**AGENDA**

Lethbridge School District No. 51  
School Board  
Regular Meeting

Tuesday, January 24, 2017  
Board Room  
3:30 P.M.

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:30 p.m.</td>
<td><strong>1. Approval of Agenda</strong></td>
</tr>
<tr>
<td>3:32 p.m.</td>
<td><strong>2. Approval of Minutes</strong></td>
</tr>
<tr>
<td></td>
<td>If there are no errors or omissions in the minutes of the Regular Meeting of December 20, 2016 it is recommended that the minutes be approved by the Board and signed by the Chairman.</td>
</tr>
<tr>
<td>3:34 p.m.</td>
<td><strong>3. Business Arising from the Minutes</strong></td>
</tr>
<tr>
<td>3:35 p.m.</td>
<td><strong>4. Presentations</strong></td>
</tr>
<tr>
<td></td>
<td>4.1 No Presentations scheduled</td>
</tr>
<tr>
<td>3:35 p.m.</td>
<td><strong>5. Action Items</strong></td>
</tr>
<tr>
<td></td>
<td>5.1 First Quarter Financial Report</td>
</tr>
<tr>
<td></td>
<td>Enclosure 5.1</td>
</tr>
<tr>
<td></td>
<td>5.2 Tender for Elevator at LCI</td>
</tr>
<tr>
<td></td>
<td>Enclosure 5.2</td>
</tr>
<tr>
<td>3:50 p.m.</td>
<td><strong>6. District Highlights</strong></td>
</tr>
<tr>
<td>3:55 p.m.</td>
<td><strong>7. Information Items</strong></td>
</tr>
<tr>
<td></td>
<td>7.1 Board Chair Report</td>
</tr>
<tr>
<td></td>
<td>7.1.1 Breakfast with the Board</td>
</tr>
<tr>
<td></td>
<td>Nicholas Sheran – February 16, 2017</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.1.1</td>
</tr>
<tr>
<td>4:00 p.m.</td>
<td><strong>7.2 Superintendent Report</strong></td>
</tr>
<tr>
<td></td>
<td>7.2.1 Locally Developed Courses</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.1</td>
</tr>
<tr>
<td></td>
<td>7.2.2 Human Resources Career Fair</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.2</td>
</tr>
<tr>
<td></td>
<td>7.2.3 Board Priorities Report</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.3</td>
</tr>
<tr>
<td></td>
<td>7.2.4 Acknowledgments of Excellence</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.4</td>
</tr>
<tr>
<td></td>
<td>7.2.5 Snacks with the Superintendent5</td>
</tr>
<tr>
<td></td>
<td>Mike Mountain Horse – February 15, 2017</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.5</td>
</tr>
<tr>
<td></td>
<td>7.2.6 Donations and Support</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.6</td>
</tr>
<tr>
<td></td>
<td>7.2.7 Enrolment Summary, December 31, 2016</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.7</td>
</tr>
<tr>
<td></td>
<td>7.2.8 Calendar of Events</td>
</tr>
<tr>
<td></td>
<td>Enclosure 7.2.8</td>
</tr>
</tbody>
</table>
8. Reports
4:15 p.m.  8.1 Policy Advisory – January 11, 2017  Enclosure 8.1
8.2 Community Engagement – January 11, 2017  Enclosure 8.2
8.3 ASBA Zone 6 General Meeting – January 11, 2017  Enclosure 8.3
8.4 ATA Local 41 Meeting – January 11, 2017  Enclosure 8.4
8.5 District School Council – January 16, 2017  Enclosure 8.5
8.6 Joint City of Lethbridge/School Boards – January 18, 2017  Enclosure 8.6

4:30 p.m.  Public Forum

9. Correspondence - Received
4:45 p.m.  9.1 Lethbridge Historical Society  Enclosure 9.1
9.2 Yates Scholarship for Fine Arts – Kate Chua  Enclosure 9.2
9.3 Alberta Electoral Boundaries Commission  Enclosure 9.3

10. Correspondence - Sent
4:50 p.m.  None at this time.

4:55 p.m.  Adjournment
MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD DECEMBER 20, 2016.

IN ATTENDANCE:

Trustees: Mich Forster; Donna Hunt; Tyler Demers; Jan Foster; Keith Fowler; Don Lacey; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Don Lussier; Sharon Mezei; Michelle Loxton (Recorder)

The Chair called the meeting to order at 3:30 p.m.

1. **Approval of Agenda**

   Trustee Jan Foster moved:
   “that the agenda be approved.”

   **CARRIED UNANIMOUSLY**

2. **Approval of Minutes of the Regular Meeting**

   Trustee Keith Fowler moved:
   “that the minutes of the Regular Meeting of November 29, 2016 be approved and signed by the Chair.”

   **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**

   There was no business arising from the previous minutes.

4. **Presentations**

   4.1 **IOOF Speech Competition Winners**

   Allison Leam, a Grade 11 student at LCI, and Nimaya De Silva, a Grade 11 student at WCHS, were the local winners of this year’s Zone One Independent Order of Odd Fellows speech competition. Both of the girls were in attendance and shared their experience with regard to their speech competition and why they chose their topics for their speeches.

   The prize is an expense-paid trip to attend the 68th annual United Nations Pilgrimage for Youth next July in New York.

   The Board congratulated Allison Leam and Nimaya De Silva for a job well done.
5. **Action Items**

5.1 **2017-2018 Yearly Calendar & 2018-2019 Yearly Calendar**

The 2017-2018 and 2018-2019 school year calendars were attached for Board's review and approval. In keeping with last year, an Assessment Day was included to accommodate furthering of assessment strategies across all grades in elementary and middle school. A committee comprised of school administrators and representation from the different employee groups structured the calendar. The draft calendars were taken to the entire administrator group for input as well as the District School Council.

With Remembrance Day falling on a Saturday and Sunday the two school calendar years, the following was applied from “The Government of Canada Federal Labour Standards General Holidays” website states:

7. What happens if a general holiday falls on a non-working day?

   If New Year's Day, Canada Day, Remembrance Day, Christmas Day, or Boxing Day falls on a Sunday or Saturday that is a non-working day for an employee, the employee is entitled to a holiday with pay on the working day immediately preceding or following the general holiday. If one of the other general holidays not listed above falls on a non-working day, then a holiday with pay may be added to the employee’s annual vacation or granted at another mutually convenient time.

Trustee Jan Foster moved:

“that the Board approve the 2017-2018 and 2018-2019 School Year Calendars as presented.”

**CARRIED UNANIMOUSLY**

5.2 **Policy Review:**

The policies listed below were reviewed by the Policy Advisory Committee. Subsequently, the policies were distributed to school and District administration, staffs and school councils for input.
<table>
<thead>
<tr>
<th>Policy #</th>
<th>Policy Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>204.2</td>
<td>Regular Board Meetings</td>
</tr>
<tr>
<td>204.6</td>
<td>Organizational Meetings</td>
</tr>
<tr>
<td>204.10</td>
<td>Board Meeting Agendas</td>
</tr>
<tr>
<td>204.12</td>
<td>Board Meeting Minutes</td>
</tr>
</tbody>
</table>

Teresa Loewen was in attendance to provide the Board with an overview of the policies, share any feedback that had been received and responded to questions of the trustees.

Trustee Lola Major moved:
“that the Board approve Policy 204.2 Regular Board Meetings as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 204.6 Organizational Meetings as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major Moved:
“that the Board approve Policy 204.10 Board Meeting Agendas as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 204.12 Board Meeting Minutes as amended.”

CARRIED UNANIMOUSLY

5.3 Town Hall Meeting – February 7, 2017
At the Town Hall Meeting scheduled for Tuesday, February 7, 2017, the Board will proceed with focusing on how the development of “successful” students and “innovative thinkers” as identified in our new vision, is supported with actionable strategies. Town Hall participants will brainstorm, share ideas, collaborate, and prioritize strategies that can be implemented by schools, business and industry, and families. Letters will go out inviting participation of stakeholders in early January.

Public Forum
6. **District Highlights**
   - Donna Hunt – Immanuel Christian Candle Lighting Ceremony was very nice.

7. **Information Items**
   7.1 **Board Chair Report**
   7.1.1 **Board Donations in Lieu of Christmas Treats**
   
   For the past number of years, the Board has made donations on behalf of each staff to charities identified by each school. This practice was put into place in lieu of some form of token of appreciation from the Board such as chocolate to acknowledge the efforts of staff. The Board will continue with this practice, making a $50 donation on behalf of each staff to a charitable organization identified by the staff.

   Below is a list of the charitable organizations that the Board will make donations to on behalf of the respective staff groups:

<table>
<thead>
<tr>
<th>Chinook</th>
<th>Lethbridge Food Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Immanuel Christian High</td>
<td>Streets Alive</td>
</tr>
<tr>
<td>LCI</td>
<td>Sock It To ‘Em</td>
</tr>
<tr>
<td>Victoria Park / LASP</td>
<td>Christmas hampers</td>
</tr>
<tr>
<td>WCHS</td>
<td>Churchill Students in Need</td>
</tr>
<tr>
<td>Gilbert Paterson Middle School</td>
<td>Lethbridge Food Bank</td>
</tr>
<tr>
<td>G S Lakie Middle School</td>
<td>Boys &amp; Girls Club</td>
</tr>
<tr>
<td>Lethbridge Christian School</td>
<td>World Vision</td>
</tr>
<tr>
<td>Wilson Middle School</td>
<td>Lethbridge Food Bank</td>
</tr>
<tr>
<td>Dr. Probe</td>
<td>Angel Tree</td>
</tr>
<tr>
<td>Ecole Agnes Davidson</td>
<td>Alberta Children’s Hospital</td>
</tr>
<tr>
<td>Fleetwood Bawden</td>
<td>Harbour House</td>
</tr>
<tr>
<td>Galbraith</td>
<td>Jump Start</td>
</tr>
<tr>
<td>General Stewart</td>
<td>Uphill Both Ways</td>
</tr>
<tr>
<td>Immanuel Christian Elementary</td>
<td>Amazing Kids</td>
</tr>
<tr>
<td>Lakeview</td>
<td>Child of Mine</td>
</tr>
<tr>
<td>Mike Mountain Horse</td>
<td>Big Brothers &amp; Sisters</td>
</tr>
<tr>
<td>Nicholas Sheran</td>
<td>Angel Tree</td>
</tr>
<tr>
<td>Park Meadows</td>
<td>Lethbridge Food Bank</td>
</tr>
<tr>
<td>Senator Buchanan</td>
<td>Interfaith Food Bank</td>
</tr>
<tr>
<td>Westminster</td>
<td>Westminster School Breakfast Program</td>
</tr>
<tr>
<td>Education Centre / Attwell</td>
<td>FastForward</td>
</tr>
</tbody>
</table>
7.1.2 Breakfast with the Board – January 12, 2017 - Lakeview School
Breakfast with the Board has been scheduled at Lakeview School on Thursday, January 12, 2017 from 7.45 – 8.15 a.m. Following the breakfast, Principal Chris Gonsalvez will provide a tour of the school for trustees.

