3:30 p.m.  1. Approval of Agenda

3:32 p.m.  2. Approval of Minutes
If there are no errors or omissions in the minutes of the Regular Meeting of March 27, 2018 it is recommended that the minutes be approved by the Board and signed by the Chairman.

3:34 p.m.  3. Business Arising from the Minutes

4. Presentations

5. Action Items

3:35 p.m.  5.1 Unified Laptop Project Enclosure 5.1

4:00 p.m.  6. District Highlights

7. Information Items

4:10 p.m.  7.1 Board Chair Report

  7.1.1 Art’s Alive and Well in Schools Enclosure 7.1.1

  7.1.2 Breakfast with the Board - Gilbert Paterson Middle School – May 1, 2018 Enclosure 7.1.2

  7.1.3 Preliminary 2018/19 Budget Presentation Enclosure 7.1.3

4:30 p.m.  7.2 Associate Superintendent Reports

  7.2.1 Business Affairs Enclosure 7.2.1

  7.2.2 Human Resources Enclosure 7.2.2

  7.2.3 Instructional Services Enclosure 7.2.3

5:00 p.m.  7.3 Superintendent Report

  7.3.1 Snacks with the Superintendents WCHS – May 2, 2018 Enclosure 7.3.1

  7.3.2 Education Week, April 30 to May 4, 2018 Enclosure 7.3.2
7.3.3 Board Priorities Report  Enclosure 7.3.3
7.3.4 Acknowledgements of Excellence  Enclosure 7.3.4
7.3.5 Calendar of Events  Enclosure 7.3.5

8. Reports
5:15 p.m.  8.1 Educational Task Force – April 9, 2018  Enclosure 8.1
8.2 District School Council – April 9, 2018  Enclosure 8.2
8.3 ATA Local Council – April 11, 2018  Enclosure 8.3
8.4 Policy Advisory Committee – April 11, 2018  Enclosure 8.4
8.5 FNMI Advisory Committee – April 23, 2018  Enclosure 8.5

9. Correspondence - Received
5:30 p.m.  9.1 Alberta Education – March 27, 2018  Enclosure 9.1

10. Correspondence – Sent

5:40 p.m.  Adjournment
MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD MARCH 27, 2018.

IN ATTENDANCE:
Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Lola Major
Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; LeeAnne Tedder (Recorder)
Regrets: Doug James

The Chair called the meeting to order at 3:32 p.m.

1. **Approval of Agenda**

   Trustee Jan Foster moved:
   “that the agenda be approved.”

   **CARRIED UNANIMOUSLY**

2. **Approval of Minutes**

   Trustee Donna Hunt moved:
   “that the minutes of the Regular Meeting of February 27, 2018 be approved and signed by the Chair.”

   **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**

   There was no business arising from the minutes.

4. **Presentations**

   4.1 **Unified Laptop Project**

   Kyle McKenzie (G.S. Lakie Middle School Vice Principal) and Bill Bartlett (Senator Joyce Fairbairn Middle School) provided the Board with an overview of the Unified Laptop Project. Jesse Sadlowski and Gord Smith brought this initiative forward. Trustees were given the opportunity to ask questions.

5. **Action Items**

   5.1 **Approval of International Trips**

   Nevin Morrison (WCHS teacher) along with students Julian and Niles shared information regarding the Robotics program and trip to Houston, Texas, USA from April 17 to 22, 2018.

   Trustee Donna Hunt moved:
   “that the Board approve the WCHS and/or CHS First Robotics Competition Trip to Houston, Texas, USA from April 17 to 22, 2018 be approved, on the condition that all district policies and procedures are strictly followed.” **CARRIED UNANIMOUSLY**
Public Forum - No items from the public.

5.2 Policy Review:
Teresa Loewen (District Principal) brought forward the following policies for review:
Policy 400.1 Welcoming, Caring, Respectful and Safe Work Environment
Policy 502.1 Welcoming, Caring, Respectful and Safe Learning Environments
Policy 502.1 Appendix A Student Code of Conduct
Policy 502.2 Sexual Orientation, Gender Identity and Gender Expression
Policy 502.3 Suspensions and Expulsions
Policy 504.8 Involvement with Authorized Agencies
Policy 602.7 Human Sexuality Instruction
Policy 902.3 Audio and Video Surveillance

Trustee Lola Major moved:
“to approve Policy 400.1 Welcoming, Caring, Respectful and Safe Work Environments, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 502.1 Welcoming, Caring, Respectful and Safe Learning Environments, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
This item will be brought to the Board each year in May.
“to approve Policy 502.1 Appendix A Student Code of Conduct, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 502.2 Sexual Orientation, Gender Identity and Gender Expression, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 502.3 Suspensions and Expulsions, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 504.8 Involvement with Authorized Agencies, as amended.”
CARRIED UNANIMOUSLY
Trustee Lola Major moved:
“to approve Policy 602.7 Human Sexuality Instruction, as amended.”  
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 902.3 Audio and Video Surveillance, second reading.”  
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 902.3 Audio and Video Surveillance as presented for third reading.”  
CARRIED UNANIMOUSLY

5.3 New Westside Middle School Naming
Subsequent to reviewing a school naming committee shortlist and names submitted through the naming process for consideration, the Board chose the name Senator Joyce Fairbairn Middle School.

Trustee Donna Hunt moved:
“to approve the name Senator Joyce Fairbairn Middle School for the use of the new westside middle school and notify Alberta Education.”  
CARRIED UNANIMOUSLY

5.4 Second Quarter Financial Report
The 2017-18 Second Quarter Financial Report for the District was reviewed with Mark DeBoer, Director of Finance, responding to questions from Trustees.

Trustee Donna Hunt moved:
“to approve the 2017-18 Second Quarter Financial Report as presented.”  
CARRIED UNANIMOUSLY

5.5 Board Budget Beliefs Statement
During the 2018 Planning Retreat, the Board reviewed the Budget Beliefs Statement which will serve as a guide as the 2018-19 budget is developed.

Trustee Donna Hunt moved:
“to approve the Budget Beliefs Statement for 2018-19 as presented.”  
CARRIED UNANIMOUSLY

5.6 2019-2021 Capital Plan
The 2018-2019 to 2020-2021 Capital Plan for the District was
reviewed by Trustees. Associate Superintendent Business Affairs, Christine Lee, and Director of Facility Services, Daniel Heaton, were on hand to answer questions.

