Program Options

- 3D printing continues to grow in the district and the department has purchased a new large format printer to demo at schools who require large items to be printed. See the new printer at the Education Centre near the front desk.
- The Technology Department is working with Andrew Krul to develop an online HCS3000 course that is self-marking. The goal of the course is so that students who want to be enrolled in an off-campus course can do so quickly without having to wait to take the course in a traditional setting.
- We have 20 students registered for Cinema 1000 at the U of L next year. 20 is the maximum number of students the university will allow us to register. We plan to host a parent/student information night on May 30 at 6:30 at the Education Centre to outline expectations for the course and to provide some general information.
- We are once again promoting a southern wide film festival, to be held this year in Fort Macleod. This year, the competition is open to all grades to enter films. Selected films that are entered in the competition will be viewed at a Gala evening on June 7, 2019.

Technology

- To help combat brute force hacking, employees' passwords we will be moving to a 16-digit password phrase for all staff starting September 2019. With the new 16 characters password phrase staff will only be responsible for changing it once a year. We will also hopefully be implementing a self-service
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password reset for staff using a phone number. With the self- service reset we think it will reduce the calls we receive for password resets.

- The Technology Team is busy planning for summer computer rebuilds and are working on scheduling times when we can be in schools rebuilding computers and doing general maintenance on other equipment. This year maintenance and the Technology Department will meet to discuss general expectations on supporting each department.
 - The new room booking software is now ready to be deployed after demoing it at the Education Centre. The old room booking software will be shut down in the first week of July and teachers will be expected to use the new system for the 2019/20 school year.
 - We have been working to make some changes for HR regarding webmail. We have now implemented a change that will give employees a district email address 21 day before their contracts start. The email addresses will also be automatically added to school email lists and appropriate groups. This means for new employees who are hired for September, they will have an email address at the start of September so administrators can contact them and have them included on emails that are sent out prior to school starting.
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MEMORANDUM

May 28, 2019

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Acknowledgements of Excellence

Background

The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Chinook student, **Bryce Gallup** won a bronze medal in Junior Boys 2nd Dan patterns at the ITF World Taekwon Do Championships in Germany over the Easter break. There were over 50 athletes in his division and over 1000 athletes at the tournament.

LCI / Victoria Park High School student, **Cera Webster**, placed 5th at the Provincial Skills competition in Hairstyling Intermediate (bridal competition) recently.

Three Lethbridge School District No. 51 students, all from the same family, have earned top three finishes in the Alberta Champions students contest for 2019. Winners are **Maha Kahn** (G.S. Lakie) placed second in grade 7-9 essay category. **Zaara Kahn** (Coalbanks) placed first in the grades 4-6 story category. **Zayna Kahn** (Coalbanks) placed second in the grade 4-6 story category.

Mike Myndio is the first recipient of The Canadian Interscholastic Athletic Administrators Association's, "*Dave Rozdeba Memorial Award*". Myndio was presented the award at the CIAAA's national conference in Canmore in late April.

G.S. Lakie teacher, **Fay Coleby** has completed her Masters in Counselling.

Churchill students **Julien Todd**, **Lana Van Genderen**, **Sage Waldner**, **Olivia Lee** and **Jacob Lee** hosted and billeted student visitors for the FinAI partnership for a week. They were exceptional hosts and ambassadors for Churchill for the ongoing dialogue on "*What Makes A Great School For All?*" These students are part of a cohort of 13 student leaders on the project.

Recognition to the Churchill FinAI staff cohort working together to host the Finnish teachers for a week. There are 12 teachers involved as leaders in the project over the next two years. Rich conversations and professional dialogue on "*What Makes A Great School For All?*" **Craig**

Findlay, Omar Kadir, Tracy Wong and **Carey Rowntree** were part of the first visit to Finland in the fall and participated in the recent uLead Conference presenting with the four other Alberta high schools on our initial findings, visions and potential goals for growth.

Congratulations to Churchill grade-9 student **Jubei Quesnelle**. Jubei worked on a project through the Sik-Ooh-Kotoki Friendship Society and created a video with his grandmother about her experiences at a residential school. His video was nominated for recognition and Jubei has been invited to attend a film festival in British Columbia this summer.