7.2 Superintendent Report
7.2.1 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report on the progress in Board priority areas.

7.2.2 Acknowledgements of Excellence
LCI student, Kaitlyn Villeneuve, won the honour for her artwork to be showcased on both the Coaldale and City of Lethbridge Remembrance Day programs and on the cover of the Lethbridge Leisure Guide through the Legion’s annual poster contest.

LCI student, Jessica Zarowny, signed on to play basketball with the University of Lethbridge following graduation.

Chinook student, Danielle Price, signed on to play volleyball with the University of Colorado following graduation.

LCI student, Meaghan Morter, signed on to swim with McGill University following graduation.

Winston Churchill grade 10 student Aiden Arn who travelled to Hamilton December 8-12 to compete in a two-day crossover tournament with roughly 1000 wrestlers. Aiden was a member of Team Canada and placed 3rd overall in the 68kg weight class with about 60 competitors. Aiden also participated in training camps with Daniel Igali 2000 Canadian Olympic gold medalist and members of team Ontario.

Winston Churchill students and staff in donating 388 pairs of socks to the “Sock it to ‘Em” event and 118 toys to the “Toys for Tots” campaign.

7.2.3 Snacks with the Superintendents January 11, 2017 – Immanuel Christian Elementary
All the staff of Immanuel Christian School have been invited to have Snacks with the
Superintendents on Wednesday, January 11, 2017 beginning at 7:45. a.m.

7.2.4 Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.

- Community Foundation of Lethbridge and Southwestern Alberta shared Random Acts of Kindness with Park Meadows Elementary School in the form of $500 towards their All-Access Community Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta shared Random Acts of Kindness with École Agnes Davidson School in the form of $500 towards their Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $4,000 Community Priorities Grant to Nicholas Sheran Community School for their Tubano Drums Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $10,000 Community Priorities Grant to Gilbert Paterson Middle School for their Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $10,000 Community Priorities Grant to Wilson Middle School for their Wilson Community Fitness Center Project.

7.2.6 Enrolment Summary, November 30, 2016
Superintendent Cheryl Gilmore shared the enrolment summary for the District schools, broken down by grade, as of November 30, 2016
7.2.7 **Calendar of Events**

The Calendar of Events was reviewed for the period of December 24, 2016 to January 24, 2017.

8. **Reports**

8.1 **District School Council – December 5, 2016**
Trustee Keith Fowler provided a written report on the District School Council Meeting held on December 5, 2016.

8.2 **Healthy Schools Committee – December 6, 2016**
Trustee Donna Hunt provided a written report on the Healthy Schools Committee Meeting held on December 6, 2016.

8.3 **Poverty Intervention Committee – December 6, 2016**
Trustee Jan Foster provided a written report on the Poverty Intervention Committee Meeting held on December 6, 2016.

8.4 **Community Engagement Committee – December 7, 2016**
Trustee Jan Foster provided a written report on the Community Engagement Committee Meeting held on December 7, 2016.

8.5 **ATA Local Council – December 7, 2016**
Trustee Keith Fowler provided a written report on the ATA Local Council Meeting held on December 7, 2016.

It was noted that there is to be a correction to the last sentence of the fourth paragraph of Trustee Keith Fowler’s report as there was a typo. The sentence should read, “A reminder that they cannot use a U of L voucher or a co-curricular day to take a PL day off, you have to use one of the personal days under the CA.”

9 **Correspondence – Received**

None at this time
10 Correspondence - Sent
   None at this time

Adjournment
Trustee Donna Hunt moved:
“that the meeting be adjourned at 4:49 p.m.”

CARRIED UNANIMOUSLY

________________________     _______________________
Mich Forster,                                 Don Lussier,
Chair                                              Associate Superintendent
Business Affairs

Correspondence – Sent

Adjournment
6545/16
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Don Lussier
    Associate Superintendent, Business Affairs

Re: First Quarter Financial Report

Background
The 2016/17 First Quarter Financial Report for the District is provided for review. Director of Finance, Christine Lee, will be in attendance to respond to any questions trustees may have.

Recommendation
It is recommended that the Board receive the 2016/17 First Quarter Financial Report as presented.

Respectfully submitted,
Don Lussier
This document is Management’s Discussion and Analysis of the First Quarter for the period September 1, 2016 to November 30, 2016. This financial information contained herein has not been audited.
Executive Summary

Lethbridge School District No. 51 has a total budget of $123.7 million and provides public education services to the citizens of the City of Lethbridge, Alberta, Canada.

The School District was established in 1886 and has proudly served our community for over 130 years. Lethbridge School District No. 51 serves over 10,647 students from early education (pre-school) to grade twelve. The District provides high quality learning experiences for students through a broad range of educational programs in twenty one schools and four institutional programs.

The District experienced overall enrolment growth in 2016-2017 of 153 students (1.46%) over 2015-2016.

Lethbridge School District No. 51 believes in fiscal accountability and transparency through regular financial monitoring and reporting. Under Policy 801.1 System Budgeting, the Board directs that the expenditure of funds be within the guidelines established and be the responsibility of the designated District or school-based administrator. The executive summary presents highlights of the school district’s financial operations for the period September 1, 2016 until November 30th, 2016 to provide fiscal accountability within the established guidelines.

Financial Position

As at November 30, 2016 Lethbridge School District No. 51 has total financial assets of $23.7 million and liabilities of $120.7 million for net financial debt of $97 million. A net debt position is not necessarily an indication that a District is in financial difficulty.
Net financial debt includes $112.7 million of deferred revenue related to the amortization of supported capital assets (Expended Deferred Capital Revenue), which will be amortized into revenues in subsequent years to offset the amortization cost of supported capital assets. Supported Capital Assets are those assets that have been funded by the Province of Alberta.

Before consideration of Expended Deferred Capital Revenue, the District had Net Assets of $15.7 million. Of this $15.7 million, $12.5 million is in operating reserves which have been restricted for future use with the majority related to instructional programming and school generated activities. Net financial assets also relate to $861,000 of unrestricted reserves, $2 million of capital reserves and $320,000 of endowment funds.

There is $118.3 million of non-financial assets (tangible capital assets, other non-financial assets and prepaid expenses) which is represented mostly by Deferred Expended Capital Revenue of $112.7 million as explained above, the District’s investment in capital assets of $5.5 million, other non-financial assets of $191,000 and prepaid expenses of $13,600.

Together the Net Financial Debt (Financial Assets less Liabilities) plus Non-Financial Assets equal the total Accumulated Surplus of $21.3 million. The chart below compares the financial position of November 30th with the prior year.

**Budget Update as of September 30th**

The revised budget for the 2016-2017 school year reflects changes to the district budget as of September 30th, 2016. Revenue in the revised budget increased by $891,000 over preliminary budget projections developed in May 2016. This increase is due to increased student enrolment at September 30th of 74 students (.7%) above preliminary projections.
An additional .5 full time equivalent teachers were hired as well as 8 additional support staff positions in the revised budget. In budget 2016-2017, $5.4 million of one-time reserves will be utilized for staffing in Inclusive Education, resources for French Immersion programming, Coalbanks Elementary school start-up costs, Literacy resources, staffing for ESL, Literacy and Technology integration support, supporting K&E programming at Victoria Park and technology evergreening at elementary schools.

**Operations**
For the three months ended November 30th, 2016, $29.8 million of revenues have been recorded which is 25.33% of budget. Revenues are greater than budgeted due to increased investment revenue and gifts and donation revenue for school generated activities.

The chart below illustrates the source of funding for every $100 of revenue as at November 30th, 2016

*used with the permission of the Bank of Canada

Expenditures are $29.3 million as of November 30th, 2016 which is 23.81% of the budget. Overall expenditures are as anticipated for the first quarter.
Forecasted Operations to Year End
At November 30th, 2016, there are no anticipated changes to forecasted revenues or expenditures.

Capital Expenditures
During the period, capital expenditures mainly included construction costs for the modernization of Wilson Middle School, and the construction of Coalbanks Elementary School and New West Lethbridge Middle School.

Summary Comments
As of November 30th, 2016, Lethbridge School District No. 51 is operating financially as anticipated based on the approved budget. Operating expenditures would indicate that spending is occurring for the benefit of today’s students while not compromising opportunities for future operations of the District.

