



# Highlights from the Regular Meeting of the Board of Trustees

## Meeting highlights from May 26 - Next meeting June 23

### 1. Policy Review

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, each of the employee groups, and Division and school administration.

The following policies were reviewed at the May 26 meeting:

502.1 Appendix A Student Code of Conduct - Review

700.3.1 Workplace Health and Safety-Use of Private Vehicles and Volunteer Drivers - Amended

700.4 Workplace Health and Safety-Ongoing Inspections -Amended

700.5 Workplace Health and Safety-Orientations and Training - Amended

700.8 Workplace Health and Safety-Refusal to Work - First Reading

The Board adopted the revisions to the policy as amended by the Policy Advisory Committee.

The polices can be found starting on Page 8 of the [AGENDA](#)

### 2. Authorization of Locally-Developed Courses

Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees. As the middle schools and high schools have expanded their educational opportunities for students, it has become necessary to create a number of locally developed courses to adhere to Alberta Education policy. Karen Rancier, Director of Curriculum and Instruction, has worked closely with the secondary schools to develop course outlines and student learning outcomes for each course. Although the courses are categorized by school, it is recommended that the courses be approved for use in all Division schools. A full description of all courses can be found at the following link: [Middle School Locally Developed Courses](#).

The Board of Trustees approved the use of the following locally developed Grade 7 to Grade 9 courses in all Division middle and high schools from September 1, 2020 to August 31, 2024:

#### **GS Lakie Middle School**

Card Board Boat Races 8

Dance Grooves 6 & 7

Drivers Ed 8

Exploring Creativity 6-8

Film Studies 8

Forensics 6

Math 4 Life 6-8

Numeracy 6-8

Outdoor Education 6

Strength and Conditioning 6-8

Yoga 6-8

#### **Gilbert Paterson Middle School**

Ages of Empires History 7

Book Club 6-8

Claymation 6

Cosmetology 8

## **2. Authorization of Locally-Developed Courses**

### **Gilbert Paterson Middel School**

Drivers Education 8  
Film Studies 8  
Foodology 7  
Outdoor Games 6-8  
Puzzles, Problems & Games 6  
Soccer 6-8  
Technical Theatre 8  
Travel & Tourism 6

### **Lethbridge Christian School**

Bible 6-8

### **Chinook High School**

Environmental Science 9  
Forensic Science 9  
History Through Film 9  
Ice Hockey 9  
Leadership 9  
Military History 9  
Soccer 9  
Sports Management 9  
Yoga 9

### **Winston Churchill High School**

English IB Prep 9

## **3. Authorization of Locally-Developed Courses**

Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees.

Division high schools would like to use English Literature 35 for 3 and 5 credits newly acquired from Calgary School Division from September 1st, 2020 to August 31st, 2024 to enhance program offerings to students.

Alberta Education has extended the end date for all of the Division's currently authorized locally-developed courses set to expire on August 31st, 2020 to August 31st, 2021 due to class cancellation resulting from the Covid Pandemic. In light of this directive, we ask the Board of Trustees to authorize the continued use of the following locally developed courses until August 31st, 2021 in all Division high schools to enhance program offerings to students:

LDC 3219 Biology 35 (AP) for 3 credits  
LDC 1299 Dance Performance 15 for 3 and 5 credits  
LDC 2299 Dance Performance 25 for 3 and 5 credits  
LDC 3299 Dance Performance 35 for 3 and 5 credits  
LDC 2468 Directing 25 for 5 credits  
LDC 3468 Directing 35 for 5 credits  
LDC 1513 ESL Expository English 15 for 5 credits  
LDC 2513 ESL Expository English 25 for 5 credits  
LDC 1350 ESL Intro to Math 15 for 5 credits  
LDC 3187 European History 35 (AP) for 3 credits  
LDC 3147 Extended Essay 35 (IB) for 3 credits  
LDC 3754 Forensic Science Studies 35 for 5 credits  
LDC 2569 Forensic Studies 25 for 3 credits  
LDC 3569 Forensic Studies 35 for 3 credits  
LDC 1431 Instrumental Jazz 15 for 3 and 5 credits

### **3. Authorization of Locally-Developed Courses**

LDC 2431 Instrumental Jazz 25 for 3 and 5 credits

LDC 3431 Instrumental Jazz 35 for 3 and 5 credits

LDC 1509 Leadership, Character and Social Responsibility 15 for 3 and 5 credits

LDC 2509 Leadership, Character and Social Responsibility 25 for 3 and 5 credits

LDC 3509 Leadership, Character and Social Responsibility 35 for 3 and 5 credits

LDC 1979 Musical Theatre 15 for 5 credits

LDC 2979 Musical Theatre 25 for 5 credits

LDC 3979 Musical Theatre 35 for 5 credits

LDC 1148 Reading 15 for 3 and 5 credits

LDC 2148 Reading 25 for 3 and 5 credits

LDC 1433 Vocal Jazz 15 for 3 and 5 credits

LDC 2433 Vocal Jazz 25 for 3 and 5 credits

LDC 3433 Vocal Jazz 35 for 3 and 5 credits

The Board of Trustees approved the use of English Literature 35 for 3 and 5 credits acquired from Calgary School Division from September 1, 2020 to August 31, 2024 in all Division high schools.