Trustee Tyler Demers moved: “to approve the 2019-2021 Capital Plan as presented.”

CARRIED UNANIMOUSLY

5.7 Network Switch Security Upgrade
The current switches in the schools have reached the end of their life cycle. For security purposes and for network connectivity and capability it is necessary to replace these switches.

Trustee Tyler Demers moved: “to approve the use of technology department reserves to complete the required Network Switch Security Upgrade with an approximate cost of $110,500 as presented.”

CARRIED UNANIMOUSLY

6. District Highlights
• Lola highlighted the Board Retreat, the Agnes Davidson science fair, the Woods Home Gala, and DSAC was incredible.
• Tyler highlighted DEHR to CARE tonight at Galt Museum.
• Donna Greatness in Leadership and Chinook production You Can’t Take It With You.
• Jan highlighted the Science Fair at Agnes Davidson.
• Christine Light appreciated going to the GPMS Blackfoot naming ceremony, Greatness in Leadership and Science Fair at Agnes Davidson. So far one ICE Scholarship applicant.
• Clark noted the budget announcement, new school announcement, Senator Fairbairn parent night was positive, to see Senator Fairbairn in person, Probe One Book, One School, and 4A Zone basketball tournament at the U of L.

7. Information Items
7.1 Board Chair Report
7.1.1 Breakfast with the Board – April 12, 2018 - Wilson
All staff at Wilson Middle School will be invited to attend Breakfast with the Board on Thursday, April 12, 2018 at 7:30 a.m. followed by a tour of the school by Principal Dean Hawkins.
Meeting extension: Jan Foster moved “to extend the meeting”. **CARRIED UNANIMOUSLY**

7.2 **Associate Superintendent Reports**

7.2.1 **Business Affairs**
Associate Superintendent Christine Lee provided a Business Affairs report.

7.2.2 **Human Resources**
Associate Superintendent Rik Jesse provided a Human Resources report including an enrolment summary. Opportunity Knocks Job and Career Fair is April 26, 2018.

7.2.3 **Instructional Services**
Associate Superintendent Morag Asquith provided an Instructional Services report.

7.3 **Superintendent Reports**

7.3.1 **Board Priorities Report**
Superintendent Cheryl Gilmore provided the Board with a report and shared highlights on the progress in Board priority areas. Purpose of the report is to keep Board members apprised of the actions that have been implemented targeting strategic priorities between board meetings.

7.3.2 **Acknowledgements of Excellence**
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools. Note the Chinook High School curling team coaches were Matt Strikwerda and Kelsey Harkness.

7.3.3 **Snacks with the Superintendents – April 17, 2018 – LCI**
All staff of LCI will be invited to have Snacks with the Superintendents on Tuesday, April 17, 2018 beginning at 11:50 a.m.

7.3.4 **Calendar of Events**
The Calendar of Events was reviewed for the period March 30 to April 26, 2018.
Remove April 17, 2018 Board Committee of the Whole.
Add April 26, 2018 Opportunity Knocks Career Fair

8. Reports
8.1 Board Budget Committee – February 28, 2018
Trustee Donna Hunt provided a written report from the Board Budget Committee meeting held February 28, 2018.

8.2 Community Engagement Committee – February 28, 2018
Trustee Christine Light provided a written report from the Community Engagement Committee meeting held February 28, 2018.

8.3 District School Council – March 5, 2018
Trustee Christine Light provided a written report from the District School Council meeting held March 5, 2018.

8.4 District Student Advisory Council – March 6, 2018
Trustee Lola Major provided a written report from the District Student Advisory Council meeting held March 6, 2018.

8.5 Community and Social Development Committee – March 9, 2018
Vice Chair, Jan Foster provided a written report from the Community and Social Development Committee meeting held March 9, 2018.

8.6 Poverty Intervention Committee – March 13, 2018
Trustee Christine Light provided a written report from the Poverty Intervention Committee meeting held March 13, 2018.

8.7 Facilities Committee – March 14, 2018
Trustee Tyler Demers provided a written report from the Facilities Committee meeting held March 14, 2018.

8.8 A.S.B.A. Zone 6 – March 14, 2018
Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 meeting held March 14, 2018.

9 Correspondence – Received:
9.1 Alberta Education – Capital Planning
9.2 Alberta Education – Wilson Middle School
9.3 Alberta Education – Coalbanks Elementary School

10  **Correspondence – Sent** – none

The meeting adjourned at 6:50 p.m.

_________________________   ________________________
Clark Bosch,                                   Christine Lee,
Chair                                               Associate Superintendent
                                                      Business Affairs
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
    Superintendent of Schools

RE: Laptop Project

Background
GS Lakie and Senator Joyce Fairbairn administrators provided a presentation to the Board at the March Regular Meeting. Some discussion on this topic also occurred at the Committee of the Whole meeting on April 10th. Senator Joyce Fairbairn administrators will provide further details regarding the project and present a business plan for further deliberation by the Board. GS Lakie is no longer pursuing the project for the 2018-19 school year.

Recommendation
That the Board receive the presentation, ask any questions for clarification, and make any motions the Board sees as appropriate subsequent to the presentation as part of Action items relative to the Unified Laptop Project.

Respectfully submitted,

Cheryl Gilmore
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
       Superintendent of Schools

RE: Art’s Alive and Well in Schools

Background
Art’s Alive and Well in Schools student art exhibition will run from Sunday, May 6 to Saturday, June 9, 2018. Approximately 350 pieces of student art, representing thirty-two schools within the city of Lethbridge, will be on display. All Lethbridge School District No. 51 schools participate in this event, along with Holy Spirit city schools, and École la Verendrye. Lethbridge School District No. 51 and Holy Spirit collaborate to present two awards of merit for the junior high/middle school students. We have a new sponsor for the Art 30 2D & 3D award, the Allied Arts Council. Last year was the first year the U of L partnered with us to give out two Art 30 awards. All participating schools contribute financially to support the other awards and prizes given out at the opening ceremony. Director of Technology, Jesse Sadlowski, will be putting together a “video” portion for this year’s exhibit.

District staff member Kathy Knelsen coordinates this annual event and has extended an invitation to all trustees and District staff members to attend. The opening ceremony will be held on Sunday, May 6, beginning at 1 p.m. at the Southern Alberta Art Gallery (601 – 3 Avenue South). Karen Rancier will serve as MC for the opening ceremony and Board Chair, Clark Bosch, will bring greetings on behalf of the District.