Westside elementary students participate in Terry Fox Run
# Statement of Financial Position

**Lethbridge School District No. 51**  
**Statement of Financial Position**  
**As at November 30th, 2016**

<table>
<thead>
<tr>
<th>Financial Assets</th>
<th>November 30th, 2016</th>
<th>November 30th, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$22,247,049</td>
<td>$19,969,309</td>
</tr>
<tr>
<td>Accounts receivable (net after allowances)</td>
<td>$1,365,062</td>
<td>$1,932,374</td>
</tr>
<tr>
<td>Portfolio investments</td>
<td>$84,037</td>
<td>$83,395</td>
</tr>
<tr>
<td>Other financial assets</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total financial assets</strong></td>
<td><strong>$23,696,148</strong></td>
<td><strong>$21,985,078</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>November 30th, 2016</th>
<th>November 30th, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank indebtedness</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>$5,121,042</td>
<td>$3,974,456</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>$115,377,809</td>
<td>$92,903,893</td>
</tr>
<tr>
<td>Employee future benefit liabilities</td>
<td>$20,325</td>
<td>$28,966</td>
</tr>
<tr>
<td>Other liabilities</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Long term debt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supported: Debentures and other supported debt</td>
<td>$166,266</td>
<td>$363,039</td>
</tr>
<tr>
<td>Unsupported: Debentures and capital loans</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Capital leases</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Mortgages</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total liabilities</strong></td>
<td><strong>$120,685,442</strong></td>
<td><strong>$97,270,354</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Financial Assets</th>
<th>November 30th, 2016</th>
<th>November 30th, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tangible Capital assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>$1,715,118</td>
<td>$1,715,118</td>
</tr>
<tr>
<td>Buildings</td>
<td>$165,867,988</td>
<td>$165,867,988</td>
</tr>
<tr>
<td>Less: Accumulated amortization</td>
<td>($51,613,281)</td>
<td>($51,613,281)</td>
</tr>
<tr>
<td>Equipment</td>
<td>$5,866,816</td>
<td>$5,866,816</td>
</tr>
<tr>
<td>Less: Accumulated amortization</td>
<td>($3,842,314)</td>
<td>($3,842,314)</td>
</tr>
<tr>
<td>Vehicles</td>
<td>$1,127,177</td>
<td>$1,127,177</td>
</tr>
<tr>
<td>Less: Accumulated amortization</td>
<td>($510,241)</td>
<td>($510,241)</td>
</tr>
<tr>
<td><strong>Total tangible capital assets</strong></td>
<td><strong>$118,111,263</strong></td>
<td><strong>$93,160,970</strong></td>
</tr>
<tr>
<td>Other Non-Financial Assets</td>
<td>$191,180</td>
<td>$143,871</td>
</tr>
<tr>
<td><strong>Prepaid Expenses</strong></td>
<td><strong>$13,611</strong></td>
<td><strong>$37,369</strong></td>
</tr>
<tr>
<td><strong>Total non-financial assets</strong></td>
<td><strong>$118,316,054</strong></td>
<td><strong>$93,342,210</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accumulated Surplus</th>
<th>November 30th, 2016</th>
<th>November 30th, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted Surplus</td>
<td>$861,412</td>
<td>$796,416</td>
</tr>
<tr>
<td>Operating reserves</td>
<td>$12,560,546</td>
<td>$10,727,671</td>
</tr>
<tr>
<td>Accumulated Surplus from Operations</td>
<td>$13,421,958</td>
<td>$11,524,087</td>
</tr>
<tr>
<td>Investment in capital assets</td>
<td>$5,497,046</td>
<td>$4,999,508</td>
</tr>
<tr>
<td>Capital reserves</td>
<td>$2,087,882</td>
<td>$1,213,465</td>
</tr>
<tr>
<td>Endowments</td>
<td>$319,874</td>
<td>$319,874</td>
</tr>
<tr>
<td><strong>Total Accumulated Surplus (Deficit)</strong></td>
<td><strong>$21,326,760</strong></td>
<td><strong>$18,056,934</strong></td>
</tr>
</tbody>
</table>
Financial Assets

Financial assets consist of assets that are readily converted to cash.

Cash and Cash Equivalents
Cash at November 30th, 2016 includes deferred operating revenue, endowment funds, and Accumulated Surplus from Operations.

Accounts Receivable
Accounts receivable at November 30th, 2016 includes supported debenture debt to be paid by the Province on the District’s behalf, GST rebates receivable, funding owing on 15-16 modular facilities, funding on construction of Coalbanks Elementary School and other miscellaneous funds owing to the District.

Portfolio Investments
Portfolio investments represent one-year term savings certificates held at the school level for school generated activities.

Total Financial Assets of the District at November 30, 2016 are $23.7 million dollars.

Chinook High School performance of

Grease
**Liabilities**

**Accounts Payable**
Accounts payable at November 30, 2016 mostly includes payments for construction holdbacks, and employee benefits such as remittances to the Canada Revenue Agency, Local Authorities Pension Plan, and to the Alberta School Employee Benefit Plan.

**Deferred Revenue**
Included in Deferred Revenue is Unexpended Capital Revenue and Expended Capital Revenue. See the Statement of Capital Revenue.

Deferred revenue, excluding capital revenue noted above, is mainly unspent Infrastructure Maintenance and Renewal (IMR) grant funding. Funding is allocated to revenue as funds are expended. Deferred revenue also includes externally restricted School Generated Funds, such as student travel group deposits or school activity fees.

**Employee Future Benefits**
Consists of benefits earned but not utilized that relate to banked time that will be utilized in a future period.

**Debt**
Debt is debt supported by the Province of Alberta on school facilities.

**Total liabilities at November 30, 2016 are $120.7 million.**

**Net Financial Assets (debt)**
Net financial assets (debt), which is the funds available (owing) after discharging the District’s financial obligations, is a *net debt position of $97 million*. A net debt position does not necessarily mean the District is in financial difficulty. Net financial debt includes $112.7 million of deferred revenue related to supported capital from the Province of Alberta. These funds are related to the amortization of supported capital assets (Expended Deferred Capital Revenue), which will be amortized into revenues in subsequent years to offset the amortization cost of supported tangible capital assets. Supported tangible capital assets are those assets that have been funded by the Province of Alberta.

Before consideration of Expended Deferred Capital Revenue, the District had Net Assets of $15.7 million.
Non-Financial Assets
Non-financial assets are tangible assets that are used in the operations of the District and are not readily converted to cash.

Capital Assets
Capital assets include land, buildings, equipment and vehicles used in the operations of the District. These assets are amortized over their estimated useful lives to arrive at a net value of $118.1 million as of November 30, 2016. Capital activity during the period included construction costs associated with the modernization of Wilson Middle School and construction of Coalbanks Elementary School and the new west Lethbridge middle school.

Other Non-Financial Assets
Other financial assets represent inventories of supplies and materials on hand to be used in a subsequent fiscal period.

Prepaid Expenses
Prepaid expenses represent insurance, licenses, and materials that are for a subsequent fiscal period.

Total non-financial assets as of November 30th are $118.3 million.

Accumulated Surplus
Accumulated surplus is represented by accumulated surplus from operations which is made up of unrestricted reserves and operating reserves. Also included in accumulated surplus are capital funds which include investment in capital assets and capital reserves. Funds held by the District, where the principal must be maintained permanently, called endowments, are also included in accumulated surplus.
Unrestricted surplus are funds that are not designated for a specific purpose and operating reserves are funds that have been designated for a specific program of the District.

Investment in capital assets represents the net book value of capital assets that have been paid from District revenues and are not supported by the Province or external contributions.

Capital reserves are funds that have been set aside for future replacement of District assets that are not supported by the Province or external contributions. The District contributes the budgeted amount of amortization on unsupported assets into the capital reserve fund, as per the approved budget, to fund future asset replacement.

The total accumulated surplus for the District which consists of both operating and capital funds is $21.3 million. The total of net financial assets (debt) plus total non-financial assets equates to the total accumulated surplus at November 30th, 2016.
### Lethbridge School District No. 51

**STATEMENT OF OPERATIONS**

For the three months ended November 30th, 2016

<table>
<thead>
<tr>
<th></th>
<th>Budget Information</th>
<th>Actual Results</th>
<th>Forecast</th>
<th>Variances</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Preliminary Budget</td>
<td>Revised Budget</td>
<td>Actual Three Months</td>
<td>Forecasts To</td>
</tr>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alberta Education</td>
<td>$110,643,265</td>
<td>$111,494,936</td>
<td>$27,785,269</td>
<td>$111,494,936</td>
</tr>
<tr>
<td>Other - Government of Alberta</td>
<td>$498,453</td>
<td>$498,453</td>
<td>$124,200</td>
<td>$498,453</td>
</tr>
<tr>
<td>Federal Government and First Nations</td>
<td>$170,312</td>
<td>$288,928</td>
<td>$183,502</td>
<td>$288,928</td>
</tr>
<tr>
<td>Fees</td>
<td>$1,420,219</td>
<td>$1,342,368</td>
<td>$788,072</td>
<td>$1,342,368</td>
</tr>
<tr>
<td>Other sales and services</td>
<td>$950,226</td>
<td>$950,226</td>
<td>$189,067</td>
<td>$950,226</td>
</tr>
<tr>
<td>Investment income</td>
<td>$143,000</td>
<td>$143,000</td>
<td>$46,642</td>
<td>$143,000</td>
</tr>
<tr>
<td>Gifts and donations</td>
<td>$390,000</td>
<td>$390,000</td>
<td>$151,378</td>
<td>$390,000</td>
</tr>
<tr>
<td>Rental of facilities</td>
<td>$35,900</td>
<td>$34,704</td>
<td>$8,976</td>
<td>$34,704</td>
</tr>
<tr>
<td>Fundraising</td>
<td>$2,461,000</td>
<td>$2,461,000</td>
<td>$514,004</td>
<td>$2,461,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$116,712,375</td>
<td>$117,603,615</td>
<td>$29,791,110</td>
<td>$117,603,615</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction-Early Childhood Services</td>
<td>$5,952,585</td>
<td>$5,788,244</td>
<td>$1,473,005</td>
<td>$5,788,244</td>
</tr>
<tr>
<td>Instruction - Grades 1-12</td>
<td>$93,305,148</td>
<td>$95,889,593</td>
<td>$22,576,168</td>
<td>$95,889,593</td>
</tr>
<tr>
<td>Plant operations and maintenance</td>
<td>$14,473,006</td>
<td>$14,578,030</td>
<td>$3,669,746</td>
<td>$14,578,030</td>
</tr>
<tr>
<td>Transportation</td>
<td>$2,499,462</td>
<td>$2,499,462</td>
<td>$493,345</td>
<td>$2,499,462</td>
</tr>
<tr>
<td>Administration</td>
<td>$3,953,550</td>
<td>$3,960,850</td>
<td>$1,070,742</td>
<td>$3,960,850</td>
</tr>
<tr>
<td>External services [International Services]</td>
<td>$253,000</td>
<td>$253,000</td>
<td>$95,846</td>
<td>$253,000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$120,436,751</td>
<td>$122,969,179</td>
<td>$29,278,852</td>
<td>$122,969,179</td>
</tr>
</tbody>
</table>