The Board of Trustees approved the continued use of Biology 35 (AP) (LDC3219) for 3 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Dance Performance 15, 25, and 35 (LDC1299, LDC2299, LDC3299) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Directing 25 and 35 (LDC2468, LDC3468) for 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of ESL Expository English 15 and 25 (LDC1513, LDC2513) for 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of ESL Intro to Math 15 (LDC1350) for 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of European History 35 (AP) (LDC3187) for 3 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Extended Essay 35 (IB) (LDC3147) for 3 credits until August 31, 2021 for use in all Division high schools.

The the Board of Trustees approved the continued use of Forensic Science Studies 35 (LDC3754) for 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Forensic Studies 25 and 35 (LDC2569, LDC3569) for 3 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Instrumental Jazz 15, 25, and 35 (LDC1431, LDC2431, LDC3431) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Leadership, Character and Social Responsibility 15, 25, and 35 (LDC1509, LDC2509, LDC3509) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Musical Theatre 15, 25, and 35 (LDC1979, LDC2979, LDC3979) for 5 credits until August 31, 2021 for use in all Division high schools.

The Board of Trustees approved the continued use of Reading 15, and 25 (LDC1148, LDC2148) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.

That the Board of Trustees approved the continued use of Vocal Jazz 15, 25, and 35 (LDC1433, LDC2433, LDC3433) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.

### **4. Transportation Services Feasibility Report**

The City of Lethbridge, who is the current transportation service provider for Lethbridge School Division and Holy Spirit Catholic School Division, served notice to terminate the provision of these services effective July 2020. The City, after an operational review, determined that it should not be providing school busing operations and that school boards should be responsible for operating their own busing operation.

#### **4. Transportation Services Feasibility Report**

After presentation and discussion with City Council on the need for additional time to determine the best course of action for school boards and to effectively transition service, City Council granted a one-year extension for city operated school busing to July 2021. There was much public commentary on the cost effectiveness of school board owned and operated transportation services that could be operational in a very short time period.

The Board of Trustees is interested in making a decision that is in the best interest of students in a fiscally responsible matter, therefore it was necessary to determine if it is feasible for the two school boards to start bussing operations from scratch vs contracting with an experienced busing contractor. The Board of Trustees authorized administration to engage the services of a consultant to conduct a feasibility study into the options available.

Evans Safety Solutions has prepared the report “Analysis of Lethbridge School Bus Service Options” for the school divisions.

This very detailed report offers all the requirements to start a busing operation, considerations for third-party contractors, as well as interviews of other school boards who have considered the same question that is before the divisions related to transportation services.

Section 6 of the report provides a two-page summary which is attached. The summary concludes that it would be in the school divisions’ best interests to contract out bussing services to a qualified transportation service provider.

The Board accepted the information provided in the transportation feasibility study: “Analysis of Lethbridge School Bus Service Options” and authorizes administration, in conjunction with Holy Spirit Roman Catholic Separate School Division, proceed with a Request for Proposal for School Bus Transportation Services to commence for the 2021-2022 school year, or sooner, if determined to be operational in an efficient and effective manner without disruption to transportation services.

#### **5. Elementary School Naming**

The School Naming Committee met on Monday, April 6, 2020 to shortlist the submissions for the southeast elementary school name. The committee comprised of the principals, a student, and a parent from Lakeview School and Ecole Agnes Davidson School, the Superintendent, Communications Officer, and a representative from the Lethbridge Historical Society. The Board reviewed the final selection process during the April In-camera Board meeting and is pleased to announce the school name at this regular board meeting.

The Board approved the name of the school, and communication regarding the new school name will now go out to Division staff, students, school community members and the public.

The school will be called Dr. Robert Plaxton Elementary School. For more information, please see the Lethbridge School Division website: [NEW SCHOOL](#).

#### **6. Response to May Public Forum**

At the April Board meeting, two individuals submitted public forum statements. It is the practice of the Board to provide a response to the individuals and include any responses in the form of a report at the following month’s Board meeting. The response to the April public forum statements are attached.

The Board received the report as information.

The public forum responses can be found on Page 34 of the [AGENDA](#).

#### **7. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 37 of the [AGENDA](#).

#### **8. School Liaisons for 2020/2021**

The list of school liaisons for the 2020/2021 school year can be found on Page 51 of the [AGENDA](#).

## 9. Donations and Support

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the Division.

- Panago Pizza offered each Galbraith Elementary School student a free pizza hot lunch on May 20, 2020.
- Subaru of Lethbridge donated 10 new computers for use by Victoria Park High School and Wilson Middle School students and families.

The Board received the summary as information.

## 10. School Graduation/Year End Celebrations

Given the pandemic and subsequent Alberta Health Services guidelines for protecting the health and safety of all public members, the regular graduation ceremonies for high schools were cancelled. The staff and administration of the high schools have been incredibly innovative in their development of different graduation ceremonies that adhere to the guidelines of Alberta Health Services. The activities that have been put in place to honour the graduates and provide opportunity for celebratory closure to a milestone in the lives of these young men and women are to be commended. The communication that was conveyed to graduates and parents/guardians of each high school is attached.

More information about the graduation ceremonies can be found here: [GRAD](#).

The Board received the report as information.

## 11. Committee Reports

Reports were delivered for the Policy Advisory Committee and Board Budget Committee. The reports begin on Page 60 of the [AGENDA](#).

## 12. Correspondence - Received

The Division received a letter from Alberta Education, Field Services, to thank the Division for its submission of the 2019/2020 - 2021/2022 Three-Year Education Plan and 2018/2019 Annual Education Results Report.

## 13. Correspondence - Received

The Division received a letter from Alberta Education to confirm the Division will receive \$4.253 million in accelerated Capital Maintenance and Renewal funding.



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