Recommendation
It is recommended that the Board receive this report as information and extend appreciation to Kathy Knelsen for her efforts to coordinate this celebration of student art in Lethbridge.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Breakfast with the Board – Gilbert Paterson Middle School – May 1, 2018

Background
Lethbridge School District trustees have a long-standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff.

On a monthly basis trustees meet with the staff of one district site for a continental breakfast. The informal meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees can share information about district initiatives and respond to questions staff members may have.

Breakfast with the Board has been scheduled at Gilbert Paterson Middle School on Tuesday, May 1, 2018 from 7.30 – 8.00 a.m. Following the breakfast, Principal Darryl Christiensen will provide a tour of the school for trustees.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Christine Lee
       Associate Superintendent, Business Affairs

RE: Preliminary 2018/19 Budget – Presentation to the Public

Background
As part of its community engagement mandate the Board annually hosts a public meeting to provide all stakeholders an overview of the preliminary budget. This year the public meeting has been scheduled for Tuesday, May 22, 2018 beginning at 6.30 p.m. at the Education Centre.

At the meeting Director of Finance, Mark DeBoer, will provide an overview of the preliminary budget which will be reviewed and debated at the Board Budget meeting scheduled for May 29, 2018. Through discussions with the Board Budget Committee, the 2018/2019 budget will also be presented by using multiple large posters/boards to try provide the budget in a graphical/visual presentation (new idea for increased public engagement).

The approved budget will be forwarded to Alberta Education, and will be updated prior to November 30th, once the official September 30th enrolment counts are confirmed.

An invitation will be extended to staff, parents and the public to attend the Public Budget Presentation through social media.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,
Christine Lee
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Christine Lee
       Associate Superintendent, Business Affairs

RE: Business Affairs Report

Background
The April 2018 report of the Associate Superintendent Business Affairs is attached.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,
Christine Lee
Facilities

- Work continues on the design for the South East Lethbridge Elementary School in the Southbrook Subdivision. Construction documents are complete and under review. Prequalification RFQ posted to short list to 3 to 5 contractors for construction bid. Close is April 23rd. Contractors selected under this RFQ are invited to bid on the construction tender when official approval provided by the Province.
- Senator Joyce Fairbairn Middle School construction in west Lethbridge is 85% complete and on target for school opening September 2018. There will be a progressive turnover planned for beginning of June to access the school for purposes of fitting up furniture and equipment.
- Planning work continues on summer capital projects through IMR.
- Wilson Middle School hosted a meeting with Tracey Allen, Executive Director Capital Planning and Adalee Penner, South Services Branch, of Alberta Education. Opportunity to show needed modernization for south wing, show off modernized school, and discuss emergent capital needs in the district.

Technology

- The technology department has been working with the west Lethbridge middle schools on a unified laptop project. A presentation to Trustees provided at the board meeting to provide more information on the project.
- Work continues on disaster recovery project along with Clean-up and rewiring of network closets and recycling of old equipment.

Finance

- Budget Allocations from the Instructional Budget Committee were presented to Administrators on April 10th. Administrators did not raise any concerns about the budget allocation. Schools and Programs are preparing site budgets, which are due by April 27th.
- The draft budget will be presented to Trustees at the May 22nd Board meeting and a public open house will be hosted for the public at 6:30 pm following the board meeting. The open house will be a come and go event for the public to view budget information displays and ask individual questions as they view the information.
- The Board as Committee of the Whole received an update on budget allocations provided to Administrators and proposed changes to the budget on April 10th.
Transportation

- Transportation Coordinator remains away recovering from slip and fall injury. Melanie Carey in Finance has been filling in coordinating with City of Lethbridge on any transportation matters.

Other matters

- Work related to Insurance, legal, and labour relations matters.
- CUPE negotiations are in process.
- Work with leadership team and schools through generative dialogue process.

Kids are our Business
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Rik Jesse
      Associate Superintendent, Human Resources

RE: Human Resources Report

Background
The April 2018 report of the Associate Superintendent Human Resources is attached.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,
Rik Jesse
Recruitment: Lethbridge School District No. 51 is committed to recruiting, hiring and retaining a staff focused on providing high quality education for all public school students in the city of Lethbridge.

HR Events:

Compassion Fatigue and Self-care Workshop – Thursday, April 19
This interactive, evidence-informed and trauma-informed presentation is suitable for novice and experienced participants alike. Using the most recent research in the field, it will explore assumptions about compassion fatigue and vicarious trauma, the organizational and personal barriers that professionals face in their daily lives, and offers new and creative approaches to transforming these occupational hazards.

Participants will learn:

- Key Factors that increase risks of compassion fatigue, burnout and secondary trauma
- Early intervention strategies
- Practical strategies
- Workplace strategies: what works?

The Lethbridge School District Human Resources Department will be onsite to share information specific to the Employee Family Assistance Program (EFAP).

University of Lethbridge PS III Seminar ~ Friday, April 20, 2018
Professional Inquiry Project Symposium for our graduating Intern Teachers – The University of Lethbridge, Faculty of Education will host approximately 65 Interns who will attend three concurrent sessions highlighting postgraduate opportunities.

1) Administrators’ Panel
2) Being a Substitute Teacher in Alberta
3) School District Walk-About (a mini-job fair for our partner school districts)

Opportunity Knocks Job and Career Fair 2018 ~ Thursday, April 26, 2018
Open to job seekers from all walks of life, this event is an inclusive arena for all. With more than 5000 previous attendees, Opportunity Knocks is the premier job and Career fair for all Southern Albertan's.

Lethbridge Lodge Convention Centre

Schedule

- 11:00 – 12:00 Doug James & Amber Ruest
- 12:00 – 1:00 Clark Bosch & Amber Ruest
- 1:00 – 2:00 Jan Foster & Stacey Wichers
- 2:00 – 3:00 Christine Light Jolayne Prus
(Hiring) Round II at a Glance:

- Teachers:
  - Round II - 42 positions were posted at 17 schools
  - 1170 candidates (including duplicates) submitted applications between April 13 – April 19
  - 125 new contracts will need to be completed
  - 23 Temporary Teachers hired as a result of leaves

- Support Staff:
  - Round I - 139 postings
  - 450 Applicants

Substitute Teacher / Educational Assistant List:

- Substitute Teacher List: 195 Active Substitutes (181 in March)
  - Reference checks have been completed for 10 applicants to the Teacher Substitute posting. There are 18 new applicants for review.
  
