



Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from January 28 - Next meeting February 25

1. Making Connections update

A Making Connections update was delivered for Trustees. For details, please see this link: [MAKINGCONNECTIONS](#). The Board of Trustees received the report as information.

2. Policy Review

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, each of the employee groups, and Division and school administration.

The following policies were reviewed at the Jan. 28 meeting:

502.1 Welcoming, Caring, Respectful and Safe Learning Environments - Amended

904.1 Surplus Space - Amended

905.1 Disposition of Property - First reading

1002.5 Parent/Guardian Responsibilities - First reading.

The Board adopted the revisions to the policies as presented by the Policy Advisory Committee, or as amended.

The policies can be found starting on Page 6 of the [AGENDA](#).

3. First Quarter Financial Report

The 2019/20 First Quarter Financial Report for the Division was provided for review. Director of Finance, Mark DeBoer, was in attendance to respond to any questions Trustees had.

The report begins on Page 16 of the [AGENDA](#).

The Board received the 2019/20 First Quarter Financial Report as presented.

4. 2020-2021 School Year Calendar

The Draft 2020-2021 school year calendar was included in the agenda for review by the Board of Trustees.

The Board reviewed and approved the 2020-2021 school year calendar as presented.

The calendar can be found on Page 53 of the [AGENDA](#).

5. Fee Increase for Early Education Programming

Due to the costs accrued and market pricing of Early Education Programming (EEP) throughout the City of Lethbridge, the Board was requested to consider a \$10 monthly increase in EEP fees for all Division EEP programs from the current \$175 monthly fee to \$185, beginning the 2020-2021 school year.

The Board of Trustees approved a \$10 monthly increase in EEP fees for all Division EEP programs from \$175 to \$185 for the 2020-2021 school year.

6. School Bus Feasibility Study

The council of the City of Lethbridge has granted Lethbridge School Division and Holy Spirit Catholic School Division a one-year contract extension for school bus services. For details, see this link: [SCHOOLBUS](#).

The Board approved a motion to move ahead with the contracting of a feasibility study to explore school bus transportation options, in conjunction with the Holy Spirit Catholic School Division.

7. Breakfast with the Board – February 6, 2020 – Westminster School

Lethbridge School Division trustees have a long-standing practice of visiting Division facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff.

On a monthly basis trustees meet with the staff of one Division site for a continental breakfast.

The informal meeting provides an opportunity for staff to share highlights of their work with trustees.

Additionally, trustees can share information about Division initiatives and respond to questions staff members may have.

Breakfast with the Board has been scheduled at Westminster School on Thursday, February 6, 2020 from 7.45-8.15 a.m. Following the breakfast, Principal Angela Wilde will provide a tour of the school for trustees.

The Board received the report as information.

8. Associate Superintendent Reports

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 56 of the [AGENDA](#).

9. Board Priorities

The Division Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress will be provided in the form of a report each month.

The Board received the report as information.

10. Acknowledgements of Excellence

G.S. Lakie students competed in the University of Lethbridge Math Attack where they worked together in groups to complete math questions that are difficult and complex without the help of technology (no calculators). Third place overall winners were Coen Duda, Kira Anvik, and Ayden Janzen. Fourth place winners were Reid Decillia, Malachi Maret, and Maliha Kabir. Fifth place winners were Robbie Conrad and Michael Kossuth. Volunteer Lethbridge offered special recognition to CUPE 290 members who assisted in collecting 8300 pairs of socks.

Bret Jesse (Westminster teacher) participated in a Division Technology workshop and was able to build a 3D printer for his classroom. Students planned and created Christmas ornaments for their parents.

Westminster School collected a number of teddy bears over the years, and as part of the Lethbridge Hurricanes "Teddy Bear and Touque Toss," the school was able to donate back to the community a substantial number of teddy bears.

The following Chinook High School wrestlers earned Gold medals at the Medicine Hat tournament: Mason Harris, Angelina Ellis-Toddington, Autumn Carter, and Blessing Diyaolu.

