1. Approval of Agenda

2. Approval of Minutes
   If there are no errors or omissions in the minutes of the Regular Meeting of September 26, 2017 and the Special Meeting of October 12, 2017 it is recommended that the minutes be approved by the Board and signed by the Chairman.

3. Business Arising from the Minutes

4. Presentations
   4.1 Provincial Golf Champions

5. Action Items
   5.1 Voluntary Retirement – Alberta Teachers’ Retirement Fund Members and Local Authorities Pension Plan Members
   5.2 Sock It To ‘Em Campaign
   5.3 Alberta Teachers’ Association (ATA) Local 41 Council Meeting Schedule

6. District Highlights

7. Information Items
   7.1 Board Chair Report
      7.1.1 Breakfast with the Board – Galbraith Elementary School
   7.2 Superintendent Report
      7.2.1 51-25 Club Banquet
      7.2.2 Acknowledgements of Excellence
      7.2.3 Board Priorities Report
      7.2.4 Donations and Support
7.2.5 Snacks with the Superintendents – Education Centre
November 16, 2017 Enclosure 7.2.5
7.2.6 Enrolment Summary, September 30, 2017 Enclosure 7.2.6
7.2.7 Calendar of Events Enclosure 7.2.7

8. Reports
5:10 p.m. 8.1 Policy Advisory Committee – October 18, 2017 Enclosure 8.1

9. Correspondence - Received
5:15 p.m. 9.1 City of Lethbridge to Minister Eggen
re: support for South Lethbridge School Enclosure 9.1
9.2 Chamber of Commerce Enclosure 9.2
9.3 Minister Eggen re: South Lethbridge School Enclosure 9.3

10. Correspondence - Sent
5:25 p.m. None at this time.

5:30 p.m. Adjournment

IN ATTENDANCE:

Trustees: Mich Forster; Don Lacey; Tyler Demers; Donna Hunt; Jan Foster; Keith Fowler; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; Don Lussier; Michelle Loxton (Recorder)

Regrets:

The Chair called the meeting to order at 3:30 p.m.

1. Approval of Agenda
   Additions to the Agenda:
   Trustee Keith Fowler moved:
   “that the agenda be approved as presented.”
   For: Lacey; Demers; Foster; Fowler; Hunt; Major
   Abstained: Forster
   CARRIED

2. Approval of Minutes
   Trustee Jan Foster moved:
   “that the minutes of the Regular Meeting held on June 27, 2017 be approved and signed by the Chair.”
   For: Lacey; Demers; Foster; Fowler; Hunt; Major
   Abstained: Forster
   CARRIED

3. Business Arising from the Minutes
   No business arising from the previous minutes.

4. Presentations
   No Presentations

5. Action Items
   5.1 School Board Annual Work Plan
   Every September the Board reviews the Annual Work Plan, which outlines major events and tasks and makes adjustments accordingly. The Board reviewed the Annual Work Plan, and provided feedback. There was one revision, to move the budget update to November from October.
5.2 **FNMI Standing Committee**  
Discussion was held in the 2016-17 school year about adding the FNMI Committee to the list of Board Standing Committees. Pending approval, Terms of Reference that would guide this committee were attached and reviewed by the Board.

Trustee Donna Hunt moved:  
“that the Board approve the FNMI Committee as a Standing Committee and accept the Terms of Reference as Amended.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major  
Abstained: Forster  
CARRIED

5.3 **Approval of Architectural Services – Southeast Elementary School**  
Associate Superintendent Christine Lee shared that in early August, the District went forward with a Public Request for Proposals (RFP) for Architectural Consulting Services for the South East Lethbridge Elementary School in Discovery at the Canals at Fairmont. That request closed on August 31, 2017 and the evaluation process to select the architect took place on September 5, 2017.

After evaluating and scoring the seven proposals we received, the firm of Ferrari Westwood Babits Architects was selected.

Trustee Keith Fowler moved:  
“that the Board award the contract for Architectural Consultant Services for the new South East Lethbridge Elementary School in Discovery at the Canals at Fairmont to Ferrari Westwood Babits Architects in the amount of $568,118.00 plus GST.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major  
Abstained: Forster  
CARRIED

5.4 **Superintendent Contract**  
In accordance with Policy 301.3, a summative evaluation of the Superintendent was conducted in the 2016-17 school year. The report conveyed exemplary performance in all areas.
Trustee Don Lacey moved: “that the Board approve the re-appointment of the Superintendent for a five year term commencing August 1, 2018 and submit the re-appointment notification to the office of the Minister of Education for Ministerial approval.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

5.5 ASBA Resolution: Telecommunication Towers
Trustee Donna Hunt spoke to the resolution and shared background with regard to the reasoning behind the resolution.

Trustee Donna Hunt moved: “that the Board approve the resolution for submission to the ASBA for consideration as an emergent resolution.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

6. District Highlights
• Mich Forster shared that the Wilson Grand Opening was a huge success and the school looks shiny and new
• Donna Hunt brought a plaque which was received from Angang, China

7. Information Items
7.1 Board Chair Report
7.1.1 Board Standing Committees Annual Reports and Terms of Reference Review

Facilities Committee
Keith Fowler provided the Board with the Facilities Committee Year End Report for 2016-2017. Thank you to Daniel Heaton, Chris Chapman and the Maintenance Team for their hard work to ensure our buildings look amazing and are well maintained.

Trustee Keith Fowler moved: “that the Facilities Committee Terms of Reference be approved for 2017-2018.”
Policy Advisory Committee
Trustee Lola Major provided the Board with the Policy Advisory Committee Year End Report for 2016-2017.

Trustee Lola Major moved:
“that the Policy Advisory Committee Terms of Reference be approved for 2017-2018 and the Year End Report.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED

Spirit of 51 Committee
Trustee Lola Major provided the Board with the Spirit of 51 Committee Year End Report for 2016-2017.