**Operating surplus (deficit)**

($3,724,376) ($5,365,564) $512,258 ($5,365,564)

Accumulated Surplus from Operations beginning of Year

$11,684,183 $12,909,700 $12,909,700 $12,929,700

Accumulated operating surplus (deficit) at end of period

$7,959,807 $7,544,136 $13,421,958 $7,564,136

AOS as a % of budgeted expenditures

6.61% 6.13% 10.91% 6.15%
About The Statement
This statement includes four main areas:

- The first area highlighted in blue is budget Information. The first budget information is the preliminary budget that was approved by the Board of Trustees in May 2016. The second column of budget information is the budget that has been revised after September 30th enrolment counts and is used as the new operating budget for the fiscal year.

- The second area highlighted in pink is the actual results for the period.

- The third area highlighted in yellow is the forecast. This information is the forecasted revenue and expenditures to August 31, 2017. The forecast will be changed each quarter based on best estimates given current and past financial information. Rationale will be provided when the forecast has been changed from the original budget.

- The fourth area highlighted in green is the variance area. This area provides information on the percent received/expended as compared to the September 30th operating budget and the percent received/ expended as compared to the updated forecast information.

REVENUES

Government of Alberta
Grants have been received as expected at the first quarter.

Other Government of Alberta
Other Government of Alberta revenue has been received as expected at the first quarter. Other Government of Alberta Revenue includes interest on supported debenture debt, and grant funding for the Making Connections program.

Federal Government and First Nations
Represents amounts billed for tuition for students living on the Kainai reserve. Funds are as anticipated at the first quarter.
**Fees**
Reflects fees that are collected for optional programming fees, school generated activity fees, Preschool Fees and tuition for foreign students. Most school fees and tuition fees are collected at the beginning of the school year, while school activity fees are collected throughout the school year; therefore the amount collected is greater than 25% at the first quarter.

**Other Sales and Services**
Other sales and services are mainly from school generated activities. Also includes funds received for staff that are seconded to the University of Lethbridge.

**Investment Income**
Interest earned on operating revenue which is performing better than anticipated at the first quarter.

**Gifts and donations**
Gifts and donations that have been received for school generated activities and donations for the District’s poverty intervention and Ready Set Go programs.

**Rental of Facilities**
Funds charged for use of facility space for external programs and operations such as the Southern Alberta Professional Development Consortia and the Boys and Girls Club of Lethbridge.

**Fundraising**
Funds raised for the benefit of school generated activities that are co-curricular in nature. Fundraising may include a-thons, and fundraising sales.

Overall, revenues are slightly higher at November 30, 2016 due to fees, fundraising and donations from school generated activities, and increased investment income.
EXPENSES
Expenditures are reported as a total for each functional area within the District. For further information on types of expenditures and spending in these functional areas please see the Schedule of Program Operations that follows in this document.

Instruction - ECS
Instruction ECS, represents expenditures from early education to kindergarten, which includes the early education program, program unit funding for early learners requiring specialized supports, and the kindergarten program at elementary schools. ECS expenditures are as anticipated for the first quarter.

Instruction- Grades 1 – 12
Instruction Grades 1 – 12, represent expenditures from grade one to grade twelve, school generated activities and supporting programs such as Inclusive Education, Technology, Instructional support, counselling, First Nations Metis and Inuit programming, and Institutional programs. A breakdown of spending in these instructional programs may be found in the Schedule of Instructional Program Expenditures later in this report.

Instructional expenditures are less than 25% at the first quarter due to spending on one-time resources and technology evergreening that will not occur until the 2nd and 3rd quarters.

Plant Operations and Maintenance
Plant operations and maintenance expenditures represent spending on operating and maintaining the District’s schools and facilities. These expenditures include maintenance and caretaking personnel, utilities, contracted maintenance, and Infrastructure Maintenance and Renewal (IMR) projects.

Maintenance expenditures are as anticipated at the first quarter

Transportation
Transportation expenditures represent mainly the cost of contracted bussing to bus students who reside more than 2.4 km away from their resident school. These costs include the operation of buses, cost sharing arrangements between the City of Lethbridge and Holy Spirit Catholic Schools, and the future replacement of yellow school buses. Costs include the provision of specialized bussing needs for students with disabilities.

Expenditures are as planned for Transportation.
**Administration**
Administration expenditures represent the cost of the Board of Trustees, Finance, Human Resources, System Instructional Support, and the Office of the Superintendent.

Administration costs are higher at the first quarter due to costs that are paid for the whole year, such as memberships, audit costs, insurance, and computer licensing.

**External Services**
An external service represents costs that are outside regular provincially mandated instruction and operations. For the District, the International Services program provides programming to students who attend District schools from other countries and pay a tuition fee to attend our schools. Costs include costs of homestay providers, student insurance, student recruitment and administration of the program. Tuition fees are collected from international students in this program.

**Overall, expenditures are lower than 25% of budgeted figures at the first quarter due to spending from one-time reserves to occur in future fiscal periods.**

**Operating Surplus**
The operating surplus is shown for the budget figures, the current period and adjusted based on changes to the forecast to August 31, 2017.

Nicholas Sheran Elementary School takes on the Lethbridge Hurricanes in a game of Floor Hockey
<table>
<thead>
<tr>
<th></th>
<th>Instruction (ECS)</th>
<th>Instruction (Grades 1-12)</th>
<th>Plant Operations and Maintenance</th>
<th>Transportation</th>
<th>Board &amp; System Administration</th>
<th>External Services</th>
<th>TOTAL</th>
<th>TOTAL Budget</th>
<th>% Expended of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVISED BUDGET 2016-2017 (September 30th)</td>
<td>$5,788,244</td>
<td>$95,889,593</td>
<td>$14,578,030</td>
<td>$2,499,462</td>
<td>$3,960,850</td>
<td>$253,000</td>
<td>$122,969,179</td>
<td>$122,969,179</td>
<td>23.81%</td>
</tr>
<tr>
<td>EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated salaries and benefits</td>
<td>$567,261</td>
<td>$15,956,612</td>
<td>$182,626</td>
<td>$20,444</td>
<td>$16,726,943</td>
<td>$68,136,372</td>
<td>24.55%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-certificated salaries and benefits</td>
<td>$876,343</td>
<td>$4,039,770</td>
<td>$26,938</td>
<td>$26,938</td>
<td>$6,546,146</td>
<td>$26,218,086</td>
<td>24.97%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUB - TOTAL</td>
<td>$1,443,604</td>
<td>$19,996,382</td>
<td>$1,088,496</td>
<td>$26,938</td>
<td>$697,225</td>
<td>$23,273,089</td>
<td>$94,354,458</td>
<td>24.67%</td>
<td></td>
</tr>
<tr>
<td>Services, contracts and supplies</td>
<td>$29,401</td>
<td>$2,442,643</td>
<td>$1,679,531</td>
<td>$466,407</td>
<td>$333,563</td>
<td>$5,025,947</td>
<td>$24,730,312</td>
<td>20.33%</td>
<td></td>
</tr>
<tr>
<td>Amortization of capital assets</td>
<td>$129,230</td>
<td>$783,499</td>
<td>$33,378</td>
<td>27.03%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest and charges</td>
<td>$7,913</td>
<td>$8,220</td>
<td>$6,576</td>
<td>$95,846</td>
<td>$1,070,742</td>
<td>$493,345</td>
<td>$29,278,852</td>
<td>$122,969,179</td>
<td>96.02%</td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td>$1,473,005</td>
<td>$22,576,168</td>
<td>$3,569,746</td>
<td>$493,345</td>
<td>$1,070,742</td>
<td>$95,846</td>
<td>$29,278,852</td>
<td>$122,969,179</td>
<td>23.81%</td>
</tr>
<tr>
<td>Total unexpended funds period to date</td>
<td>$4,315,239</td>
<td>$73,313,425</td>
<td>$11,008,284</td>
<td>$2,006,117</td>
<td>$2,890,108</td>
<td>$157,154</td>
<td>$93,690,327</td>
<td>$122,969,179</td>
<td>76.19%</td>
</tr>
<tr>
<td>% Expended of Budget</td>
<td>25.45%</td>
<td>23.54%</td>
<td>24.49%</td>
<td>19.74%</td>
<td>27.03%</td>
<td>37.88%</td>
<td>23.81%</td>
<td>100.00%</td>
<td>23.81%</td>
</tr>
</tbody>
</table>
Lethbridge School District No. 51
Notes to the Schedule of Program Operations
For the three months ended November 30th, 2016

About The Statement
The Schedule of Program Operations shows the type of expenditure by each functional area of the District and the expenditures in these areas for the fiscal period and as compared to the September 30th operational budget. The expenditures are noted as a total for each functional area on the previous statement, the Statement of Operations. The percentage expended by each functional area as well as by type of expenditure is also provided to gauge expenditures for the fiscal period reported.