Immanuel Christian Elementary School Grade 5 class under the direction of Laura Witten (teacher) partners with a Grade 5 classroom in Nicaragua through the "Write to Hope" program. Local Grade 5 students write one page of a story followed by the class in Nicaragua writing the next page. This process is time consuming with translation and going back and forth but the book has recently been completed. Acknowledgments go to Edu Deo Ministries <https://edudeo.com/>, the organization that promotes Christian education in the developing world.

Rick Latham (Student Support, Victoria Park) is a competitor in the Valley National 8-Ball League Western Canadian Regional Pool Competition in Red Deer this year. This is an elite and high level competition in the Master division which is the last division league before Professional.

Lethbridge School Division is proud to have Early Education Manager, Lynn Wytrukusz, nominated for the "Prime Minister's Awards for Excellence in Early Childhood Education." The nomination clearly distinguishes Lynn as a leader in innovation and the application of researched pedagogy deriving from neuroscience. It also brings to light her unwavering commitment and the difference she has made to countless children and families at Westminster Elementary School.

11. Snacks with the Superintendents – February 12, 2020 – Mike Mountain Horse

At the beginning of each school year, Executive Council members are designated as school liaisons for each of the Division schools. As a liaison, the Executive Council members represent the Division at school functions. It has also been a long-standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.

On a monthly basis Executive Council as a whole meets with the staff of one school for snacks.

The informal meeting provides an opportunity for staff to share highlights of their school.

Additionally, Executive Council members can share information about Division initiatives and respond to questions staff members may have.

All the staff of Mike Mountain Horse School will be invited to have Snacks with the Superintendents on Wednesday, February 12, 2020 beginning at 7:45 a.m.

The Board received the report as information.

12. Donations and Support

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the Division.

- Southern Chiropractic donated services for Toys at Christmas and donated them to Westminster School. Steph Martin (Counsellor) and Kathleen Vink (Making Connections) were able to distribute extra packages to families beyond those organized through other community organizations.
- Winston Churchill High School received \$4,650 from the Best Buy School Tech Grant for the purchase of 10 iPads.
- Save-on-Foods donated 48 turkeys to the Victoria Park High School Christmas hampers.

The Board received the summary as information.

13. Town Hall

Lethbridge School Division is hosting the annual Town Hall Meeting on Tuesday, February 11, 2020 from 6:30 - 9:00 p.m. at the Victoria Park High School Gymnasium (1515 - 5 Avenue South).

The purpose of the meeting is to seek feedback to assist the Division and Board of Trustees as they explore Division priorities. The feedback will frame consideration of the 2021-22 Education Plan and budget.

The Superintendent met with Trustees on January 27th to determine final questions and processes for the Town Hall. The Superintendent provided an oral summary of the finalized plans at the meeting.

The Board received the briefing and the oral report as information.

14. Board Reports

Reports were delivered for Policy Advisory Committee, ATA Local 41 Council, Division School Council, Community Engagement Committee, Joint City of Lethbridge/School Boards and ASBA Zone 6 General Meeting. The reports begin on Page 87 of the [AGENDA](#).

15. Correspondence – Received

Lethbridge School Division received a letter from the Lethbridge Police Service in regards to a change to the School Resource Program. Effective mid-January, the Lethbridge Police Service will be re-deploying one School Resource Officer position until the start of the new school year in September. Each school is to be notified of the change, including who their new SRO will be.

16. Correspondence – Sent

Lethbridge School Division sent a letter to Adriana LaGrange, Minister of Education, in regards to the growth and pressing need for elementary schools on the west side of Lethbridge. The letter states the new elementary school opened in the fall of 2017, Coalbanks Elementary School, is currently beyond capacity. As a result, the Division has requested two new elementary schools in west Lethbridge. Overall, west Lethbridge school capacity is 80 per cent, and expected to hit 89 per cent by 2021/2022. Core areas of the school (space that excludes modular classrooms) are strained, with a core capacity of 135 per cent this year. That is expected to climb to 150 per cent by 2021/2022.

Infographics that detail the growth and capacity challenges for west Lethbridge schools can be found of Page 97 of the [AGENDA](#).



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