Trustee Tyler Demers moved:
“that the Spirit of 51 Committee Terms of Reference be approved for 2017-2018 as presented.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED

Board Budget Committee
Trustee Donna Hunt provided the Board with the Board Budget Committee Year End Report for 2016-2017.

Trustee Donna Hunt moved:
“that the Board Budget Committee Terms of Reference be received as presented for 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED
Poverty Intervention Committee
Trustee Jan Foster provided the Board with the Poverty Intervention Committee Year End Report for 2016-2017.

Trustee Jan Foster moved:
“that the Poverty Intervention Committee Terms of Reference be accepted for 2017-2018 as presented.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

Board Audit Committee
Trustee Keith Fowler provided the Board with the Board Audit Committee Year End Report for 2016-2017.

Trustee Keith Fowler moved:
“that the Board Audit Committee Terms of Reference be approved for 2017-2018 as presented.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

Healthy Schools Committee
Trustee Donna Hunt provided the Board with the Healthy Schools Committee Year End Report for 2016-2017.

Trustee Donna Hunt moved:
“that the new Wellness, formally Healthy Schools Committee Terms of Reference be approved as amended 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

Community Engagement Committee
Trustee Jan Foster provided the Board with the Community Engagement Committee Year End Report for 2016-2017. It was noted that Christine
Lee and Heather Paul were missing from the committee members list and would be added.

Trustee Jan Foster moved:
“that the Community Engagement Committee Terms of Reference be approved as amended for 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

Superintendent Evaluation Committee
Trustee Don Lacey moved:
“that the Superintendent Evaluation Committee Terms of Reference along with the relevant Policy be approved as presented for 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

7.1.2 October Organizational Meeting
The School Board Annual Organizational meeting will be held on October 24, 2017. Trustees will participate in a Board Orientation workshop prior to the Board Meeting.

7.1.3 District School Council Meetings
The following are the dates that District School Council meetings will be held in the Board Room at the Education Centre starting at 6:30 p.m.:
   October 2, 2017 – 6:00 p.m. at the Ed Centre
   November 6, 2017
   December 4, 2017
   January 15, 2018
   February 6, 2018 – Town Hall Meeting (location TBD)
   March 5, 2018
   April 9, 2018
   May 7, 2018
   June 4, 2018
7.1.4 Breakfast with the Board
The schedule for 2017/18 is as follows:

- October 11, 2017 – Coalbanks
- November 14, 2017 – Galbraith
- December 6, 2017 – Victoria Park & Alternative Programs
- January 16, 2018 – Agnes Davidson School
- February 7, 2018 – General Stewart
- March 6, 2018 – WCHS
- April 12, 2018 – Wilson
- May 1, 2018 – Gilbert Paterson

Public Forum

7.2 Superintendent Report

7.2.1 Acknowledgements of Excellence

A great big Thank You goes to Mich Forster for his time and commitment to the District as a student, teacher, administrator, board member and Chair of the Board, he will be greatly missed on the Board.

Don Lussier was acknowledged, what a legacy he is leaving behind, this man with the knowledge, history, memory, all the best for his retirement he will be missed.

District students who participated in the 2017 50th Canada Summer Games are: **John Evans** (LCI – Basketball), **Caleb Kadijk** (WCHS – Basketball), and **Noel Vanderzee** (LCI – Athletics).

Coalbanks teachers and support staff for a successful school opening.

G.S. Lakie Grade 6 teacher, **Drew Sutherland**, completed the 100 mile run entitled the “Lost Soul Ultra”. Drew finished 5th in his age category and was one of only 19 competitors who actually finished the race. 31 hours and 58 minutes of non-stop movement to accomplish his feat.

G.S. Lakie Dance teacher, **Kristi Legge**, will be taking a group of Grade 8 students to perform during the Harlem Globetrotters half time show at the Enmax Tuesday, September 26, 2017. The following students in the Grade 8 Fushion and Hip-Hop classes will be performing: **Jessica Babe, Julia Daminato, Serena Di Palma**, **Stephen Goodrich, Tim Laskos**, and **Rylee Johnson**.
Ceili DeBoer, Chloe Earl-Turchyn, Georgia McCready, Zoie Dyck, Jelena Kish, Aidan Doyle, Eli Orr, Malachai Peigan, Noah Seifridt, Michael Serafini, Nolan Sowell, Stephano Washikala, Rawley Selk.

Churchill teacher Elise Despain applied for and was granted $1250 for French resources in her classroom by La Fondation Franco-Albertaine. This grant will allow her to do more interactive activities with her students, field trips, cooking classes, purchase books, games, ebooks, movies, in short anything that will enhance learning and promote an appreciation for French. She will be receiving the cheque November 3rd during the Foundation’s annual gala.

Congratulations to Churchill grade 11 student Yannis Boenn, who was a member of the Rugby Alberta U-16 team that won the national title in Calgary, August 11-20.

Congratulations to Churchill grade 12 student Nimaya DeSilva who participated in the United Nations Youth Pilgrimage in New York July 15-25, 2017. Nimaya qualified by winning a regional speech competition where she spoke about global impacts of refugees and how communities can support and welcome refugees. She shared her message at the Pilgrimage and had the opportunity to tour Philadelphia, New York and Washington DC. Nimaya was recognised as a finalist from the 150 participants from around the world.

Lethbridge School District No. 51 won the distinguished Community Development Award from this year’s Lethbridge Pride Award Committee. The District has been recognized for our work in supporting LGBTQ youth in our schools and community. The GSAs in our middle and high schools and the LGBTQ Youth Conference the District held for southern Alberta in March. Staff members on the Conference Committee were Tracy Wong, Brittany Steacy, Stef Desrochers, Kessie Stefanyk, Stephanie Martin, Cayley King, Morgan Day, Wes Jensen and Taryn Rodzinyak.

