



APPLICATION FOR TEACHING POSITION

Lethbridge School District No. 51

PERSONAL DATA

Application Date:

Name: Surname Given Name & Middle Initial

Current Address: Street Address or P.O. Box City Province Postal Code

Home Phone: Business Phone:

Alternate Phone: Email Address:

EDUCATION RECORD

High School and Location:						
UNIVERSITY EDUCATION						
Dates Attended From	To	Name of Institution	Major	Minor	Degree Obtained	Year of Graduation

Teaching Experience

EXCLUDING STUDENT TEACHING, START WITH MOST RECENT			
NAME AND LOCATION OF SCHOOL DISTRICT	SUBJECT AND GRADE TAUGHT (indicate if special program)	FROM	TO
TOTAL YEARS OF TEACHING EXPERIENCE:			

ADMINISTRATIVE EXPERIENCE

- Principal (Years:) Assistant Principal (Years:) Department Head (Years:)
- Central Office (Please specify:) (Years:) (Years:)
- Other(Please specify:) (Years:) (Years:)

EMPLOYMENT STATUS

Are you presently under contract with another School Board? Yes No

Specify when you would be available for employment:

TEACHING PREFERENCES

Application is for 1. Full-time 2. Part-time 3. Substitute

Rank in order of

Teaching Preference K Elementary 1-3 Elementary 4-5 Middle 6-8 Sr. High 9-12

Programs: Please number in order of preference (1-5), the subject areas in which you prefer to teach (Based upon training and experience):

- | | | | |
|----------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------|
| 1. <input type="checkbox"/> Language Arts | 7. <input type="checkbox"/> French | 23. <input type="checkbox"/> Music (Choral) | 32. <input type="checkbox"/> German |
| 2. <input type="checkbox"/> Physics | 8. <input type="checkbox"/> French Immersion | 24. <input type="checkbox"/> Music (Instrumental) | 33. <input type="checkbox"/> Counselling |
| 3. <input type="checkbox"/> Mathematics | 9. <input type="checkbox"/> General Science | 28. <input type="checkbox"/> Physical Education | 34. <input type="checkbox"/> Library |
| 4. <input type="checkbox"/> Chemistry | 20. <input type="checkbox"/> Art | 29. <input type="checkbox"/> Special Education | 35. <input type="checkbox"/> Computers |
| 5. <input type="checkbox"/> Social Studies | 21. <input type="checkbox"/> Drama | 31. <input type="checkbox"/> English as a Second Language | |
| 6. <input type="checkbox"/> Biology | 36. <input type="checkbox"/> Other Languages (Please specify) | | |
| 25. <input type="checkbox"/> Career and Technology Studies (Practical Arts – Please specify) | | | |
| 37. <input type="checkbox"/> Other Areas (Please specify) | | | |

Co-curricular: The goals of education of Alberta Learning and Lethbridge School District No. 51 outline the importance of providing students with a broad education. It is therefore important that schools offer a co-curricular (extra-curricular) program in addition to the curricular program. Please number in order of preference (1-3), areas in which you would be prepared to work.

- | | | | | |
|-----------------------------------------------------|---------------------------------------------|--------------------------------------------------|----------------------------------------------|-------------------------------------------|
| 1. <input type="checkbox"/> Basketball | 4. <input type="checkbox"/> Speech and Debt | 7. <input type="checkbox"/> Intramurals | 10. <input type="checkbox"/> Music (Choral) | 12. <input type="checkbox"/> Yearbook |
| 2. <input type="checkbox"/> Football | 5. <input type="checkbox"/> Wrestling | 8. <input type="checkbox"/> Drama | 11. <input type="checkbox"/> Newspapers | 13. <input type="checkbox"/> Cheerleaders |
| 3. <input type="checkbox"/> Volleyball | 6. <input type="checkbox"/> Track and Field | 9. <input type="checkbox"/> Music (Instrumental) | | |
| 14. <input type="checkbox"/> Other (Please specify) | | 15. <input type="checkbox"/> Outdoor Education | 16. <input type="checkbox"/> Student Council | |

CERTIFICATION

IF YOU HOLD AN ALBERTA TEACHING CERTIFICATE COMPLETE THE FOLLOWING SECTION

Check Type of Certificate: Professional Other (Please specify):
Check one: Permanent Cert. No: Interim Cert. No: Expiry Date:
Journeyman Ticket No: Trade:

It is the responsibility of each applicant to provide Lethbridge School District No. 51 with documentation verifying Alberta Education teacher certification.

ALBERTA TEACHER QUALIFICATIONS EVALUATION (PLEASE CHECK ONE):

- I have provided a statement of qualifications from Teacher Qualification Service.
- I will contact the Teacher Qualification Service, Alberta Teachers' Association, 11010-142 Street, Edmonton, Alberta T5N 2R1 for an official evaluation.

TEACHING REFERENCES

Please give three professional references. In the case of a student application, references should be provided from supervising teachers and may include references from Faculty of Education personnel.

NAME AND POSITION	COMPLETE MAILING ADDRESS	TELEPHONE NO.

I hereby authorize Lethbridge School District No. 51 to conduct a personal investigation in connection with my application for employment. I further understand that confidential reference reports obtained in connection with my application will not be made available to me.

Signature

Date

APPLICANT'S DECLARATION

I hereby declare that all the information I have provided in support of this application for employment is complete and true in every respect. I understand that any failure to complete and truthfully answer the questions asked of me will constitute sufficient grounds for my dismissal.

Signature:

Date:

IMPORTANT

YOUR APPLICATION REQUIRES COPIES OF THE FOLLOWING SUPPORTIVE DATA BEFORE IT WILL BE CONSIDERED.

- 1. Complete post-secondary transcripts
- 2. Student teaching reports (for new teachers) or recent professional evaluations(s)
- 3. Resume
- 4. Valid Alberta Teaching Authority

NEW APPOINTEES TO THE STAFF WILL BE REQUIRED TO SUBMIT:

- 1. Proof of previous teaching experience from a previous employer(s)
- 2. Statement of qualifications from Teacher Qualification Service
- 3. Positive Police Information check; including vulnerable sector check from Police Services or an RCMP Detachment, at applicants own expense
- 4. Satisfactory Intervention Record Check from South Region Alberta Child & Family Services
- 5. Valid Social Insurance documentation in the legal name as it appears on the police information check

NOTE: This application will be kept on file for one year only.

The information on this application form is being collected in accordance with the Freedom of Information and Protection of Privacy Act and under the authority of the Alberta School Act and Lethbridge School District No. 51 policy. It will be used to determine whether an applicant is qualified for appointment to a position or positions in the Lethbridge School District No. 51 and to manage the School District's Human Resources program. If you have any questions about the collection of this information, contact the Office of the Director of Human Resources, 433-15th Street South, Lethbridge, Alberta T1J 2Z5, phone 380-5297.

PLEASE RETURN COMPLETED APPLICATION FORM AND SUPPORTIVE DATA TO:

Human Resources
Lethbridge School District No. 51
433 – 15th Street South
Lethbridge, Alberta T1J 2Z5
Telephone: (403) 380-5297
FAX: (403) 320-5706
E-Mail: stacey.wichers@lethsd.ab.ca