  - Reference checks have been completed for 16 applicants to the Educational Assistant Substitute posting. There are 4 new applicants for review.

Orientation: There could potentially be 10 new hires including Teachers, Substitute Teachers, Educational Assistants, Substitute Educational Assistants and non-union personnel to be onboarded and orientated.

2018 / 2019 Staffing Timelines at a Glance:

Teacher / Administrator (Tentative)

May 4, 2018  Schools declare openings and surpluses to Human Resources (Round III)

May 8, 2018  Round III postings open for competition

Support Staffing Timelines

May 7, 2018  Posting Round #2: Educational Assistant and Advanced Educational Support at Various Locations

Recognition Events coordinated by HR:

Friends of 51
This program acknowledges and provides formal recognition to individuals or groups who have provided significant service or contributions to Lethbridge School District No. 51.

Deadline for nominations: May 18, 2018
Recognition and gift delivery: May 28-31
**Retirement**

All employees are invited to a banquet, hosted by the Board of Trustees thanking them for their service with the School District.

Event date: June 6th

**Employee Recognition – Years of Service**

Employees are recognized in 5 year intervals.

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<tr>
<th>Years of Service</th>
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<td>40</td>
<td>Gift purchased by school value $400</td>
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<td>35</td>
<td>Gift purchased by school value $350</td>
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<td>Gift purchased by school value $300</td>
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<td>Certificate and Clear Optical Crystal Apple</td>
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<td>Certificate and Green Optical Crystal Apple</td>
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<td>Certificate and Red Optical Crystal Apple</td>
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<td>10</td>
<td>Certificate and Wooden Pen</td>
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<td>5</td>
<td>Frame with Certificate</td>
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Human Resources wraps the awards and organizes them for delivery to each school. The administration at each school along with a Trustee and Executive Council member acknowledge the employee and presents the award.

Event date: School’s year end celebration in June (TBA by location)
## ALL SCHOOLS ENROLLMENT BY GRADE: March 31, 2018

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<th>SCHOOL</th>
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<td>Coalbanks - Spanish</td>
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<td>Dr. Probe</td>
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<td>Fleetwood Bawden - Total Students</td>
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<td>Nicholas Sheran - French Immersion</td>
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<td>Park Meadows</td>
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<td>Westminster</td>
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<td>Harbour House</td>
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### TOTAL STUDENTS / FTE ENROLLED AS OF MARCH 31, 2018

|                  | 11333 | 10258.5 | 11274 | 8663.5 |
MEMORANDUM

April 24, 2018

To:    Board of Trustees

From:  Morag Asquith
       Associate Superintendent, Instructional Services

RE:    Instructional Services Report

Background
The April 2018 report of the Associate Superintendent Instructional Services is attached.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,
Morag Asquith
1. **FNMI Update**
   Along with the Principal of FNMI Education I attended “CASS FNMI Education Gathering” in Edmonton. A very valuable and educational experience where there was a lot of learning around other First Nations cultures, Metis and Inuit in Canada. Andrea and I have been working closely together vision planning, developing team building activities and starting to organize/plan for next year.

2. **Curriculum Update**
   The Elementary Comprehensive Literacy Steering Committee has one more meeting this year (planning for literacy day in October).
   
   The Middle School Comprehensive Literacy Committee met for the first time this spring where positive conversation occurred around the strengths of each school’s current literacy strategies.
   
   The Secondary Math Steering Committee will be meeting this month to review the strategies discovered around math facts and math vocabulary and create a plan for recommendations of these two areas for their middle school and high school colleagues. These plans will be shared at the end of June.

3. **Early Education Update**
   Kindergarten numbers are coming along nicely still about 100 students less than last year at this time- continuing staffing.

4. **Policy revision**
   Under the Division of Instructional Services we are currently reviewing over 20 Policies to ensure that our practices and language are aligned and current with practices.

5. **Staffing Update**
   Director of Inclusive Education and Coordinator of Early Education are working closely with HR to ensure we have support staff vacancies filled for the 18/19 school year.
   
   Postings have been submitted for Numeracy lead teacher and ESL lead teacher and we are delighted to announce that we have hired our PUF Specialist who will be working in the Early Education department, Rochelle Neville.

6. **Wellness Update**
   Wellness Grant final reports are due from schools from the 17/18 and the new Wellness Grant applications will be released in May - deadline in June for submissions from schools.
   
   “Wellness Priorities” conversations led by Health Champions in each our schools will take place at staff meetings this month and a Wellness survey has been distributed district wide- we now have had over 200 staff respond.
   
   Feedback from this survey will assist us in shaping next year’s Wellness Grant selection process and directions for our Wellness Committee.
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Snacks with the Superintendents – WCHS – May 2, 2018

Background
At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long-standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.

On a monthly basis Executive Council as a whole meets with the staff of one school for snacks. The informal meeting provides an opportunity for staff to share highlights of their school. Additionally, Executive Council members can share information about district initiatives and respond to questions staff members may have.

All the staff of WCHS have been invited to have Soup with the Superintendents on Wednesday, May 2, 2018 beginning at 11:40 a.m.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Education Week, April 30 to May 4, 2018

Background:
Education Week provides all Albertans with an opportunity to highlight the important role education plays in shaping the future of our province.

The theme of this year’s Education Week is “Learning is a Journey.”

To celebrate Education Week at the District level this year, Lethbridge School District No 51 will feature a web gallery on the website comprised of student representation endeavours. Learning is expressed in a variety of ways, including representations created by students. One way students express thinking and their humanity is through representation. Creative thinking is highlighted as a core competency in the developing Alberta K-12 curriculum and an attribute recognized as essential by education futurist thinkers and authors.

A call for submissions has been put out to schools. Schools can submit representations of student work to be posted on a Lethbridge School District No. 51 “Web Gallery” launching April 30, 2018. Representations may include the following: visual art, photos, or videos of performance - music - drama - dance, class projects associated with any subject, students working on assignments in a practical arts context such as automotive, foods, auto body, cosmetology, fashion, computer design, or construction .... the ideas are limitless – anything that can be described as a visual representation of thinking or expression fits.