7.2.2 2017-2018 Meritorious Budget Award
The Association of School Business Officials International (ASBO) has awarded Lethbridge School District No. 51 with the Meritorious Budget Award for the 2017-2018 budget year. The award promotes and recognizes excellence in school budget presentation and is conferred only to school districts whose budgets have undergone a rigorous review of professional
auditors and have met or exceeded the program’s stringent criteria. The ASBO media release announcing the award is attached.

7.2.3 Junior Achievement Program
Junior Achievement is the world’s largest organization dedicated to educating students about work readiness, entrepreneurship and financial literacy through experiential, hands-on programs.

Junior Achievement programs are the link between education and the business world. Attached is the Lethbridge School District No. 51 report on Junior Achievement Programs 2016-2017 listing the numbers of participating classes and students in district schools.

7.2.4 Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below is a donation received by the District.

- **Wellness Grants:**
  - Mike Mountain Horse Elementary School – Self Regulation and Sensory Classroom supports $2,000
  - Wilson Middle School – Self Regulation & stand-up desks for each classroom $3,500
  - Senator Buchanan Elementary School – Sensory Room Equipment $2,000
  - Ecole Agnes Davidson Elementary School – Sensory Room $2,000
  - Fleetwood Bawden Elementary School – Second Sensory Room / Self-Regulation Equipment for Grade Pre-K to Grade 2 $1,000
  - Dr. Probe Elementary School – all weather equipment for recess – physical activity promotion $2,000
  - Coalbanks Elementary School – DPA kits and stationary bikes $1,000
o Galbraith Elementary School – Sensory / Self-Regulation equipment $2,500
o Lakeview Elementary School – stand up stations $2,500

- Lakeview Elementary School received $5,000 from Scotiabank to go towards their playground.
- Dr. Probe Elementary School received $1,000 from the Kinsmen Club of Lethbridge to go towards their Leader in Me program.

7.2.5 School Opening and Enrolment – Preliminary Report
Associate Superintendent Rik Jesse provided an update on school opening and the enrolment to date. The report included comparisons to projections that were made in the spring and estimated class sizes.

7.2.6 Board Priorities Report
Superintendent Cheryl Gilmore provided an update on the progress in Board priority areas.

7.2.7 World Teachers’ Day
World Teachers’ Day is held annually on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels. As outlined on the UNESCO website, the aim of World Teachers’ Day is to ensure that the needs of future generations will continue to be met by teachers. It also commemorates the anniversary of the 1966 signature of the UNESCO/ILO Recommendation Concerning the Status of Teachers. The Board will publicly acknowledge the commitment to excellence that teachers, and all staff members demonstrate for the benefit of students.

7.2.8 Snacks with the Superintendents
The schedule for 2017/18 is as follows:
   - October 12, 2017 – Lethbridge Christian School
   - November 16, 2017 – Education Centre
   - December 7, 2017 – G.S. Lakie
   - January 17, 2018 – Senator Buchanan
   - February 13, 2018 – Fleetwood Bawden
   - March 7, 2018 – Westminster
   - April 17, 2018 – LCI
   - May 2, 2018 – WCHS
7.2.9 Calendar of Events

The Calendar of Events was reviewed for the period of October 2, 2017 to November 28, 2017. October 27 should be September 27 – Lethbridge College.

8. Reports

8.1 Facilities Committee – September 12, 2017

Trustee Keith Fowler provided a written report on the Facilities Committee Meeting held September 12, 2017. Daniel Heaton also provided information with regard to the Construction Updates.

8.2 Alberta School Boards Association (ASBA) Zone Meeting – September 13, 2017

Trustee Donna Hunt provided a written report on the Alberta School Boards Association Zone Meeting held on September 13, 2017.

8.3 Board Audit Committee – September 19, 2017

Trustee Keith Fowler provided a written report on the Board Audit Committee Meeting held on September 19, 2017.

8.4 Healthy Schools Committee – September 19, 2017

Trustee Donna Hunt provided a written report on the Healthy Schools Committee Meeting held September 19, 2017.

9. Correspondence – Received

9.1 Public School Boards’ Association of Alberta: Fall Events

9.2 Royal Canadian Legion

10. Correspondence – Sent

10.1 Letter to the Minister re: Southeast Capital Project

Adjournment

Trustee Keith Fowler moved:
“that the meeting be adjourned at 5:02 p.m.”

CARRIED UNANIMOUSLY

________________________               _____________________
Mich Forster,                                          Christine Lee,
Chair                                                      Associate Superintendent

Business Affairs

REGULAR MEETING – SEPTEMBER 26, 2017

IN ATTENDANCE:

Trustees: Don Lacey; Tyler Demers; Donna Hunt; Jan Foster; Keith Fowler; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; Don Lussier; Michelle Loxton (Recorder)

Regrets: Mich Forster

The Chair called the meeting to order at 4:25 p.m.

1. Approval of Agenda
   Trustee Jan Foster moved:
   “that the agenda be approved as presented.”

   CARRIED UNANIMOUSLY

   Approval of Agenda as amended
   6642/17

2. Action Items:
   2.1 ATA Local #41 Contract Negotiations
   The Board reviewed the Memorandum of Agreement between the Board and the ATA Local #41 in the Special In-Camera Meeting.

   Trustee Tyler Demers moved:
   “that the Memorandum of Agreement between the Board of Trustees and Lethbridge School District No 51 and Alberta Teacher’s Association (ATA) Local 41 dated the 4th day of October 2017 be approved.”

   CARRIED UNANIMOUSLY

   Action Items: ATA Local #41 Contract Negotiations
   6643/17

   Adjournment
   Trustee Keith Fowler moved:
   “that the meeting be adjourned at 4:26 p.m.”

   CARRIED UNANIMOUSLY

   Adjournment
   6644/17

________________________               _______________________
Don Lacey,                                             Christine Lee,
Vice Chair                                               Associate Superintendent
                                                      Business Affairs
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Provincial Golf Champions

Background
Chinook High School Golf team won the Provincial Championship and have been invited to the Board meeting to receive congratulations from the Board of Trustees.