Respectfully submitted,
Cheryl Gilmore



Calendar of Events for Board of Trustees

May	31	Lethbridge Christian School ground breaking ceremony for construction
June	3	District School Council 6:00 pm, Education Centre Board Room
	5	District Retirement Banquet 5:30 pm, Sandman Signature Lethbridge Lodge
	10	Community Engagement Committee meeting 6:00 pm, Education Centre
	12	Education Centre Leadership Team meeting 9:00 am, Education Centre
	13	Board Budget Committee meeting 10:30 am, Education Centre
	14	ATA Retirement Banquet Coast Hotel
	18	Victoria Park High School Convocation 10:00 am, First Baptist Church
	18	Board Budget Briefing and Public Presentation 5:30 pm, Budget Briefing 6:30 pm, Public Presentation
	20	Administrators' Committee meeting 1:15 pm, Board Room
	25	Board Budget Debate 1:00 pm, Board Room
	25	Board Meeting 3:30 pm, Board Room
	27	Chinook High School Convocation 6:00 pm, Chinook High School
	28	WCHS Convocation 10:00 am, Lethbridge College
	28	ICSS Graduation 5:30 pm, Trinity Reformed Church



MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Jan Foster, Trustee

RE: ATA Local Council – May 1, 2019

I reported on current Budget deliberations as well as advising of the recent Board meetings with Shannon Phillips and Nathan Neudorf. I gave new dates for Budget Presentation and Budget Debate. I advised that the Board at our last Board meeting passed a motion allowing the Board's ATA bargaining committee the mandate to bargain and conclude a Memorandum of Agreement on local matters.

As previously requested, the committee was given an update on Teacher Staffing Process for 2019-2020.

Report was given on upcoming Provincial and Local 41 events as well as PL Fund deadline dates for coming year.

Social Committee reported on Retirement Banquet to be held on June 14th. DEHR Committee reported on DEHR to Care Art Gala held on April 16th.

District Representative included a written report on Political Engagement activities including advertising before and during the election. Field testing and implementation Plan for the new curriculum was not signed by the Minister prior to the writ being dropped and therefore planning is on hold. Report on negotiations advised 5 bargaining units have not yet completed their local negotiations.

Year end Council meeting will be at Luigi's on June 5th.

Meeting adjourned at 4:30 P.M.

Respectfully submitted,
Jan Foster, Trustee

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Doug James, Trustee

RE: FNMI Advisory Committee – May 2, 2019

Attendance:

Lenee Fyfe, Doug James (Trustee), Morag Asquith (Associate Superintendent), John Chief Calf, Andrea Fox, Gus Wensmann, Sarah Burton, Jean Philistine Maurer (Parent), Bruce Wolf Child (Elder), Joey Beebe (student), Kevin Wood, Donna Hunt (Trustee), Tracy Wong

Morag reviewed and explained the district FNMI priorities for Elementary, Middle School and High School from the survey taken in November. All three levels indicated that cultural understanding and family/social supports were priorities. Further discussions followed the presentation from the committee, which focussed these supports and the required cultural awareness opportunities. This awareness would include the understanding of prehistory of indigenous cultures and provide more celebration opportunities and human resources.

Andrea Fox provided information about establishing both a FNMI Parent Advisory Committee and a Student Committee for the upcoming school year. The purpose of these committees is to provide a voice for the parents and students in a more comfortable and inclusive setting.

In addition, Andrea explained in detail the purpose for the FNMI Family night, which is slated for June 19.

Morag presented a proposed PL opportunity and partnership where School District #51 will work together with the Kainai Board of Education (KBE), which will be very exciting.

Concluding the meeting, Andrea Fox along with Elder Bruce Wolf Child explained and clarified smudging practices and Blackfoot Traditional Territorial Acknowledgments Protocol.

Respectfully submitted,
Doug James

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Doug James, Trustee

RE: District School Council – May 6, 2019

- **Learning Session for Parents:** Innovation Practices in the Schools
G.S. Lakie (CTF student projects), Coalbanks Elementary (Gr. 1 science/exploratory project) and Chinook High School (student drama/playwright project/ Gr. 9 program presentation) made presentations.
- Superintendent's Report: Cheryl gave a brief review of the possible budget implications for the 2019-20 school year. This presentation resulted in a very spirited and positive discussion from the committee members.
- Committee Reports (Community Engagement Committee and ASCA Conference Report) can be seen in the minutes available on the District website:
<http://www.lethsd.ab.ca/documents/general/2019%2005%2006%20Minutes.pdf>.