Certificated Salaries and Benefits
Certificated salaries and benefits are expended as anticipated for the quarter.

Non-Certificated Salaries and Benefits
Spending on support staff salaries is as anticipated for the first quarter.

Services, Contracts and Supplies
At the first quarter, spending on services, contracts and supplies is less than 25% due to spending on resources for literacy, new school start up and technology evergreen will not occur until later in the fiscal year.
**Amortization of Tangible Capital Assets**
The amortization of capital assets reflects the September 30th budget at the first quarter.

**Interest and Charges**
Interest charges are mainly based on debenture debt that is paid on behalf of the District by the Province of Alberta. Other charges include foreign exchange costs on US purchases, and service charges related to the on-line payments system. Charges are as anticipated for the period to November 30th, 2016.

---

*Immanuel Christian High School Students participating in Regional Cross Country Championships*
Lethbridge School District No. 51

Schedule of Instructional (Grades 1-12) Program Expenditures
For the Three Months Ended November 30th, 2016

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>Revised Budget 2016-2017 (Sept 30th 2016)</th>
<th>Actual Three Months November 30th, 2016</th>
<th>% Expended Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Based Instruction</td>
<td>$64,635,651</td>
<td>$15,325,829</td>
<td>23.71%</td>
</tr>
<tr>
<td>Inclusive Learning Supports</td>
<td>$13,162,884</td>
<td>$3,175,152</td>
<td>24.12%</td>
</tr>
<tr>
<td>Shared Instructional Services</td>
<td>$3,981,080</td>
<td>$1,366,614</td>
<td>34.33%</td>
</tr>
<tr>
<td>School Generated Funds Activities</td>
<td>$4,050,000</td>
<td>$1,147,824</td>
<td>28.34%</td>
</tr>
<tr>
<td>Technology</td>
<td>$4,577,056</td>
<td>$386,658</td>
<td>8.45%</td>
</tr>
<tr>
<td>Institutional Programs</td>
<td>$991,364</td>
<td>$240,341</td>
<td>24.24%</td>
</tr>
<tr>
<td>Division of Instructional Services</td>
<td>$1,629,468</td>
<td>$226,317</td>
<td>13.89%</td>
</tr>
<tr>
<td>FNMI Programming</td>
<td>$711,149</td>
<td>$145,923</td>
<td>20.52%</td>
</tr>
<tr>
<td>Counselling Program</td>
<td>$2,150,941</td>
<td>$561,510</td>
<td>26.11%</td>
</tr>
<tr>
<td><strong>Total Instructional (Grades 1-12) Program Expenditures</strong></td>
<td><strong>$95,889,593</strong></td>
<td><strong>$22,576,168</strong></td>
<td><strong>23.54%</strong></td>
</tr>
</tbody>
</table>

Inclusive Learning Supports:
- Inclusive Education
- English as a Second Language
- Early Learning Programming
About the statement
This statement provides further information about expenditures in programs that are within the Instruction functional area that is shown on the Statement of Operations and Schedule of Program Operations.

School Based Instruction
These expenditures represent expenditures at school sites and for programs and initiatives that support early learning to grade 12 instruction other than those programs specifically listed below.

Spending at school sites are within budget at the first quarter.

Student Services
Student Services includes expenditures for the Early Education Program, Program Unit Funding, and Inclusive Education. Inclusive Education provides all students with the most appropriate learning environment and opportunities for them to achieve their potential. Inclusion is about ensuring each student receives a quality education no matter their ability, disability, language, cultural background, gender or age.

Spending is within budget at the first quarter.

Shared Instructional Services
Shared Instructional Services includes programs and expenditures that provide support to schools within the District. Expenditures include administrative allowances, the provision for sick leave, elementary counseling, staff professional development and the employer share of teacher retirement fund costs that are supported by the province.

This program is showing slightly overspent due to full year allocations for the Employee Assistance fund, and the teacher’s and support staff’s professional development funds. The over spend is also attributed to teacher replacement costs slightly exceeding budget at November 30th.

School Generated Funds Activities
School Generated Funds activities includes activities at the school level for students that are not of a curricular nature, such as clubs, international travel, groups, athletics, and the arts. These activities are normally funded through user fees, fundraising, and donations. School generated activities are higher than budgeted for the first quarter due to the amount of activities taking place early in the school year.
**Technology**
The Technology program is based on a standards-driven plan to provide the infrastructure to support current and future needs, trends, and applications in the school district for the implementation of information and communication technology.

Technology is underspent at the first quarter due funds allocated for evergreening of computers at elementary schools will not be expended until later in the fiscal year.

**Institutional Programs**
Spending on the District’s schools that are housed in institutions is within budget at the first quarter.

**Division of Instructional Services**
The Division of Instructional Services which provides curriculum and instructional support to schools and instructional programs is underspent at the first quarter, due to planned spending on resources for literacy that will occur in the second quarter.

**First Nations Métis and Inuit (FNMI) Program**
The FNMI program provides ongoing support for aboriginal students in their efforts to obtain an education, and provides opportunities for aboriginal students to study and experience their own and other aboriginal cultures and lifestyles.

The FNMI program is underspent at the first quarter due to planned staffing additions not occurring in the first quarter.

**Counselling Program**
A comprehensive guidance and counselling program promotes the holistic development of students. The three-fold focus of counselling includes educational planning, personal and social development, and career preparation. Counsellors work with parents, teachers and community agencies to help students acquire the knowledge, skills, attitudes, and habits that enable students to reach their potential.

Spending is as anticipated at the first quarter.
## Lethbridge School District No. 51
### SCHEDULE OF CAPITAL REVENUE
(EXTERNALLY RESTRICTED CAPITAL REVENUE ONLY)
for the Period Ended November 30th, 2016 (in dollars)

<table>
<thead>
<tr>
<th>Description</th>
<th>(A)</th>
<th>(B)</th>
<th>(C)</th>
<th>(D)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proceeds on Unexpended Disposal of Provincially Funded Tangible Capital Assets</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Unexpended Deferred Capital Revenue from Other Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Expended Deferred Capital Revenue</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Balance at August 31, 2016</strong></td>
<td>$537,547</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$109,048,230</td>
</tr>
<tr>
<td><strong>Prior period adjustments</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Adjusted balance, August 31, 2016</strong></td>
<td>$537,547</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$109,048,230</td>
</tr>
</tbody>
</table>

Add:

- Unexpended capital revenue received from:
  - Alberta Education school building & modular projects (excl. IMR) $3,460,643
  - Infrastructure Maintenance & Renewal capital related to school facilities $0
  - Other Government of Alberta $0
  - Federal Government and First Nations $0
  - Other sources $250,000

- Unexpended capital revenue receivable from:
  - Alberta Education school building & modular $248,899

- Interest earned on unexpended capital revenue $0

- Other unexpended capital revenue and donations $0

- Net proceeds on disposal of supported tangible capital assets $0

- Insurance proceeds (and related interest) $0

- Donated tangible capital assets (amortizable, @ fair market value) $0

- Public Private Partnership (P3), other Alberta Schools Alternative Program (ASAP) Initiative and Alberta Infrastructure managed projects $0

- Transferred in tangible capital assets (amortizable, @ net book value) $0

- Expended capital revenue - current year ($4,247,089) $0 $0 ($250,000) $4,497,089

- Surplus funds approved for future project(s) $0 $0

Deduct:

- Capital revenue recognized $853,740

<table>
<thead>
<tr>
<th>Description</th>
<th>(A)</th>
<th>(B)</th>
<th>(C)</th>
<th>(D)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance at November 30th, 2016</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$112,691,579</td>
</tr>
</tbody>
</table>

**Balance of Unexpended Deferred Capital Revenue at November 30th, 2016**

(A) + (B) + (C) + (D) = $0

---

* Infrastructure Maintenance Renewal (IMR) Program allocations are excluded from this Statement, since those allocations are not externally restricted to capital.
Unexpended Deferred Capital Revenue

This column shows restricted capital revenue that is unspent from the prior year, new capital contributions received by the district during the period, capital revenue that is still owing to the District, and funds expended on capital projects during the period.

Unexpended Capital Revenue Received

In the period September 1, 2016 to November 30, 2016, the district received $3.5 million of funding from the province related to the Wilson Middle School modernization, construction of Coalbanks Elementary School and new Westside middle school. During the quarter funds were also expended to install modular facilities at four elementary schools. Also during the quarter the District received $250,000 from the City of Lethbridge as part of the $750,000 provided to enlarge the Coalbanks Elementary School gym under the Joint Use of Facilities Agreement.
Unexpended Capital Revenue Receivable
At November 30th, 2016 there is $248,899 of capital revenue receivable. The fund receivable are related to the 90% grant funding for the installation of modular facilities.

Expended Capital Revenue
In the period September 1, 2016 to November 30, 2016, the District expended $4.5 million on capital projects. These funds were expended on construction costs for Wilson Middle School Modernization, Coalbanks Elementary School, and new Westside middle school. This amount also appears as an addition in the Expended Deferred Capital Revenue column.

Expended Deferred Capital Revenue
Expended Deferred Capital Revenue shows the amount of supported capital funds that have been spent but have yet to be amortized over the useful life of the supported tangible capital assets purchased.

Capital Revenue Recognized
The amount of capital allocations recognized as revenue in the period September 1, 2016 to November 30, 2016 is $853,740. This revenue is included under revenues from Alberta Education. This amount is equal to amortization expense charged on supported capital assets. The purpose of this allocation is to create a revenue/expense neutral situation as the assets are supported by an external party.

Making Progress!
Coalbanks Elementary School
Opening September 2017
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Don Lussier
       Associate Superintendent, Business Affairs

Re: Tender for Elevator at LCI

Background
It is necessary to replace the Elevator at the Lethbridge Collegiate Institute, which was originally installed in 1972. We have had considerable problems with it over the years.

The tenders were opened January 12, 2017.