Team: Ethan Campbell, Mason Harder, Jonas Nelson and Rylie Seaman
Coach: Bruce Carbert

Recommendation
It is recommended that the Board receive this presentation as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Rik Jesse
Associate Superintendent, Human Resources

RE: Voluntary Retirement – Alberta Teachers’ Retirement Fund Members and Local Authorities Pension Plan Members

Background
For the past several years, the Board has approved a Voluntary Retirement Plan for the Alberta Teachers’ Association Retirement Fund Members, Canadian Union of Public Employees (CUPE) 290, CUPE 2843 and non-union employees. This opportunity for staff members has facilitated the hiring process for the following year.

This plan allows staff members of the Alberta Teachers’ Association Retirement Fund Members and Local Authorities Pension Plan to retire as of January 31, 2018 and then begin a temporary contract with the Board effective February 1, 2018 – June 30, 2018.

Recommendation:
That the Board extend the Voluntary Retirement Package to all employees who are members of the Teacher Retirement Fund and Local Authorities Pension Plan (CUPE 290, CUPE 2843 and non-union employees) who, by December 22, 2017, submit a letter of resignation effective January 31, 2018. Such employees will be offered a temporary contract effective February 1, 2018 – June 30, 2018.

Respectfully submitted,

Rik Jesse
Associate Superintendent
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

Re: Sock it to ‘Em Campaign

Background
Retired District staff member Gail Petrie has been instrumental in coordinating the Sock it to ‘Em campaign for the past fourteen years. Supported by members of CUPE 290 in our District as well as Holly Spirit and Palliser school divisions, Gail has been instrumental in securing participation by students and staff in the schools, asking for donations of socks, which are then distributed to four community support organizations.

In the last fourteen years, over 108,000 pairs of socks have been collected.

In a media release celebrating the success of the program, Gail thanked all caretakers and maintenance staff for assisting with the collecting of the socks, school administrators for supporting the initiative and all the students and staff for contributing during the campaign in the weeks leading to Christmas.

A letter and poster are attached with details for information.

Recommendation
It is recommended that the Board receive this report as information and acknowledge the efforts of Gail Petrie and make a $100.00 as has been done in the past.

Respectfully submitted,

Cheryl Gilmore
Superintendent
September 2017

To Whom It May Concern,

RE: CUPE Local 290 – 15th Annual Operation: “SOCK IT TO ‘EM” CAMPAIGN

CUPE Local 290 Caretakers & Maintenance, staff of Lethbridge and area schools are collecting socks for the needy. We are looking for donations of new socks to help four (4) local charities: the Salvation Army, Harbour House, Woods Homes (the Teen Shelter) and the Homeless Shelter.

WILL YOU HELP US WITH A DONATION OF SOCKS or a GIFT OF MONEY so that we can buy socks? We need socks for men, women and children! With your support, in the last fourteen (14) years we have collected well over 108,000 pairs of socks!!!

Will you please help us help the needy and give the gift of nice warm dry feet this winter!

Please refer to the attached “SOCK IT TO ‘EM” poster. Thank you!

Sincerely,

Gail Petrie

CUPE Local 290
Phone: Gail Petrie (403) 327-6520 or Stay-c Covey (403) 929-5450

MONEY DONATIONS CAN BE MADE PAYABLE TO “CUPE Local 290”
(with a note specifying Sock It To ‘Em)

Send to: PO BOX 33009
         RPO Uplands
         Lethbridge, AB T1H 5P2
This little piggy wore Argyll,  
This little piggy wore tube socks,  
This little piggy wore woollies,  
And this little piggy dressed in style.  
**But this little piggy . . . HAD NONE!**

It’s time for  
**CUPE**/Canadian Union of Public Employees  
Local 290’s  
**15th ANNUAL OPERATION:**  
**SOCK IT TO ‘EM**

---

*From November 1 to December 15, 2017*

the Caretakers & Maintenance staff in Lethbridge & Area schools are collecting **NEW SOCKS** to be donated to local charities For Christmas. *Please* join them and make Someone’s Christmas a little bit warmer! To donate, contact any Custodial staff at your local school.

**QUESTIONS?**
Gail Petrie (403) 327-6520  
Stay-c Covey (403) 929-5450

**CUPE Local 290** includes the Caretakers of Palliser Regional School Division; the Caretakers & Maintenance staff of Holy Spirit Roman Catholic School Division and Lethbridge Public School District #51.
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
    Superintendent of Schools

RE: Alberta Teachers’ Association (ATA) Local Council Meeting Schedule

Background
An excellent relationship exists between the Board of Trustees and its employee groups. Two examples of this collaborative relationship is the attendance by a member of the ATA Local Executive at all Board meetings and the open invitation that the ATA Local Executive to the Board to have a trustee attend Local Council meetings.

The meeting dates for the balance of the year are shown below:

    November 1 - Attwell Building
    December 6 - Christmas Dinner Meeting – Lethbridge Lodge
    January 10 – Attwell Building
    February 7 - Attwell Building
    March 7 - Attwell Building
    April 11 - Attwell Building
    May 2 - Attwell Building
    June 6 – Dinner Meeting – Luigi’s

Recommendation
It is recommended that the Board receive this report as information. It is recommended that a trustee be identified for each month to attend the remaining 2017-18 ATA Local Council meetings.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
        Superintendent of Schools

RE: Breakfast with the Board – November 14, 2017 @ Galbraith Elementary School

Background
Lethbridge School District trustees have a long standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff.

On a monthly basis trustees meet with the staff of one district site for a continental breakfast. The informal meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees can share information about district initiatives and respond to questions staff members may have.