Next Meeting June 3, 2019 (Dinner Meeting)

Respectfully submitted,
Doug James

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Lola Major, Trustee

RE: Policy Advisory Committee – May 8, 2019

Attending: Stefanie Desrochers, Teresa Loewen, Lola Major, Maggie Taylor, Melanie McMurray, Rylan Barlow, Cheryl Gilmore, Trish Syme

1. Policies for review:
 - a. 604.3 Locally Developed Courses
 - b. 602.8 Religious and Patriotic Instruction/Activities
 - c. 504.2 Wellness in Schools
 - d. 602.4 First Nations, Metis, and Inuit Education
 - e. 609.6 Parent-Teacher Interviews
 - f. 400.3 Whistleblower Protection
2. Next Steps
 - a. Policies were sent out to stakeholders for review.

Respectfully submitted,
Lola Major

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Doug James, Trustee
Lola Major, Trustee

RE: District Student Advisory Council – May 14, 2019

Teresa Loewen welcomed the students and reviewed the purpose of the District Student Advisory Council. She reviewed the year and congratulated the students.

Student Projects: The schools presented their projects and then answered questions.

The following schools presented:

Immanuel Christian

- Introduced the "Inclusive Club" for transitioning gr. 7 students to high school.

Wilson Middle School

- Introduce the "Wolverine News TV Network" where students presented weekly school and local news events plus weather reports.

Lethbridge Christian

- Established an intramural activity, which was embraced by the students. Created a very inclusive atmosphere at the school.

SJ Fairbairn Middle School

- Introduced Wellness Days to students, which encouraged mindfulness and wellness. The students were introduced to the Wellness team which comprised of teacher counsellors, Family School Liaison Counsellor, Student Support Worker and Making Connections Counsellor.

Chinook

- Started a Peer Tutoring Service on Tuesdays and Thursdays after school.

Paterson Middle School

- Introduced the concept of ROAR (Respect/determinatiOn/ Acceptance/integRity) Week, which they plan to start in September.

LCI

- Students start a Random Acts of Kindness where students handed recipients RAOK suggestion/business cards which offered these acts of kindness.

Concluding, Christine Light presented a terrific power point which explained the role of a Trustee.... this was favourably received by the students....Well done!!!

Respectfully submitted,
Doug James and Lola Major

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Jan Foster, Trustee

RE: ASBA Zone 6 – May 15, 2019

Zone 6 ASBA Meeting was held on Wednesday, May 15, 2019 in Taber.

Dexter Durfey presented the Zone 6 Budget and Auditors Report, which were unanimously approved.

Lorrie Jess and Dr. Abboud presented the 2019-2020 ASBA Budget that will be presented at the ASBA Spring Meeting in Red Deer in June.

- No change in membership fees.
- Increased focus on advocacy.
- FNMI initiatives.
- Learning Centre including new Superintendent learning tool.
- No increase in fee for service rates and ASBA covers travel time and expenses.
- Access to grants and sponsorship/revenue generating service.
- No change in per diem or honorariums.

Lori Hodges led a discussion on Advocacy, particularly before and during the recent Provincial election.

Committee reports were distributed.

Meeting adjourned with Edwin Parr Awards Dinner to follow.

Respectfully submitted,
Jan Foster, Trustee

MEMORANDUM

Date: May 28, 2019

To: Board of Trustees

From: Jan Foster, Trustee

RE: Joint City of Lethbridge / School Boards – May 22, 2019

Joint City and School Boards Committee met on Wednesday, May 22, 2019 at Lethbridge School District No. 51 Board Office.

Introductions and approval of agenda and minutes of January 16, 2019 meeting.

Tony Vanden Heuvel, Director of Community Services for City gave a report on Joint Advocacy, which included the Lethbridge School Site Planning Process. It begins with Populations and Employment Forecast including City Census and Stats Canada employment through Area Structure Plans, Rezoning, Subdivision and Drawing Review, Development Permit to New School building. After lengthy discussion, a Motion was made to send a Joint Letter to the Minister of Education outlining the need for new schools in Lethbridge, both LSD #51 and Holy Spirit.

Martin Thomsen, Community and Social Development Manager for the City gave a Power Point Presentation on Lethbridge Community and Well-Being Safety Strategy. This included achieving the Vision, what the data is telling us (homelessness has increased 153% since 2016), social issues, community and individual wellbeing and the Two Phases – City led Wellbeing and Safety Strategy and Community led Wellbeing and Safety strategy.

Business Arising from Previous Meetings, there was an update on Terms of Reference for Community and Social Development Committee and Reconciliation Lethbridge Advisory Committee. City also updated communication regarding Community Drug Strategy involving both School Boards.

Meeting was adjourned to next meeting to be held on September 18. 2019 at Lethbridge City Hall.

Respectfully submitted,

Jan Foster, Trustee