The only bid package for the replacement/construction was received from Otis Canada Inc. at $168,500.00 + G.S.T.

The tender was listed and advertised on Coolnet and the Alberta Purchasing Connection (APC).

The construction budget was $170,000.00 + G.S.T.

This funding support will come from IMR funding.

Recommendation
That the Board award the contract for the Lethbridge Collegiate Institute Elevator Replacement to Otis Canada Inc. in the amount of $168,500.00 + G.S.T.

Respectfully submitted,
Don Lussier
MEMORANDUM

January 24, 2017

To:       Board of Trustees
From:     Cheryl Gilmore
           Superintendent of Schools

RE:       Breakfast with the Board – February 16, 2017 – Nicholas Sheran School

Background
Lethbridge School District trustees have a long standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff.

On a monthly basis trustees meet with the staff of one district site for a continental breakfast. The informal meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees can share information about district initiatives and respond to questions staff members may have.

Breakfast with the Board has been scheduled at Nicholas Sheran School on Thursday, February 16, 2017 from 7.45 – 8.15 a.m. Following the breakfast, Principal Deborah Constable will provide a tour of the school for trustees.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Morag Asquith
    Associate Superintendent, Instructional Services

Re: Locally Developed Courses – Arabic Language and Culture Elective – Grades 1-5

Background
In order to meet the needs of the Arabic language and culture in the Coalbanks Elementary School catchment area we will be offering an Arabic Language and Culture elective for Grades 1-5 students who are interested in further developing this interest. The K-12 course description has been developed by Northern Lights School Division No. 69 and further enhanced and shared with us by Palliser School Division No. 26. We will be modifying the course to meet the needs of our Grade 1-5 student body.

Recommendation
That the Board of Trustees receive this report as information.

Respectfully submitted,
Morag Asquith
MEMORANDUM

January 24, 2017

To:     Board of Trustees

From:   Cheryl Gilmore
         Superintendent of Schools

Re:     Human Resources Career Fair

Background
Lethbridge School District No. 51 Human Resources held their first ever Career Fair on December 19, 2016. Human Resources staff were on hand to provide information concerning jobs available, and provide job seekers with all the information necessary to apply for a position with the district.

The Career Fair was advertised in the Lethbridge Herald, on local radio and television stations, through Kijiji as well as on work boards at both the University of Lethbridge and Lethbridge College.

The Job Fair saw 95 people attend and 44 people hired which is a terrific success.

Recommendation
It is recommended that the Board congratulate the Human Resources team on their very successful first Career Fair.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Board Priorities

Background
The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
# 2016-17 DISTRICT PRIORITIES
## REPORT TO THE BOARD - January

## PRIORITY ONE

**Supporting Student Achievement and closing the achievement gap.**

### Literacy/ Numeracy (Karen, Cynthia, Morag)
- The Literacy Work Plan has provided the framework for making literacy an ongoing priority.
- Conversations have been initiated with administrators about strategies for maximizing class/schedule structure and numeracy instruction to improve achievement in mathematics. Also exploring transition strategies for grade 8 to 9.
- The Literacy Resources purchased by the Board have now arrived and Literacy Lead Teacher, Bev Smith, is offering continued support to teachers in their use.

### Administrator Mentorship Program (Teresa)
- Admin mentorship met on January 12th with Sharon Mezei and Rhonda Aos presenting on HR best practices and Cheryl Gilmore presenting on Instructional Leadership.

### District Professional Learning and District Collaborative Communities (Karen/ Rhonda/ All)
- At this point, 18 Collaborative Communities have accessed additional time to work together between the two District Professional Learning Days.

### Parent Education (all)
- The January District School Council meeting included a professional learning session for parents focusing on how parents can engage their children in literacy at home. Our Literacy Lead Teacher, Bev Smith, delivered a session for grades K-3, and Lisa Gonsalvez, a teacher at Nicholas Sheran with extensive background in literacy, delivered a session for grades 4 - middle school.
- A parent and U of L professor, Joy Morris, launched the delivery of parent tutoring sessions in mathematics for middle grades. The sessions will be offered for 8 weeks. They are being hosted at G. S. Lakie Middle School.

### Teacher Induction Support for Quality Teaching (Sharon/ Teresa)
- Beginning teachers continue to use release time to engage in observation/feedback with their mentors. Next formal session is February 8th.

### Early Learning (Isabelle)
- District 51 is embarking in a pilot of the Early Years Evaluation (EYE) with 3 kindergarten teachers. Thus far, it has been a positive venture with helpful information regarding the strengths and needs of children within their kindergarten classes using a classroom-based assessment.

### FNMI (Jackie/Morag)
- Lethbridge School District started a collaborative process of the development of Education Service Agreements with Kainai Board of Education. Lethbridge is working with surrounding district for consistency of service and seamless transitions of students.

### Other Improvement Initiatives (all):
- **Human Resources - addressing shortage of subs**
  - **Sub/Casual Work Board** - now active
  - It provides each qualified replacement an easy way to view and accept available dispatch jobs, 24x7x365.
**PRIORITY TWO**

**Supporting the implementation of initiatives designed to develop innovative thinkers.**

**High School re-design (Cheryl)**

- High schools continue to implement strategies as outlined in their high school re-design plans that were reviewed with Alberta Education.

**Engagement in provincial curriculum development (Karen)**

- The seven teachers from our District selected by Alberta Education continue to provide input on the creation of new "scopes and sequences" being developed for the six subjects (Math, Language Arts, Social Studies, Science, Wellness, Arts) in Kindergarten through grade 4.

**Build the capacity of teachers and administrators: technology, online learning and digital learning (Rik)**

- The 2017 Elementary Evergreen Cycle is now in progress. Priority 1 will be server replacements at all Elementary Sites, followed by Desktop exchanges.
- Planning to equip Coalbanks Elementary School with the latest technology continues, Access Points, Switches, Speakers, Phones and Servers have arrived and will be installed as soon as the District takes possession of the building.

**Program Development**

- Office 365 Education has recently released Microsoft Classroom, a single experience for managing all classes and assignment workflow for teachers and students. In the coming weeks Teachers and Students will have access to this exciting new technology.
- Education Technology Lead Teacher Jesse Sadlowski continues to work with classroom teachers to develop innovative ways to integrate technology into everyday lessons. Workshops on how to use Office 365 continue to be in high demand.
- (Spring 2017) Watch for the District wide deployment of Windows 10. All District owned PC’s will be updated to the latest version of Windows prior to the start of the 2017/2018 school year.
- On February 22, the District Technology Team will host a Technology Symposium at the Education Centre. Technical Support Specialists from across Southern Alberta will convene to hear presentations from Microsoft, IBM and Soft Landing. The one-day event will cover a variety of topics including:
  - MS Azure Services and Roadmap
  - MS Azure Site Recovery and Backup Solutions
  - Cloud PBX Solutions
  - Essential Security Practices
  - Windows 10 Deployment Best Practices
  - Identity Management with Azure Active Directory
  - Managing datacenter operations with System Center and OMS
### PRIORITY THREE

<table>
<thead>
<tr>
<th>Supporting Student Diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Wellness for All program (Morag)</strong></td>
</tr>
<tr>
<td>- Mental Health awareness and illness prevention – formal instruction of the Well Aware teaching series for grades 4 – 8, Training for Wellness teams in the use of the GAIN SS Screening Tool from Alberta Health Services</td>
</tr>
<tr>
<td>- Universal strategies for dealing with stress and anxiety – teacher counsellors have been around to classes to teach these strategies, universally</td>
</tr>
<tr>
<td>- Promotion of awareness of our Mental Health supports in the District – Cayley gave presentation to District School Council</td>
</tr>
<tr>
<td>- Substance use awareness and alternatives – National Addictions Awareness Week activities happened in schools across the District, and universal lessons happened in many of the classrooms.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Inclusive Education (Cynthia)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Reviewing allocation of individual iPads and process for tracking of iPads</td>
</tr>
<tr>
<td>- Promotion of meeting the needs of LGBTQ community of students and staff – presentation at the Learning Commons Facilitators Conference, meeting and planning of committee to host GSA conference in the Spring, individual presentations to school admin and counselling teams on action items and awareness.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ESL(Cynthia)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Working extensively with students in ESL LFS program at Wilson to provide social, emotional and behavioural supports</td>
</tr>
<tr>
<td>- Collaborative Community focusing on course framework for English Language Leaners (ELL)</td>
</tr>
<tr>
<td>o Build an ESL framework for Limited Formal Schooling Middle and High School</td>
</tr>
<tr>
<td>o Develop Middle School ESL framework that creates general leaner outcomes for ESL Transition</td>
</tr>
<tr>
<td>o Develop a High School Framework for Expository English 15, 25 and ESL Canadian Studies 15, 25</td>
</tr>
</tbody>
</table>
# 2016-17 DISTRICT PRIORITIES

**PRIORITY ONE:** Supporting Student Achievement and closing the achievement gap.

<table>
<thead>
<tr>
<th>OUTCOMES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Students achieve student learning outcomes with strong foundational skills in literacy and numeracy.</td>
</tr>
<tr>
<td>2. Teachers possess a deep understanding of pedagogy that develops literacy and numeracy.</td>
</tr>
<tr>
<td>3. Students are lifelong learners possessing the skills and attributes to successfully transition to further education, credentialing or the world of work.</td>
</tr>
<tr>
<td>4. First Nations, Metis and Inuit (FNMI) student achievement will meet or exceed provincial standards.</td>
</tr>
<tr>
<td>5. Teachers are highly skilled in all areas of the Teaching Quality Standard.</td>
</tr>
<tr>
<td>6. Effective learning and teaching is achieved through collaborative leadership and structures that build capacity to improve within and across schools.</td>
</tr>
</tbody>
</table>

**PRIORITY TWO:** Supporting the implementation of initiatives designed to develop innovative thinkers.

<table>
<thead>
<tr>
<th>OUTCOMES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Students demonstrate the attributes of innovation, creativity and critical thinking.</td>
</tr>
<tr>
<td>2. Learning is process-based supported by instructional practices that engage students in creative and critical thinking.</td>
</tr>
<tr>
<td>3. All learners effectively use technology as creative and critical thinkers capable of understanding digital information and creating knowledge.</td>
</tr>
<tr>
<td>4. All learners are responsible digital citizens.</td>
</tr>
<tr>
<td>5. A breadth of high quality programs within and outside the classroom foster innovative thinking.</td>
</tr>
<tr>
<td>6. The education system demonstrates collaboration and engagement.</td>
</tr>
</tbody>
</table>

**PRIORITY THREE:** Supporting Student Diversity

<table>
<thead>
<tr>
<th>OUTCOMES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Schools are welcoming, caring, respectful and safe learning environments.</td>
</tr>
<tr>
<td>2. Schools are inclusive learning environments.</td>
</tr>
<tr>
<td>3. Schools are learning environments that promote healthy lifestyles.</td>
</tr>
<tr>
<td>4. Students with diverse learning and social needs are supported.</td>
</tr>
</tbody>
</table>
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

Re: Acknowledgement of Excellence

Background
The Board has a long standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:

Emma Kirk, Grade 4 student at Senator Buchanan, organized a clothing drive before Christmas to help Lethbridge homeless through Streets Alive.