Breakfast with the Board has been scheduled at Galbraith Elementary School on Tuesday, November 14, 2017 from 7:30 – 8:15 a.m. Following the breakfast, Principal Sandy Scheldrup will provide a tour of the school for trustees.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent

Re: 51-25 Celebration Banquet held October 18, 2017

Background:
Each year the Board recognizes staff members who have served with the District for 25 years or more. The Board hosts a dinner for all the members of the 51-25 club and their guest, and takes the opportunity to formally congratulate the staff members who have completed their 25th year with the District.

The 51-25 celebration was held on October 18, 2017 at the Lethbridge Lodge.

The new members of the 51-25 club are:

<table>
<thead>
<tr>
<th>Alain Dumont</th>
<th>Brynn Malmberg</th>
<th>Carole-Ann Oikawa</th>
</tr>
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<tbody>
<tr>
<td>Cathy Kitagawa</td>
<td>Darlene Urban</td>
<td>Diane Benson</td>
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<tr>
<td>Dixie Charlebois</td>
<td>Susan Howg</td>
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Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
EMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
       Superintendent of Schools

RE: Acknowledgements of Excellence

Background:
The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Chinook High School teacher, Irene Dersch, will receive an honourable mention in the I Teach WE for her amazing work through WE Schools at the Educational Partners’ Breakfast at WE Day on November 1, 2017 in Calgary.

Chinook High School Grade 10 student, Chelsea Joseph, placed 3rd overall at the Provincial Golf Championships.

G.S. Lakie Grade 7 student, Abed Al Sayyed placed 1st in the Zone Cross country meet in the Bantam Boys Category.

District students who placed in the top 10 of the South Zone Cross Country Championships are: Mia Westrop (Gilbert Paterson), Abby Crown (Wilson), Presley Heggie (Gilbert Paterson), Kieran Schmidtke (Gilbert Paterson), Emily Hall (LCI), Hayden Thomas (LCI), Carter Van Roon (LCI), Isaac Fletcher (LCI), Dray Walburger (LCI), Josh Dublanko (LCI), Kya Bester (LCI), Mercy Trinh (LCI), Maddi Boehme (LCI), Hannah Stewart (LCI), Kennedy Tanner (LCI), Alixane de Simencourt (WCHS), Brock Jensen (Chinook), Tyreese Russell (WCHS), Jessica Morton (Chinook), Avery Edwards (LCI), Brinley Thomas (LCI), Berkley Heggie (LCI), Solen Wood (Chinook), Sara Stewart (LCI), McKenna Kirk (Chinook), Mackenzie Harms (Chinook), and Danika Leavitt (Chinook).

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
       Superintendent of Schools

RE: Board Priorities Report

Background:
The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
2017-18 DISTRICT PRIORITIES

**PRIORITY ONE:** Supporting Student Achievement and closing the achievement gap.

**OUTCOMES:**
1. Students achieve student learning outcomes with strong foundational skills in literacy and numeracy.
2. Teachers possess a deep understanding of pedagogy that develops literacy and numeracy.
3. Students are lifelong learners possessing the skills and attributes to successfully transition to further education, credentialing or the world of work.
4. First Nations, Metis and Inuit (FNMI) student achievement will meet or exceed provincial standards.
5. School Leaders are highly skilled in all areas of the Principal Leadership Quality Standard and Teachers are highly skilled in all areas of the Teaching Quality Standard.
6. Effective learning and teaching is achieved through collaborative leadership and structures that build capacity to improve within and across schools.

**PRIORITY TWO:** Supporting the implementation of initiatives designed to develop innovative thinkers.

**OUTCOMES:**
1. Students demonstrate the attributes of innovation, creativity and critical thinking in a process based learning environment.
2. All learners effectively use technology as creative and critical thinkers capable of accessing, sharing, and creating knowledge.
3. The education system demonstrates collaboration and engagement to further District priorities, including innovative thinking.

**PRIORITY THREE:** Supporting Student Diversity

**OUTCOMES:**
1. Schools are welcoming, caring, respectful and safe learning environments.
2. Schools are inclusive learning environments.
3. Schools are learning environments that promote healthy lifestyles.
### PRIORITY ONE

**Supporting Student Achievement and closing the achievement gap.**

**Literacy/ Numeracy (Karen, Ann, Morag)**

- The Secondary Math Steering Committee met at the end of September where the focus was on identifying best practices for strategies in teaching students math vocabulary at the middle and high school levels.
- The Elementary Comprehensive Literacy Steering Committee met at the end of September to share best practices in literacy from each school and to plan for the Literacy PL mornings on October 10th and November 9th.
- Two teachers from Edmonton Public were guest speakers for all of our elementary teachers on October 10th. They shared their school’s literacy journey, using the same writing resources (Lucy Calkins) that the Board invested in purchasing for each of our elementary schools this past spring.

**Middle School Re-Visioning (Cheryl) District**

- A learning day for all middle school teachers was held on October 10th. Under the theme of “Inspire, Engage, Ignite” teachers spent the morning exploring best practices for engaging adolescent students in active, purposeful learning. Modeling of best practice across a number of disciplines was followed by dialogue focusing on application of the ideas. Teachers returned to schools in the afternoon to further develop ideas presented in the morning.

**Administrator Mentorship Program (Teresa)**

- New administrators and their mentors met on October 12th for a Lunch and Learn session centered around the Leadership Quality Standard document, particularly those areas dealing with School Culture and Inclusive Learning.