Recommendation:
It is recommended that the Board receive this report as information and deliver apples to each district location for staff to enjoy.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore  
Superintendent of Schools

RE: Board Priorities Report

Background
The Education Centre Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore  
Superintendent
PRIORITY ONE: Supporting Student Achievement and closing the achievement gap.

OUTCOMES:
1. Students achieve student learning outcomes with strong foundational skills in literacy and numeracy.
2. Teachers possess a deep understanding of pedagogy that develops literacy and numeracy.
3. Students are lifelong learners possessing the skills and attributes to successfully transition to further education, credentialing or the world of work.
4. First Nations, Metis and Inuit (FNMI) student achievement will meet or exceed provincial standards.
5. School Leaders are highly skilled in all areas of the Principal Leadership Quality Standard and Teachers are highly skilled in all areas of the Teaching Quality Standard.
6. Effective learning and teaching is achieved through collaborative leadership and structures that build capacity to improve within and across schools.

PRIORITY TWO: Supporting the implementation of initiatives designed to develop innovative thinkers.

OUTCOMES:
1. Students demonstrate the attributes of innovation, creativity and critical thinking in a process based learning environment.
2. All learners effectively use technology as creative and critical thinkers capable of accessing, sharing, and creating knowledge.
3. The education system demonstrates collaboration and engagement to further District priorities, including innovative thinking.

PRIORITY THREE: Supporting Student Diversity

OUTCOMES:
1. Schools are welcoming, caring, respectful and safe learning environments.
2. Schools are inclusive learning environments.
3. Schools are learning environments that promote healthy lifestyles.
2017-18 DISTRICT PRIORITIES
REPORT TO THE BOARD: April

PRIORITY ONE
Supporting Student Achievement and closing the achievement gap.

Literacy/ Numeracy

- Our District will host its first “home-grown” Summer Writing Institute with the Lucy Calkins Teachers’ College Reading/Writing Project! Elementary teachers and administrators will participate in this amazing opportunity at no cost to themselves or their school. Two teachers and one-two administrators from each school will have the opportunity to participate in this event running from August 20 – 23 in the Education Centre.
- Bev Smith, Literacy Lead Teacher, continues to provide support to elementary teachers in the form of residencies where she models effective literacy instructional strategies for the teachers in their classrooms and then comes back approximately six weeks later to observe and provide elbow-to-elbow coaching with them.
- A Middle School Comprehensive Literacy Steering Committee had its first meeting where each middle school shared the strategies they are using to build on students' strengths in the area of literacy.
- Classroom Improvement Funds (CIF) are being infused into elementary and middle schools' Learning Commons to facilitate increased opportunities for students to access creative and interactive tools for problem solving and collaboration in Maker Spaces.
- The French Immersion (FRIM) Committee created a "placemat" with information for parents (and staff) on FRIM programming at our four FRIM schools that will be shared in paper and electronic formats beginning this spring.

Middle School Re-Visioning

- Cayley King and Karen Rancier presented administrators with a career exploration scope and sequence plan including application of the on-line My Blueprints Career program across grades 7, 8, 9 and CALM at high school level.
- The Secondary Mathematics Steering Committee with teacher reps from all secondary schools are developing a Mathematics Work Plan with a focus on math facts and math vocabulary.
- A Middle School Learning Day committee comprised of teachers and administrators met with Karen Rancier regarding the development of a plan for the day.

Administrator Mentorship Program

- New administrators continue to seek advice from mentors in areas of Accountability Pillar, OurSchool survey, Instructional Leadership, staffing process, and other day-to-day challenges.

District Professional Learning and District Collaborative Communities

- The second of two District-wide Professional Learning Days was held on April 9th and saw 69 Collaborative Communities come together to share progress on their learning, project creation, and strategy building since their first day together in November.
- New Hire Orientations (HR & Payroll) - offered three times prior to the school year on the 2nd Tuesday and 4th Thursday of each month.
  - Overview of: ADW, Dashboard, Job Shopping, Work Board, Accessing Pay Information, Public School Works (OHS), Crisis Response Manual and District Policy. Also offer support with logging onto District computers.
- Various requests have been approved for support staff to access professional learning for specific events such as SIVA, self-regulation, etc.
- Every elementary school had teacher representation at the FNMI Curriculum Professional Learning that was offered at Fleetwood Bawden School on February 28th (facilitated by Andrea Fox, Karen Rancier, Barbi Wall).

Parent Education
- Parent information sessions offered at the April District School Council meeting:
  - What does inclusion look like in District 51?

Teacher Induction Support for Quality Teaching
- Year 1 and 2 protégés took part in their final formal sessions for this school year on March 5 (Year 1) and March 7 (Year 2). Each group had the chance to give feedback about the program. This feedback will be shared with the planning committee and members of Executive Council as we plan for next year’s program.

Administrator Professional Learning
- Continued work with Inquiry based professional growth. Session with University of Lethbridge research facilitators was held on April 12

Early Learning
- Rochelle Neville has been hired as the PUF Specialist for 2018-2019. Her role will assist in the coordination and support for children with identified delays.

- The screening process for new children coming into Early Education programs starts Monday, April 23. The Ages and Stages Questionnaires are completed by families in a centre-based approach facilitated by staff in the Early Education Programs. Families are supported to follow up with assessments if there are potential areas of development that may require support.

- From May 8th – 25th kindergarten teachers will follow up with post-test of the Early Years Evaluation for children that were showing possible delays in the fall evaluation. This is the first of five years that District 51 is using this instrument across all kindergarten programs.

- Welcome to Kindergarten evenings, for new incoming kindergarten children, commence the last week in April and continue across all elementary school sites throughout May and June. These events provide families with an orientation to kindergarten along with opportunities to connect with community agencies and supports available to families having children in kindergarten.