Lyla Holinaty, Grade 7 student at Wilson Middle School, earned five ribbons at Special Olympics Swimming.

Brett Clifton, Wilson teacher, defended his Masters’ Thesis in History and was nominated for the Governor General’s Gold Medal.

24 Winston Churchill High School grade 10 and 11 K & E students were very successful in their Work Placement round in December. Thank you to key staff members Patrick Shackelford, Angela Tavernini, JJ Ondrus, Omar Kadir, Joel Bryant and Pam Tinordi for securing placements and on-site visits.

- The overall average for the students was 89%
- 22 students scored 80% or above
- 19 students scored 90% or above
- 1 student secured new part-time employment
- 6 students were offered future placements and possible employment opportunities

Churchill grade 12 IB Art students on their portfolio exhibition January 11. A major component of the IB Art program has students create a significant portfolio of works over a 2-year period that displays not only their artistic abilities, but also their work in a variety of mediums. Angellic Estranero, Cathrys Estranero, Rhiannon Fletcher and Mythaa Lamose presented their works in a gallery quality display to students, staff and community members during the all day event.
32 grade 9-12 Churchill students participated in the Canadian Senior and Intermediate Mathematics Contests put on by University of Waterloo. The highest scoring student who met a set standard in each contest earned a medallion. All students who achieved an even higher standard received a Certificate of Distinction (Top 25% of all contest writers). Shelly Lee received a medal and certificate in the Senior Contest. Andy Sun received a medal and certificate in the Intermediate Contest, and Lauren Platz received a certificate in the Intermediate contest. Our top performer was grade 10 student Andy Sun, who ranked 43rd out of 7905. Congratulations to all who participated.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent of Schools

RE: Snacks with the Superintendents – February 15, 2017 – Mike Mountain Horse

Background
At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.

On a monthly basis Executive Council as a whole meets with the staff of one school for snacks. The informal meeting provides an opportunity for staff to share highlights of their school. Additionally, Executive Council members can share information about district initiatives and respond to questions staff members may have.

All the staff of Mike Mountain Horse School have been invited to have Snacks with the Superintendents on Wednesday, February 15, 2017 beginning at 7:45 a.m.

Recommendation
It is recommended that the Board receive this report as information.

Respectfully submitted,

Cheryl Gilmore
Superintendent
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
Superintendent

Re: Donations and Support

Background
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the district.

- Dr. Probe’s One School, One Book Project sponsors Ryan and Tanya Miller of Teamworks Training Ltd. and Dr. Ryan Johnson of Signature Dentistry gave substantial donations providing all the books for Dr. Probe families to keep. University of Lethbridge bookstore provided the best deal possible on the books.

Recommendation
It is recommended that the Board receive this summary as information.

Respectfully submitted,
Cheryl Gilmore
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Cheryl Gilmore
   Superintendent

Re: Enrollment Summary – December 31, 2016

Background
Included with this memo is an enrollment summary for District schools, broken down by grade, as of December 31, 2016.

Recommendation
It is recommended that the Board receive this summary as information.

Respectfully submitted,

Cheryl Gilmore
## ALL SCHOOLS ENROLLMENT BY GRADE: December 31, 2016

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>Early Education</th>
<th>Kindergarten</th>
<th>Grades 1 - 12</th>
<th>Total</th>
<th>Total FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victoria Park</td>
<td>2</td>
<td>6</td>
<td>6</td>
<td>12</td>
<td>6</td>
</tr>
<tr>
<td>Chinook High</td>
<td></td>
<td></td>
<td></td>
<td>289</td>
<td>262</td>
</tr>
<tr>
<td>Immanuel Christian High</td>
<td>43</td>
<td>43</td>
<td>46</td>
<td>48</td>
<td>44</td>
</tr>
<tr>
<td>LCI - Total Students</td>
<td>198</td>
<td>215</td>
<td>205</td>
<td>203</td>
<td>193</td>
</tr>
<tr>
<td>LCI - French Immersion</td>
<td>47</td>
<td>37</td>
<td>43</td>
<td>36</td>
<td>163</td>
</tr>
<tr>
<td>WCHS</td>
<td></td>
<td></td>
<td></td>
<td>200</td>
<td>190</td>
</tr>
<tr>
<td>G S Lake</td>
<td>287</td>
<td>295</td>
<td>273</td>
<td></td>
<td>855</td>
</tr>
<tr>
<td>Gilbert Paterson - Total Students</td>
<td>214</td>
<td>231</td>
<td>207</td>
<td></td>
<td>652</td>
</tr>
<tr>
<td>Gilbert Paterson - French Immersion</td>
<td>59</td>
<td>45</td>
<td>51</td>
<td></td>
<td>155</td>
</tr>
<tr>
<td>Lethbridge Christian</td>
<td>24</td>
<td>23</td>
<td>1</td>
<td>18</td>
<td>21</td>
</tr>
<tr>
<td>Wilson</td>
<td>195</td>
<td>202</td>
<td>170</td>
<td></td>
<td>567</td>
</tr>
<tr>
<td>Agnes Davidson - Total Students</td>
<td>44</td>
<td>44</td>
<td>0</td>
<td>101</td>
<td>101</td>
</tr>
<tr>
<td>Agnes Davidson - French Immersion</td>
<td>71</td>
<td>71</td>
<td>0</td>
<td>90</td>
<td>92</td>
</tr>
<tr>
<td>Dr. Probe</td>
<td>39</td>
<td>40</td>
<td>-1</td>
<td>78</td>
<td>79</td>
</tr>
<tr>
<td>Fleetwood Bawden - Total Students</td>
<td>42</td>
<td>40</td>
<td>2</td>
<td>45</td>
<td>48</td>
</tr>
<tr>
<td>Fleetwood Bawden Montessori</td>
<td>29</td>
<td>44</td>
<td>27</td>
<td>23</td>
<td>21</td>
</tr>
<tr>
<td>Galbraith</td>
<td>43</td>
<td>43</td>
<td>0</td>
<td>47</td>
<td>44</td>
</tr>
<tr>
<td>General Stewart</td>
<td>29</td>
<td>28</td>
<td>1</td>
<td>23</td>
<td>23</td>
</tr>
<tr>
<td>Immanuel Christian Elementary</td>
<td>27</td>
<td>26</td>
<td>1</td>
<td>49</td>
<td>43</td>
</tr>
<tr>
<td>Lakeview</td>
<td>72</td>
<td>72</td>
<td>0</td>
<td>83</td>
<td>88</td>
</tr>
<tr>
<td>Mike Mountain Horse</td>
<td>80</td>
<td>76</td>
<td>4</td>
<td>83</td>
<td>82</td>
</tr>
<tr>
<td>Nicholas Sheran</td>
<td>37</td>
<td>40</td>
<td>-3</td>
<td>89</td>
<td>89</td>
</tr>
<tr>
<td>Park Meadows</td>
<td>36</td>
<td>39</td>
<td>-1</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Senator Buchanan</td>
<td>31</td>
<td>28</td>
<td>3</td>
<td>42</td>
<td>43</td>
</tr>
<tr>
<td>Westminster</td>
<td>37</td>
<td>37</td>
<td>0</td>
<td>24</td>
<td>23</td>
</tr>
<tr>
<td>SUB TOTALS</td>
<td>420</td>
<td>415</td>
<td>5</td>
<td>705</td>
<td>703</td>
</tr>
<tr>
<td>Stafford Ridge</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Harbour House</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Pitawani</td>
<td>3</td>
<td>5</td>
<td>1</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>CAMP</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>SUB TOTALS</td>
<td></td>
<td></td>
<td></td>
<td>19</td>
<td>17</td>
</tr>
</tbody>
</table>