**District Professional Learning and District Collaborative Communities (Karen / Ann / All)**

- The first of our two District-wide Collaborative Community days will be held on November 9th. Teachers are currently in the process of creating Communities based on an identified student learning needs. Teachers subsequently sign up for the collaborative community that aligns with their professional growth needs. (Karen)
- Understanding the City of Lethbridge Joint Use Agreement of Facilities – Administrators, Sept 14th (C Lee)
- Risk Management for Administrators, October 12th (C Lee)
- New Hire Orientations (HR & Payroll)- Offered 3 times prior to the school year and the 2nd Tuesday and 4th Thursday of each month. (R Aos)
  - Overview of: ADW, Dashboard, Job Shopping, Work Board, Accessing Pay Information, Public School Works (OHS), Crisis Response Manual and District Policy. Also offer support with logging onto District computers.
- New Administrator ADW training- review of how to compete authorization (R Aos)
- Evening event- Self-Regulation for school recipients of Wellness Grants for 2017-18- October 24th and February 7th, 2018
- ACP/Procurement training planned for members of purchasing and maintenance departments on the November 9, 2017 training day (M DeBoer)

**Parent Education (all)**

- Parenting the Self-Regulated Child, November 7th, Location LCI Large Lecture Theatre
Teacher Induction Support for Quality Teaching (Rik/ Teresa)

- Teacher Induction Program Year 1 cohort met on October 23 for their third full-day session and Year 2 cohort will meet October 25 for their first half-day session.

Administrator Professional Learning (Cheryl)

- The Administrator Retreat held on September 28th and 29th focused on the furthering of instructional leadership skills using generative dialogue with professional staff. This is a two-year project with the University of Lethbridge funded by Alberta Education research development targeting the new principal quality standards that are in draft form.

Early Learning (Isabelle)

- ABC & Beyond Hanen training is under way
- Early Years Evaluation (EYE-TA) assessment is being completed by kindergarten teachers from October 11th to November 3rd
- Fall assessment and data collection is complete for year 3 of the full day kindergarten pilot at Westminster
- Our September 30th PUF count was 227 which is 10% higher than our year-end PUF numbers last school year
- Friday, October 27th in the afternoon, Lynn Wytrykusz and Isabelle will be presenting with Dr. Robbin Gibb on our executive functioning curriculum implementation at a Neuroscience conference in Calgary.

FNMI (Morag/Andrea)

- We recently hired our FNMI Liaison to replace our recent retirement (at Coalbanks and GS Lakie)
- We hired our Principal of FNMI Education, Andrea Fox, and she officially started September 11th
- Orange Shirt day activities happened at all schools –they were well planned and well received
- Welcome Back Parent Evening happened October 5th for our Parents of FNMI ancestry
- First FNMI Committee meeting will take place in November; an annual FNMI strategic plan review meeting was held met with Dan Ferguson (Alberta Education Field Services).

Off-Campus (Morag/ Cheryl)

- Andrew Krul and the other off-campus staff are collectively getting students qualified and placed for Work Experience and RAP programs. Chinook Regional Career Transitions for Youth provides opportunity for students to participate in a one-day off-campus Work Experience with the purpose of students exploring a potential career pathway.
- Karen, Cheryl, Cayley, Morag met with Secondary Principals to discuss Career Programming and visioning in our District, October 16th

Dual Credit (Morag/ Cheryl)

- LCI continues to work with the University of Lethbridge for the delivery of two dual credit University of Lethbridge courses: Liberal Education and Supply Chains Management.
- Potential partnership with the University of Lethbridge for delivery of film study (New Media/Cinema) is being explored.

Teacher Induction Support for Quality Teaching (Rik/ Teresa)

- Teacher Induction Program Year 1 cohort has had 2 sessions together, including mentor teachers on August 29th. The Mentorship Planning Committee has met to finalize plans for this school year as we will add TIP Year 2.

Other School Improvement Initiatives (all):

CIF Updates

- The addition of time to part-time teachers as well as the hiring of 5 additional teachers under the Classroom Improvement Fund to address class size and composition is completed. Kindergarten
assistants and 4 education assistants are hired. Instructional services and HR continue to work on staffing the additional advanced education assistant time (4). Learning Commons resources are being explored and purchased by schools. Planning is underway for education assistant professional learning. The Teacher of FNMI Culture and Language is hired.

- Blackfoot 10 and 30 are currently being taught at Chinook, Blackfoot Language and Culture (with art) will be taught at Victoria Park the second quarter of semester 1 and our new Teacher of FNMI Culture and Language is currently teaming/meeting with the Social Studies and English teachers at Victoria Park and at Wilson Middle School- building capacity and knowledge in FNMI culture and perspectives. We have encountered challenges hiring qualified individuals to support the CIF AES designated positions that were to assist our new Behavior Specialist with programming. As a result, we are looking at Behavior support and programming differently from how it had initially been structured.

## PRIORITY TWO

### Supporting the implementation of initiatives designed to develop innovative thinkers.

**High School re-design (Cheryl)**

- Our high school re-design schools (LCI, Chinook, WCHS) participated in a Provincial Teacher and Leadership Collaboration Session in Red Deer October 5.

**Engagement in provincial curriculum development and implementation (Karen)**

- This is year two in the Provincial process of Curriculum Development. Previously selected teachers from across the Province will continue to meet to finalize the current Scope and Sequence drafts and begin to develop outcomes.
- Kindergarten through Grade 4 Curricula are scheduled to be released in December, 2018.

**Build the capacity of teachers and administrators: technology, online learning and digital learning (Jesse)**

- The Technology Department met on October 11, 2017 to review and update our vision statement. After a number of activities that focused on current practices, we reviewed the current boards vision and priorities; then came up with our new vison statement that is forward thinking and supportive of priority two. Our new Technology Department Vision; Implementing, enhancing and supporting technology to provide equitable access for all innovative learners.
- “Innovative Thinkers” Professional Learning Group met for the first time on October 6, 2017. They looked at some of the new innovative practices happening within the district, and how the technology department may support other school initiatives.
- Innovators Corner has been updated with some of the new technology that is sparking innovation in the district http://www.lethsd.ab.ca/Innovators%20Corner.php
- A number of teachers took part in Microsoft’s “Hack the Classroom” live online event on October 14, 2017 and looked at a number of innovative teaching strategies that incorporate office 365.
- More interest and utilization of Office 365 is growing within the District, especially at the elementary level. Complete staff training experiences have been set up at General Stewart and Dr. Probe.