FNMI
- Art Project in tandem with Calgary Board of Education for FNMI students
- FNMI Language and Culture Teacher working with Gilbert Paterson, LCI and Churchill now in a collaborative role and teaching courses (Blackfoot/Aboriginal Studies)
- Mentorship Activities continue to happen throughout the school year with some of our students of FNMI ancestry

Off-Campus
- Off Campus Consultant to meet with Morag and Leah Wack (from the College) to fine tune dual credit agreement and develop pamphlet for dual credit – EA program, Automotives

Dual Credit
- Morag submitted a grant proposal for dual credit in partnership with Lethbridge College to support Automotive programming in our District for the 2018/19 school year. IT WAS APPROVED !!!
- Grant proposal submitted for dual credit in partnership with Livingstone Range and the University of Lethbridge for Cinema 1000 - IT WAS APPROVED !!!
- LCI continues to work with the University of Lethbridge for the delivery of two dual credit University of Lethbridge courses: Liberal Education and Supply Chains Management.
- Chinook High School looking at delivering Liberal Education 2200 focusing on critical thinking.
Other School Improvement Initiatives:

- Science Sizzle has been running in our elementary schools and been very well received by Agnes Davidson and Coalbanks students, this is a partnership with the University of Lethbridge. Each elementary through a year cycle will receive 2 afterschool (2 weeks) events related to Science and Innovation for grade 4/5 students.
- G.S. Lakie and Senator Joyce Fairbairn Middle Schools are exploring the potential of a Unified laptop project that would see one-to-one access with a focus on creation of knowledge as part of classroom pedagogy.

**PRIORITY TWO**

*Supporting the implementation of initiatives designed to develop innovative thinkers.*

Engagement in Provincial Curriculum Development and Implementation

- Teachers from across Alberta are currently involved in Working Groups to develop draft outcomes in Kindergarten through grade four in 6 content areas: Math, Science, Social Studies, Language Arts, Wellness (PE and Health) and the Arts (Music, Drama, Art, Dance). Most of the outcomes have now been developed, so these teachers are now looking at ways to align curricula from one subject and grade level to another to ensure continuity. Validation of new curricula will begin this spring through Focus Groups whose membership is specialists (e.g., University professors), teachers and parents. While it is anticipated that the Minister of Education will sign off on this first batch of new curricula by the end of this calendar year, no firm plans have yet been made for its implementation. An advisory committee will be put together to map out resources, timelines and professional learning opportunities in the near future. Other interesting pieces of our new curricula include:
  - FNMI and Francophone perspectives will be included in each area;
  - All curricular areas are being developed in French and English simultaneously;
  - An emphasis on **procedural knowledge** will be in place in all curricular areas (i.e., more focus on what students need to do in order to achieve an outcome rather than on **what they need to know** to achieve an outcome).
  - Kindergarten through Grade 4 Curriculum objectives are scheduled to be released in draft form early in this year and then in a final version in December 2018.

*Build the capacity for teachers and administrators: Technology, online learning and digital learning*

- On May 2-4, students from Zone 6 will participate in a 48 hr film festival. Board members are invited to the film screening and gala evening, taking place on May 4, 2018 at the Galt Museum at 6:30 p.m. Let Jesse Sadlowski know if you are interested in attending.
- On March 29, one innovative teacher from each school attended a ½ day Professional Learning day that examined some of the innovative practices happening throughout the District. Teachers demonstrated and spoke on a number of lessons and tools they have been using in schools to foster innovative practices.
- On May 7, teachers will participate in a half day workshop at Westminster Elementary School. The teachers will review and use some of the new online tools that are available in the District. Teachers will be able to update their profiles on their school website.
- On May 8, a number of Teachers have signed up to take part in a workshop by Dr. Phil MacRae titled "Connecting in an Age of Digital Disconnection. Lethbridge #51 being a member of Safenet Alberta, will also be hosting a parent night at the Lethbridge College, starting at 6:30 p.m. Board members are invited to attend. To learn more about the event, please visit safenet.ab.com
Program Development (e.g. Robotics)
- Chinook High School and Winston Churchill High School competed in the first robotics competition in Calgary on April 5-7. Both Teams ending up making it to the playoffs, no easy challenge. Winston Churchill, under the direction of Nevin Morrison, won 3 awards. Rookie Inspiration Award, Highest Rookie Seed Award and Amber Conarroe was a Dean’s List Finalist and will travel with her mom to Houston.
- Lethbridge School District #51 high school students will have the opportunity to take CINE 1000 at the University of Lethbridge in the Fall of 2018. A media release is scheduled to take place at the Movie Mill on April 27, 2018 at 12:30 p.m. After the media releases, students will be invited to stay and watch the film "The Grand Budapest Hotel". If board members would like to attend this event, please see Jesse Sadowksi for tickets and details.
- For the first time, students will have the ability to enter Multimedia into the Arts Alive show running at the SAGG gallery for the Month of May. We already have entries from Agnes Davison, Coal Banks and ICSS. Make sure to stop in at the Gallery and view the pieces.

PRIORITY THREE

Supporting Student Diversity
Wellness
- Wellness Video is being made by students to share with our community
- Health Champs will be tasked with asking their staff at their schools "what does Wellness mean to you" and "why is Wellness important?"
- Wellness and Self-Regulation Grants to be reviewed by Wellness Committee and application process will be released for 2018/19
- Discussion about UDL with the DIS Leadership Team - purchasing book "Teaching to Diversity" by Jennifer Katz for the team as we continue to align our practices around enhancing Inclusive Schools-reviewed Chapter 1

Inclusive Education
- The Directors of Inclusive Learning and Human Resources have completed staffing visits to schools to discuss student needs and plan for staffing for the 2018-19 school year.
- Interviews for AES staff have been completed and all AES placed for next year.
- Decisions about placement of EAs will be made on April 19.
- A PL session for EAs was held on April 13 focusing on supporting student communication. The session was facilitated by district speech-language pathologists.
- There will be two more PL sessions in May focusing on supporting FNMI students and students with oppositional behaviours.
- SIVA training was offered to schools on March 22 and 23. We will have one more session on May 2/3, as well as two one-day refreshers (April 20 and 27).

ESL
- We are currently in the process of hiring a new ESL Lead Teacher
- The Director of Inclusive Education is meeting with Immigrant Services to discuss current and future needs of immigrant/refugee students.
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Acknowledgements of Excellence

Background:
The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Caleb DeMaere (ICSS) won 1st place at the Edmonton International Judo Competition for his class, and Nathan DeMaere (ICSS) won 2nd in his weight class.

Caleb DeMaere (ICSS) won 1st place in the u38kg class at the London Sportif (Judo) competition in London, United Kingdom on March 31.


Kariya Lepko (ICSS) participated in the Western Canada Cup for X-Finity. She finished third overall for combined Levels 3&4 in the 12 years and over division, which combined scores from all three events. She was first in the Double Mini Tramp, fifth place in Tumbling and sixth in Trampoline.