**TOTAL STUDENTS / FTE ENROLLED AS OF DECEMBER 31, 2016**

10724 10173.5

**TOTAL STUDENTS / FTE ENROLLED AS OF SEPTEMBER 30, 2016**

10732 8663.5
## Calendar of Events for Board of Trustees

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 30</td>
<td>Semester 1 Ends</td>
</tr>
<tr>
<td>31</td>
<td>Semester 2 Begins</td>
</tr>
<tr>
<td>February 7</td>
<td>Town Hall Meeting</td>
</tr>
<tr>
<td></td>
<td>6:30 – 9:00 p.m., Victoria Park Gymnasium</td>
</tr>
<tr>
<td>14</td>
<td>ICE Scholarship Breakfast</td>
</tr>
<tr>
<td></td>
<td>7:00 – 9:00 a.m., The Coast Hotel</td>
</tr>
<tr>
<td>15</td>
<td>Education Centre Leadership Team Meeting</td>
</tr>
<tr>
<td></td>
<td>9:00 – 11:00 a.m., Education Centre</td>
</tr>
<tr>
<td>15</td>
<td>Policy Advisory Committee</td>
</tr>
<tr>
<td></td>
<td>12:15 p.m., Education Centre</td>
</tr>
<tr>
<td>17</td>
<td>School-based Professional Learning Day</td>
</tr>
<tr>
<td></td>
<td>NO SCHOOL for students</td>
</tr>
<tr>
<td>20</td>
<td>Family Day – No School</td>
</tr>
<tr>
<td>21-22</td>
<td>No School</td>
</tr>
<tr>
<td>23-24</td>
<td>Teachers’ Convention – No School</td>
</tr>
<tr>
<td>28</td>
<td>Board Meeting</td>
</tr>
<tr>
<td></td>
<td>3:30 p.m., Education Centre Board Room</td>
</tr>
</tbody>
</table>
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Lola Major, Trustee

RE: Policy Advisory Committee – January 11, 2017

Trustee, Lola Major, will provide an oral report.
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Jan Foster, Trustee

RE: Community Engagement Committee – January 11, 2017

Trustee, Jan Foster, will provide an oral report.
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Donna Hunt, Trustee

RE: ASBA Zone 6 Meeting – January 11, 2017

Multi-media Film Festival Zone Competition - a motion was passed for the zone to participate and sponsor this competition.

Reports:

1. Alberta Education - Director Ron Taylor
   - Alberta Education has developed a new Zone Communication Plan.
   - Service Alberta is negotiating a new Super-net contract.
   - On Jan 5th an Amendment was proposed to the Alberta Health Act which will enable Alberta Health to collect Contact information from our schools so that they can contact parents directly for immunization and to collect forms for those who decline immunization.
   - A Mental Health Review was completed by the Government in 2015. Laurie Roe of Calgary has been appointed by Alberta Education to assess where we are and how we can improve supports for out students and teachers.
   - When the Minister meets with the Boards there will have three questions: 1. Climate Leadership Plan impact. 2. Curriculum Review. 3. Education Act.

2. Labour
   - Terry Riley completed a spreadsheet comparing and contrasting all the Zone 6 District School Division contracts.

3. F.N.M.I Task Force Report - Highlighted their discussion on Territorial Acknowledgements

Medicine Hat Catholic Board Presentation - Their Mental Health Strategic Plan

Next meeting March 8, 2017 at the Lethbridge School District No. 51 Education Centre.

Report Submitted by
Trustee Donna Hunt
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Tyler Demers, Trustee

RE: ATA Local 41 Meeting – January 11, 2017

Trustee Update to Local 41
• Advised that the 2017/2018 & 2018/2019 Calendars had been updated and approved
• Spoke briefly about the LSD 51 Scholarship Breakfast
• Reminded ATA about Town Hall on Tuesday Feb 7, 2017

Hats Off!
• 200 Tickets Sold so far
• Saturday January 28, 2017 7:30pm @ Coast Hotel
• Tickets available by contacting Nicole @ Local 41 office

Teacher Will & Estates Workshop
• Wednesday March 15th @ 4:00pm
• North & Co. law firm will be hosting

Teacher Retirement Workshop
• Saturday February 4th at Local 41 Office – no time noted

Cold Weather & Teacher Supervision at Elementary Level
• Have been some concerns with Teachers not taking a minimum 30-minute break during the day
• ATA has asked anyone with concerns to speak with the principal of their school

SWATCA
• 150 Sessions and the program is full so they are no longer accepting speaker applications
• Concerns over parking this year at U of L with one less parking lot than last year.
• Planning shuttles from Chinook/CCHS West and I believe GS Lakie to help reduce parking congestion
• Free concert being held Friday February 24th 2:30pm at University Theatre featuring the University Concert Band and selected High School Band Students

ATA PD Committee
• Focus to help teachers build their capacity and understanding of the new FNMI components of the draft TQS
• Planning a spring PD opportunity around this theme
DEHR to Care Art Gala
• Returning for the second year in a row to the Galt Museum April 11th
• FNMI Theme to correspond with announcement of integrating new KSAs revolving around FNMI
• Last year this event raised $6,000. Proceeds from this year will be used to support FNMI Literacy in collaboration with LSD 51 & Lethbridge Public Library to start an after-school literacy program, targeting FNMI students in grades 1 to 3. Also, funds will be used to purchase literacy resources and books for students to be placed directly in Lethbridge School Libraries

ATA Local Induction
• New Teacher Induction is Thursday March 2 at Coast Hotel
• Advised ATA that we had our annual Board Retreat booked for March 2 & 3, but we moved our schedule a day earlier so we could be there to attend ATA induction.

Next ATA Local Meeting – Wednesday February 1, 2017 at 4:08 P.M. – Atwell Building

Respectfully submitted,
Tyler Demers, Committee Representative
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Keith Fowler, Trustee

RE: District School Council – January 16, 2017

The meeting started with presentations from Bev Smith and Lisa Gansalvez on how parents can support literacy growth in the home. Two sessions ran concurrently with Bev doing the K-3 program and Lisa the 4-9 session. The sessions lasted about 45 minutes and were very informative giving tips on how to read with and not dictate to children. The group appreciated the tips and were very receptive to the strategies she provided.

After approval of the agenda, Joy updated the group on the status of the Math Parent tutoring that will take place at GS Lakie School.

I gave the trustee report and Allison updated the group on the Alberta school councils AGM coming up April 29-30, representatives from the parents on district committees updated the group on recent meetings, a reminder that the district policies in review would be coming out for parents to have a look at.

Cheryl and I both had brought up the upcoming town hall meeting on Feb 7 and informed the group the format would have a slight adjustment to it and that we as trustees were excited to hear what strategies they could come up with to challenge and create innovative students.

The innovative scholarship breakfast on Feb 14 was talked about encouraging attendance.

The power school program was talked about and how the program was designed to be viewed online and not printed so the district has contracted someone to make a printable version for parents to print themselves.

Respectfully submitted,
Keith Fowler
MEMORANDUM

January 24, 2017

To: Board of Trustees

From: Mich Forster, Chair

RE: Joint City of Lethbridge / School Boards – January 18, 2017

Chair, Mich Forster will provide an oral report.
January 2017

Lethbridge Area
School & Public Libraries
Southern Alberta

Dear School &/or Public Library Board Chair, Superintendent and/or Librarian:

2017 - Canada's 150th Year of Confederation is here!

To help commemorate this milestone, we have joined together with an anonymous donor to provide you with a copy of our 57th publication entitled:

**Answering Children's Cries**

**Child Saving in Lethbridge**

1900 - 1947

Co-authored by Baldwin Reichwein and Gillian Hestad

This gift is made possible in part by the generous funding grant to our Society by a donor who wishes to remain totally anonymous.

Should you wish to acknowledge this gift, *(and please do - your note or letter reveals to us that you have indeed received this gift)* direct it too:

**Belinda Crowson - President**
**Lethbridge Historical Society**
P. O. Box 974
Lethbridge, Alberta T1J 4A2
We will pass your acknowledgement on to the donor.

Since the 2000 millennium, this is the twenty-sixth book/title we have provided your library through our Society efforts or working in conjunction with other community minded groups or individuals.

Our Society and donors trust your students and readers will find these gifts of great research value and enlightenment into our area's historical past.

Yours truly

[Signature]

Carlton R. (Carly) Stewart
Project Coordinator
Genevieve Yates Foundation  
c/o School District #51  
433 – 15 Street South  
Lethbridge, AB T1J 2Z5

Dear Sir/Madam,

This letter is very much overdue, but I’d like to thank you very much for the Yates Scholarship for the Fine Arts. I appreciate your generosity. This award has really encouraged me to continue in my efforts to achieve excellence.

I truly value this support.

Thanks,

Kate Chua
Cheryl Gilmore

From: Mich Forster
Sent: January-12-17 9:58 AM
To: Cheryl Gilmore
Subject: Fw: Alberta Electoral Boundaries Commission

Here's the one about Electoral Boundaries Commission.

---

From: Aaron Roth <Aaron.Roth@assembly.ab.ca>
Sent: January 11, 2017 4:00 PM
To: Mich Forster
Subject: Alberta Electoral Boundaries Commission

---

Alberta Electoral Boundaries Commission

Take Part!
Alberta's Constituency Boundaries Review
Visit www.ABebc.ca
December 12, 2016

Mr Mich Forster
Chair
Lethbridge School District No. 51
433 - 15 Street South
Lethbridge AB,
T1J 2Z5

Dear Mr Forster,

The Electoral Boundaries Commission was appointed on October 31, 2016, and is beginning its work. The next year will be spent reviewing the boundaries and names of the 87 electoral constituencies in the province, in accordance with legal requirements, including those set out in the Electoral Boundaries Commission Act. The results of this review will impact your vote in future provincial elections.

In addition to myself, as Chair, the Commission members are Gwen Day from the County of Mountain View, Laurie Livingstone of Calgary, D. Jean Munn of Calgary, and W. Bruce McLeod of Acme.

One of the most important aspects of this review is hearing from interested Albertans who wish to contribute to the redrawing of Alberta’s constituency map. I encourage you to participate in this public consultation. You may participate by preparing a written submission or by making a presentation at one of the public hearings, the dates and locations of which will soon be announced. Please visit our website at abebc.ca for information as to how and when you may take part as we travel throughout the province gathering feedback on how best to update the constituency map of Alberta.

Our interim report will be submitted to the Speaker of the Legislative Assembly before May 31, 2017, and our final report will be submitted by October 31, 2017. There will be an opportunity for public input again after the interim report is submitted to the Speaker.

Yours truly,

Hon. Myra Bielby
Chair