**Program Development (e.g. Robotics)**
• A number of local meetings took place surrounding the Film Studies Dual Credit initiative being developed in conjunction with the U of L. Currently, the teacher at Chinook High School that has been allocated to teach the course, is reviewing the Universities course outlines. The goal is to teach this blended course, that reflects content from Cinema 100N and New Media 1000, in the second semester.

• The VR equipment that was purchased by the Technology Department, will be at Chinook High School until the end of October. The teacher plans to use the devise in conjunction with a Mount Everest book study. The use of the VR equipment will enable the students a virtual Mount Everest experience.

• The use of Minecraft as a teaching tool, is being utilized in Career Technology Foundations classes within the district. Currently G.S. Lakeie Middle School and Chinook High School are utilizing it to learn more on how it may be used in the classroom.

https://education.minecraft.net/

• Money that was set aside for Elementary Learning Commons spaces, from the Classroom Improvement Fund, will be allocated for schools to be used on innovative technologies that will encourage learning and exploration. Currently, information is being collected for schools on some of the tools they may want to consider purchasing.

• Winston Churchill High School has started a new Robotics Club and hopes to compete in the First Robotics Competition in Calgary in February of 2018. To learn more about the competition, visit http://frcwest.com/category/calgary/

PRIORITY THREE

Supporting Student Diversity
Wellness for All program (Morag)

• Healthy Schools Committee to now be called "Wellness Committee"
• Self-regulation in the Classroom Dinner night happening for Wellness Grants recipients and interested teachers October 25th – 50 max have registered
• "Parenting the Self-regulated Child" to occur November 7th
• Have secured having Shelley Moore (UDL Guru) to present at the "Welcome Back Breakfast next year" to speak about Inclusivity and Diversity
• Morag to meet with District Student Council to discuss Inclusivity and Diversity in our schools
• Positive Spaces Committee Meeting – October 25th
• Morag going to Edmonton with Kainai and other CASSIX members to present for the BCCE
• Health Champs meeting to take place in November.
• On-going monitoring of what is sold in our schools as healthy food choices
• Health Curriculum conversations on the horizon at the middle school level
• Nutrition Projects are well under way at Fleetwood Bawden, Gilbert Paterson, Wilson, Senator Buchanan and Nicholas Sheran

Inclusive Education (Ann)

• Four CIF education assistants have been hired and assigned to schools with the greatest needs
• Given the difficulty in finding suitable candidates for the AES Behaviour positions, Morag, Ann and Shaun are currently redesigning the work of the behaviour team in schools
• Cayley and Jim led a training session for Success in School plans
• Ann will be working with teachers new to the district on October 23 to provide overview of Response to Instruction and Intervention, Dossier, and support plans
• New Learning Support Teachers have been invited to a meeting on October 24 to provide them with additional guidance and support as they transition into this role
• Jim and Ann will be attending Complex Case Consultation on October 24 as several Lethbridge 51 students are being discussed. The district will be presenting a new case at the November meeting.
• Meetings in schools to discuss student support or to help address parental queries/concerns are ongoing

ESL(Ann)

• ESL meetings were held for middle/high school staff on October 17 and elementary staff on October 18.
• David and Ann presented and discussed the new ESL Program Plan in Dossier. Teachers were excited with this new tool to support our English Language Learners.
• ESL presentations have been delivered to over 30 classrooms on different cultures.
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Donations and Support

Background
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.

- Daytona Homes Lethbridge donated $23,862 to the District Ready, Set, Go! Program.

Recommendation
It is recommended that the Board receive this summary as information.

Respectfully submitted,

Cheryl Gilmore
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Snacks with the Superintendents – November 16, 2017 – Education Centre

Background
At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.

On a monthly basis Executive Council as a whole meets with the staff of one school for snacks. The informal meeting provides an opportunity for staff to share highlights of their school. Additionally Executive Council members can share information about district initiatives and respond to questions staff members may have.

All the staff of the Education Centre have been invited to have Snacks with the Superintendents on Thursday, November 16, 2017 beginning at noon.

Recommendation
It is recommended that the Board receive this summary as information.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Enrolment Summary – September 30, 2017

Background
Included with this memo is an enrolment summary for District schools, broken down by grade, as of September 30, 2017.

Enrolment in the District continues to increase. Total enrollment for 2017/18 is 11,274, an increase of 542 students.

Recommendation
It is recommended that the Board receive this summary as information.

Respectfully submitted,
Cheryl Gilmore
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<thead>
<tr>
<th>SCHOOL</th>
<th>Pre-Kindergarten</th>
<th>Kindergarten</th>
<th>Grades 1 - 12</th>
<th>Total FTE</th>
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<tr>
<td>Victoria Park</td>
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<td>Chinook High</td>
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<td>Immanuel Christian Secondary</td>
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<td>LCI - Total Students</td>
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<td>LCI - French Immersion</td>
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<td>Immanuel Christian Elementary</td>
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<td>Pitawani</td>
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<td>SUB TOTALS</td>
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**TOTAL STUDENTS / FTE ENROLLED AS OF SEPTEMBER 30, 2017**