GS Lakie student Elijah Hill took home the U16 Bronze medal at the Sportif International Judo tournament which took place in London, England recently.

Lethbridge Wrestling had district students attend the U17/U19 Canadian Championships recently:
- Brantley Saar (Chinook) – Silver medalist, U17, 65kg
- Maren Evanson (LCI) – Silver medalist, U19
- Angelina Ellis-Toddington (Chinook) – National Champion, U17
Churchill students **David Oler** (piano), **Alice Zhang** (speech) and **Andy Sun** (piano) were selected to perform at the Stars of the Festival event of the Lethbridge and District Music and Speech Arts Festival. Andy and Alice also received recommendation to the 2018 Provincial Festival.

Six Winston Churchill students travelled with Master **Darin Gibson** and the team from Legacy Tae Kwon-Do to Regina on March 24th. The tournament featured competitors from Saskatchewan, Alberta and Quebec. Collectively, the Churchill students (**Reshma Gurung**, **Alisha Gurung**, **Anisha Bhattarai**, **Heman Monger**, **Biswa Rai**, and **David Ha**) captured 4 gold, 4 Silver and 1 Bronze medal competing in patterns and sparring events.

Churchill grade 12 student **Ashlyn Feenstra** received the President’s Scholarship at Briercrest College & Seminary in the amount of $14 000.

Congratulations to the **Churchill Robotics** team on their accomplishments at the Rocky Mountain Regional Competition April 5-7 in Calgary. They ended the first day of competition ranked 22 out of 35 teams due to some coding and mechanical issues, but moved up quickly to 14 on day-2 as the top ranked rookie team. The team eventually lost out in the playoffs, but did garner some significant recognitions: Top Rookie Seed for the highest finishing rookie team, Rookie Inspiration Award, and team member **Amber Conarroe** was selected as a Dean List Finalist.

Churchill grade 10 student **Amber Conarroe** will travel to Houston, Texas April 18-21 with her mother for the World Robotics Championships where a winner will be selected from Dean List Finalists.

Churchill grade 10 student **Damon Van de Graaf** has been participating in the Alberta Education Minister’s Youth Council. Damon has made significant contributions and provided student perspectives to the panel on issues including: mental health; LGBTQA2S+; rural education; welcoming, caring, respectful and safe learning environments. Damon will be interviewing peers in the school community to provide the Ministry with informed advice at their next session.

Churchill has two teams competing in the University of Lethbridge Finance Competition April 2 through May 8. The team members are **David Basil**, **Ryan Bruce**, **Thomas Byrne** and **Ben Hall**, **Matthew Ryabov**, **Nick Parra**, **Leshav Duhan**.

Lethbridge Science Fair winners from LCI:

- **Clara Lebon-Volia** (grade 9 bronze medal): My project was about studying ways to grow plants with ocean water. I created a system that permit salt water to evaporate and become pure water to feed plants and vegetables. My experience were successful and my system could easily be deployed on a larger scale. It could solve the problem of shortage of pure water in the world.
• **Mathieu Lebon-Volia (grade 11 gold medal):** I created a computer network on what anyone can use a forum, a real-time chat, and a file sharing platform. Anyone can be connected to the network with any kind of electronic devices that use Wi-Fi. The network is not connected to Internet to keep it secured and fully anonymous. The security is guaranteed by an algorithm that I called "AAF" which can work alone. The algorithm is able to analyze all the files on the network to detect any viruses and protect the network from any kind of attacks. The system AAF is capable of learning from all the actions done on the network.

Congratulations to the **Churchill One Act play** on winning the Southwest festival April 18. The play, *You Are Playing You Now*, featured 18 students in an ensemble cast following two students through the highs and lows of high school life lessons. Teacher **Greg Wolcott** wrote and directed this original play. This is the 8th festival win for Churchill in the last 9 years. The group will travel to Red Deer May 3-5 for the Provincial Drama Festival.

District students recognized at the Volunteer Lethbridge **Leaders of Tomorrow** were **Isaac Olsen** (Gilbert Paterson Middle School) and **Mayah Van Sluys** (Ecolé Agnes Davidson School).

Respectfully submitted,
Cheryl Gilmore
### Calendar of Events for Board of Trustees

| April  | 26          | Administrators’ Committee Strategic Planning Day  
|        |             | Anton’s, Lethbridge Lodge                        |
|        | 30          | Education Week begins                            |
| May    | 1           | District Student Advisory Council                |
|        |             | 12:30 p.m., Education Centre                    |
|        | 1           | Breakfast with the Board @ Gilbert Paterson Middle School |
|        | 2           | Snacks with the Superintendents @ WCHS          |
|        | 2           | Community Engagement Committee                  |
|        |             | 6:00 p.m., Education Centre                     |
|        | 7           | School-based Professional Learning              |
|        |             | NO SCHOOL for students                          |
|        | 7           | District School Council                         |
|        |             | 6:30 p.m., Education Centre                     |
|        | 9           | Edwin Parr Award Presentation                   |
|        |             | Heritage Inn, Taber                             |
|        | 16          | Education Centre Leadership Team Meeting        |
|        |             | 9:00 a.m., Education Centre                     |
|        | 16          | Policy Advisory Committee                       |
|        |             | 12:30 p.m., Education Centre                    |
|        | 17          | Administrators’ Committee Meeting               |
|        |             | 1:15 p.m., Education Centre                     |
|        | 21          | Victoria Day                                   |
|        |             | NO SCHOOL                                      |
|        | 22          | Board Meeting                                  |
|        |             | 3:30 p.m., Education Centre                     |
|        | 22          | Public Budget Presentation                     |
|        |             | 6:30 p.m., Education Centre                     |
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Doug James, Trustee

RE: Educational Task Force – April 9, 2018

The committee reviewed and approved CLIPS (Chamber Leadership Innovation Project for Students) grants for the following schools.

- Coalbanks Elementary (2 grants $500 each - Digital Storytelling and Kids can Cook)
- Fleetwood Bawden Elementary ($500 for the Fleetwood Family Outdoor classroom)

Education to Work Program was discussed and it was decided to reschedule a meeting for April 17. The purpose of the meeting is to discuss the program and to clarify the purpose and direction.

Finally the committee reviewed the purpose, format and direction of the Opportunity Knocks Career Fair which is scheduled for April 26 at the Lethbridge Lodge.

