



LETHBRIDGE SCHOOL DISTRICT No. 51

EDUCATIONAL ASSISTANT

Posting #: S17-035 EA

**Do you have a passion for helping children achieve?
We are excited to have an Educational Assistant position available starting immediately.**

Positions in this class provide assistance to students requiring targeted and specialized supports and services in order to effectively participate in the learning community. Tasks performed are varied and dependent on the needs of the student. Responsibilities include attending to physical needs, assisting with academic tasks and assignments, monitoring progress and implementing and monitoring established behaviour modification programs.

Employees in this class work primarily with the assigned student(s) and teachers. Successful applicants will require sensitivity and the ability to develop trust and rapport. Employees participate in Learning Team meetings to share information, receive direction and provide input into the coordination of student programming.

AVAILABLE LOCATIONS:

Immanuel Christian Elementary 1 Position

ADDITIONAL INFORMATION PERTINENT TO THIS POSITION:

Early Education Program

Our early childhood programs are seeking energetic, enthusiastic, flexible, team players. The successful applicants will possess a true working knowledge of the speech and language acquisition process and have experience in delivering such programs to children their early years of development. Training and/or experience in sign language, Alternative and Augmentative Communication (AAC) and/or Hanen are assets.

Duties will include ensuring students' safety at all times, implementing individualized programs and carrying out Positive Behaviour Support Plans as outlined by the student's Learning Team. Behaviours may include, but are not limited to, severe opposition, hitting, kicking, spitting, biting, scratching, and throwing of objects and the use of inappropriate and/or foul language. Supporting Individuals with Valued Attachments (SIVA) training is an asset.

Training and/or experience with OT/PT and individual program goals are an asset. Administering student medication may be necessary. The successful candidate must be willing to provide personal care, lifting and toileting support for students. An awareness of proper body mechanics when lifting and transferring students is mandatory.

The successful candidate will be able to create rapport with all students and staff, adapt to dynamic learning environments and be flexible. Additionally, the successful candidate must have exceptional communication skills and show initiative in solving problems and creating opportunities for student success.

The successful candidate will also be recognized as an integral and valued part of the Immanuel Christian Schools staff. The person is someone who is very supportive of Christian education and our mission. Applicants are asked to submit a personal Statement of Faith as part of their application.

Salary range for this position is \$22,670.00 - \$27,164.00 depending on education and experience and offers a comprehensive benefit package.

EDUCATION AND EXPERIENCE REQUIRED:

- Relevant post-secondary education and related experience or an equivalent combination of education and experience will be considered and completion of a high school diploma is required. Related post-secondary programs may include Educational Assistant, Early Childhood Education, and Child & Youth Care.

Conditions of Employment

Applicants must be a Canadian Citizen, legal permanent resident (PR), or have valid residency status in Canada which allows work in Canada.

** In order to ensure and maintain a safe and secure working and learning environment, applicants new to Lethbridge School District No. 51 **WHO ARE OFFERED**

EMPLOYMENT must provide:

- A satisfactory police information check; including Vulnerable Sector Check from Police Services or an RCMP detachment.
- A satisfactory Intervention Record Check from South Region Alberta Child and Family Services.
- Proof of photo identification, may be a valid driver's licence, provincial identification card as issued by a licensed government registry office, valid passport or Nexus card. If one cannot be provided, a new card must be obtained and proof of application provided within three days of hire
- Documentation of a valid Social Insurance Number in the employee's legal name.

Resumes are only accepted via email to hr.supportstaff@lethsd.ab.ca

Subject line MUST include the following

S17-035 EA, last name, first name

(Example: S17-035 EA, Doe, John)

Posting will remain open until 8:00 AM, September 20, 2017

***We thank all applicants for your interest in our District;
however, only candidates selected for an interview will be contacted.***