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**TOTAL STUDENTS / FTE ENROLLED AS OF SEPTEMBER 30, 2016**

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## CALENDAR OF EVENTS

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<td><strong>October</strong></td>
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</tr>
<tr>
<td>26</td>
<td>Administrators’ Committee Meeting</td>
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<tr>
<td></td>
<td>1:15 pm, Education Centre Board Room</td>
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<tr>
<td><strong>November</strong></td>
<td></td>
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<tr>
<td>1</td>
<td>Take Your Child to Work Day</td>
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<td>Grade 9 students</td>
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<tr>
<td>6</td>
<td>District School Council</td>
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<td>6:30 pm, Education Centre Board Room</td>
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<tr>
<td>7-9</td>
<td>Team Lethbridge</td>
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<tr>
<td></td>
<td>Edmonton</td>
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<td>9</td>
<td>District Professional Learning Day</td>
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<td>10</td>
<td>NO SCHOOL</td>
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<tr>
<td>11</td>
<td>Remembrance Day</td>
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<td>14</td>
<td>Breakfast with the Board</td>
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<td>7:30 am, Galbraith Elementary School</td>
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<td>16</td>
<td>Administrators’ Committee Meeting</td>
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<tr>
<td>19-21</td>
<td>Alberta School Boards Association (ASBA)</td>
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<td>Fall General Meeting</td>
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<td>Administrators’ Committee Banquet</td>
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<td>6:00 pm, Lethbridge Lodge</td>
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<td>Middle / High – School based Professional Learning</td>
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<td>Elementary – Parent Teacher Interviews</td>
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<td>28</td>
<td>Board Meeting</td>
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<td>3:30 pm Education Centre Board Room</td>
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MEMORANDUM

October 24, 2017

To: Board of Trustees

From: Lola Major, Trustee

RE: Policy Advisory Committee – October 19, 2017

Policy Advisory Committee met to review the following policies and are awaiting stakeholder feedback:

- Policy 405.13 Staff Meetings
- Policy 500.1 Student Rights and Responsibilities
- Policy 501.1 Attendance at School
- Policy 501.3 School Attendance Areas
- Policy 802.2 Student Fees

Respectfully submitted,

Lola Major
September 21st, 2017

The Honourable David Eggen  
Minister of Education  
228 Legislature Building  
10800 – 97th Avenue  
Edmonton, AB T5K 2B6

Dear Minister Eggen:

Re: Letter of Support - South Lethbridge Elementary School

The City of Lethbridge has been working closely with Lethbridge School District No. 51 and the developers in south Lethbridge in the development of the neighbourhood and in particular the new elementary school. The three parties have been engaged in weekly meetings with the goal of the school opening fall 2020.

City Council approved the Area Structure Plan for the development area on April 4, 2016. Subsequent to that the Municipal Planning Commission approved the south Lethbridge neighbourhood called Discovery on July 25, 2017. City staff have been further working with the developer and school district with site servicing and subdivision approval. The developer will be investing approximately $20 million to service the school site by the end of this year.

On June 19, 2017, City Council approved further investments with regard to the school site development in the 2019 - 2028 Capital Improvement Project Budget:

- School Gymnasium Upsizing (D-17) - $850,000
  - Through the Joint Use Agreement between the City and school districts (established in 1959), school gymnasium upsizing supports community and residents in a cost effective manner. School gymnasium space is available to community groups after school hours through a centralized booking system operated by the City. During 2016, a total of 4,302 hours were booked for various recreational and leisure activities.
  - The Joint Use Agreement allows the City of Lethbridge and school boards to benefit from a mutually advantageous arrangement that maximizes utilization of tax-funded facilities.
- 2 -

- New School Site Development (D-18) - $850,000 City / $850,000 Developer
  o Site design will be coordinated between the developer and the respective school district
to ensure the site fulfills the programming and functional needs of the school and
students.
  o The City will contribute funding for a base level school standard which includes grading,
loam, seed irrigation, trees, pathway U12 soccer pitches (2) and a softball diamond to a
maximum of $850,000.
  o The developer will provide additional amenities that will be determined in consultation
with the City and respective school district.

These investments contribute to the continued growth and economic prosperity of the City of
Lethbridge. It is anticipated that Lethbridge School District No. 51 will be ready to go to construction
tender in February 2018, with approval of provincial funding.

The City of Lethbridge is excited about this much needed elementary school in south Lethbridge. Please
accept this letter of support to further advance the provincial funding to support the south Lethbridge
school site.

Yours truly,

Chris Spearman, Mayor

cc. Maria Fitzpatrick, MLA Lethbridge East
    Honourable Shannon Phillips, MLA Lethbridge West
    Cheryl Gilmore, Superintendent, Lethbridge School District #51
    Mitch Forster, Board Chair, Lethbridge School District #51
    Garth Sherwin, City Manager
    Lethbridge City Council
The Voice of Business

Certificate of Membership

proud member of the
Lethbridge Chamber of Commerce

Executive Director
Lethbridge Chamber of Commerce

President and Chair of the Board
Lethbridge Chamber of Commerce

200 Commerce House, 529 – 6 Street South, Lethbridge, Alberta, Canada T1J 2E1
PH 403-327-1586  FAX 403-327-1001  EMAIL office@lethbridgechamber.com

www.lethbridgechamber.com

2017 - 2018
Dear Mr. Forster:

Thank you for your September 11, 2017 letter regarding your jurisdiction’s South Lethbridge Elementary School initiative.

As mentioned in your letter, approval is currently in place for Lethbridge School District to complete the design of the school, and funding has been provided to the jurisdiction for this purpose.

I understand that the municipality and the jurisdiction are working hard to ensure the site is serviced and accessible, as site readiness is a requirement prior to full project approval. I am pleased that the municipality continues to support schools as community hubs through its funding commitment to increase the size of the gymnasium for community-use purposes. Through these partnerships, the City of Lethbridge and the local school jurisdictions continue to set an example for school jurisdictions across Alberta of what can be achieved with joint planning of municipal and school infrastructure.

Approval for design of the facility acknowledges the efforts of the municipality to provide a serviced, accessible and shovel-ready site, as well as the need for the new school in south Lethbridge. While I am unable to confirm project approval at this time, I encourage you to continue with the design of the new school and to work with the municipality to ensure site readiness. Subsequent to the achievement of site readiness, the project will be eligible for full consideration of construction funding subject to the available funding in provincial budgets.
I appreciate you taking the time to write. Best wishes to the students and staff of Lethbridge School District for a successful school year.

Sincerely,

David Eggen
Minister

cc: Maria Fitzpatrick  
MLA, Lethbridge-East

Shannon Phillips  
MLA, Lethbridge-West