Respectfully submitted,
Doug James, Trustee
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Doug James, Trustee

RE: District School Council – April 9, 2018

Trustee Report:
- Doug James reported on the Unified Laptop Proposal by the Westside middle schools.
- Naming of new middle school - Senator Joyce Fairbairn.
- Approval of trips - Winston Churchill and Chinook high school taking robotics team to Houston Texas.
- Technology upgrading approved a necessity for wireless accessibility
- Breakfast with the Board: trustees visit schools and teacher for breakfast rotates the school monthly.
- Humboldt Bronco player, Logan Boulet, from Lethbridge passed away due to injuries. Logan Boulet attended G. S. Lakie School, Dr. Probe and WCHS. Parents Toby and Bernie are teachers in the District.

Alberta School Councils Association Report
- Allison Pike reported: AGM upcoming. It’s still not too late to send a member from school council if interested. If not attending, schools can have other schools who are attending vote by proxy. If needing a school to do this, contact Allison at Schoolpike5@gmail.com
- Growing up digitally: phase three will be looking at the research.

Committee Reports
- Policy Advisory Committee – Laura attended but not at DSC to report.
- Poverty Intervention Committee –
  Money from the committee has been spent on food, winter clothes and boots. The E free church gave $100 000 which provided for extra food programs for children and their families on weekends. The committee is fine for funds now but for the future the Committee will need to find more funding to keep up with demand. One of the major initiatives, Food for Thoughts is no longer operating.

District School Council Calendar of Events and Shared Opportunities:
- Cheryl demonstrated steps to get to calendar; tell LeeAnne if there are events to post.
Superintendent’s Report:

- Cheryl shared the budget development timeline that starts in February with the Town Hall meeting to establish priorities and ending in May with opportunity for the public to provide feedback and ask questions.
- Brooke Culley inquired about the Board advocating for money
- Joy had a question about percentage of teacher 22.1% changing; did not seem to make sense mathematically; Cheryl will look into this and report back.

French Immersion program structure and communication

- Rebecca Adamson, vice principal at LCI, provided information about the sequence of French program offering in Lethbridge 51. French Immersion starts in Kindergarten and the percentage of time allocated to French until grade 9 falls into the category of French Immersion. Once students enter high school, the number of courses delivered in French goes down and the program is French Bilingual. There was some discussion regarding the viability of increasing the number of French courses which is dependent on student choice and demand. It was pointed out that students can always take more courses using the distance learning delivery model.

There is a French Immersion committee currently working on communication materials so that it is clear to parents what the pathway in French looks like in the District.

Roundtable Reports: None

- Edna: Requested that the District look at having a PD day after the spring change in time.
- Noted that the provincial budget approved funding for a new south side elementary school

Respectfully submitted,
Doug James, Trustee
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Jan Foster, Vice Chair

RE: ATA Local Council – April 11, 2018

I reported on several topics including proposed unified laptop project, naming of westside middle school, approval of new southeast elementary school, applications for ICE scholarships and budget discussions.

Information was shared regarding upcoming provincial and Local 41 events as well as deadline dates for PL Fund.

Professional Development committee reported on upcoming workshops and PD days. This included a summer writer’s workshop for Div. 1 and 2 teachers.

Upcoming events included Maternity workshop on April 18th held in conjunction with Palliser and Holy Spirit and Retirement Banquet to be held on June 16th.

DEHR committee reported on the DEHR to Care event that raised $5,567.80 to support homeless youth in our community. They also reported that there will be a shift in focus for this committee from the gala to Pride events and a potential movie/meet and greet for the remainder of the school year. The DEHR policy was approved.

Year end committee dinner meeting will be held on Thursday, May 10th at 4:00 P.M. at Georgio’s.

Respectfully submitted,
Jan Foster, Vice-Chair
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Clark Bosch, Chair

RE: Policy Advisory Committee – April 11, 2018

The Policy Advisory Committee met on April 11, 2018.

Attending: Teresa Loewen, Stefanie Desrochers, Clark Bosch, Maggie Taylor, Joy Morris, Rebecca Adamson, Nathan Pearson, Cheryl Gilmore

Regrets: Laura Scarpelli, Lola Major

Policies for review:

• 400.3 Whistleblower Protection
• 602.3 French as a Second Language
• 602.2 French Immersion
• 602.6 Second Language Programs other than English and French
• 607.3 Instructional Resources and Materials
• 609.2 Report Cards

Teresa will send out policies for review by interest groups. Please have feedback to Teresa by May 14th, noon.

Next meeting: Wednesday, May 16, 2018 in the Ed Centre Computer Lab.

Respectfully submitted,
Clark Bosch, Chair
MEMORANDUM

April 24, 2018

To: Board of Trustees

From: Doug James, Trustee

RE: FNMI Advisory Committee – April 23, 2018

Trustee Doug James will provide an oral report.
March 27, 2018

Dr. Cheryl Gilmore,
Superintendent
Lethbridge School district No. 51
433 15 St. South
Lethbridge, AB
T1J 2Z4

Dear Cheryl:

Thank you for meeting with us on December 21, 2017 to discuss Lethbridge School District’s 2017/18 - 2019/20 Three-Year Education Plan and 2016/17 Annual Education Results Report. We valued the dialogue focused on your plan and results for continuous improvement in your school authority.

From our review, the plan and report submitted by your school authority are aligned with the planning and reporting requirements established by Alberta Education in the Policy and Requirements for School Board Planning and Results Reporting April 2017.

We appreciated the information that you provided and our discussion of the planning activities underway, highlights of significant accomplishments, and the challenges within your school authority.

If we can be of further assistance in your planning or reporting process or any other matter, please contact Dan Ferguson, Field Services Manager, South Services Branch at dan.ferguson@gov.ab.ca or 403-476-4780 (Dial 310-0000 first for toll-free access in Alberta).

We trust ongoing dialogue will support your efforts to address First Nations, Métis and Inuit learners included in the Lethbridge School District No. 51 First Nations, Métis and Inuit Strategic Plan 2017-2018.

Sincerely,

Dan Ferguson
Field Services Manager
South Services Branch

Michelle Provost
Field Services Manager
First Nations, Métis and Inuit Services Branch

cc: Clark Bosch, Board Chairperson
Ron Taylor, Director, South Services Branch
Ronald Taylor, Acting Director, First Nations, Métis and Inuit Services Branch
Michelle Provost, Field Services Manager, First Nations, Métis and Inuit Services Branch